# My Slot Cars 2021

# USER MANUAL

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# Welcome To My Slot Cars 2021


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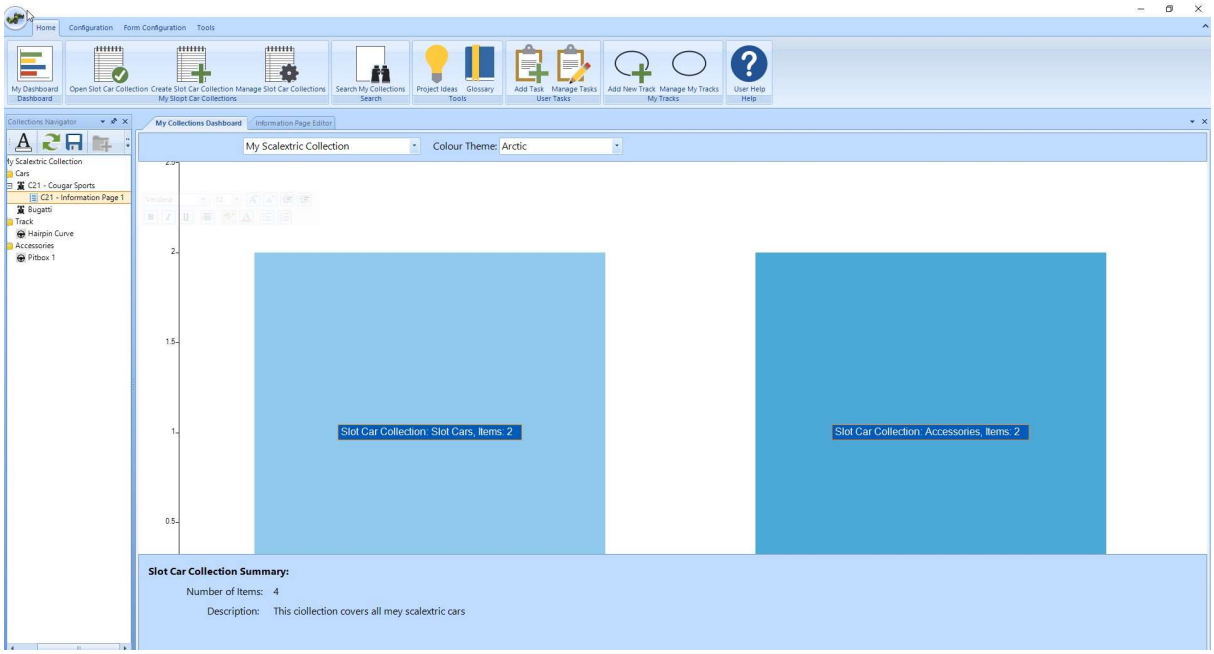
# 1 Welcome to My Slot Cars 2021

Using MORC Creation's **My Slot Cars 2021** application users can store information and images of not only their Slot Cars but also all their Slot Car Accessories, Track Layouts and Designs.

Additionally, users can also store information regarding how their cars perform at difference race meetings and with different car setups. The image below illustrates the main My Slot Cars 2021 application window along with the Collection Navigator docked to the left side and the Dashboard in the middle of the screen showing Spot car Collection information in a graphical format.to the left side and the Dashboard in the middle of the screen showing Spot car Collection information in a graphical format.



# My Slot Cars 2021 User Manual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# 2 My Slot Cars User Manual

The My Slot Cars 2021 applications is a Microsoft Windows desktop application which runs on Windows XP, 8, 10 and above and provides the following functionality:

- Store and manage slot car information, including, design and performance information and photos.
- Store and manage slot car accessory information, such as track pieces, pit box, pit crew and scenery.
- Store and manage track design information.
- Store and manage race information, including racetracks and driver information.
- Add additional custom property fields to almost any screen.
- Fully configurable Form Titles, Field Labels, Tool tips and Screen Messages.


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## 2.1 Login Screen

Use the **My Slot Cars 2021 Login** screen to access the My Slot Cars 2021 application.

Enter your Username and Password into the associated User Login fields. You can use the "Show Password" button to toggle between seeing the password you enter either masked by asterisks or as plain text, making it easier to ensure you enter the correct password text.

The Slot Car Collection drop down list allows you to optionally select an existing collection to open when the application starts. Alternatively, if you leave the Slot Car Collection drop down list option set to "<None>", which is the default value, then no Slot Car Collection Set will be opened when the application starts.

If this is the first time you are logging into the My Slot Cars 2020 application, then use the following default administrative credentials:

- **Username: Admin**
- **Password: Admin**

You can change the administrative password and add additional users using the User Management option on the Configuration tab once you have logged in.

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## 2.2 Get License Key

The first time you open the My Slot Cars 2021 application the **Get License Key** screen will be displayed.

Use this screen to enter your license key and unlock the full application functionality.

If you do not have a license key then press the "Request License Key" button and the Request License Key screen will be displayed, as shown below.

Enter your Full Name, Address and Email into this screen. Pressing the "Request License" button places this information into the user's default email application with the email address line set to morccreations@gmail.com. Send this email to MORC Creations Software to receive you license key.


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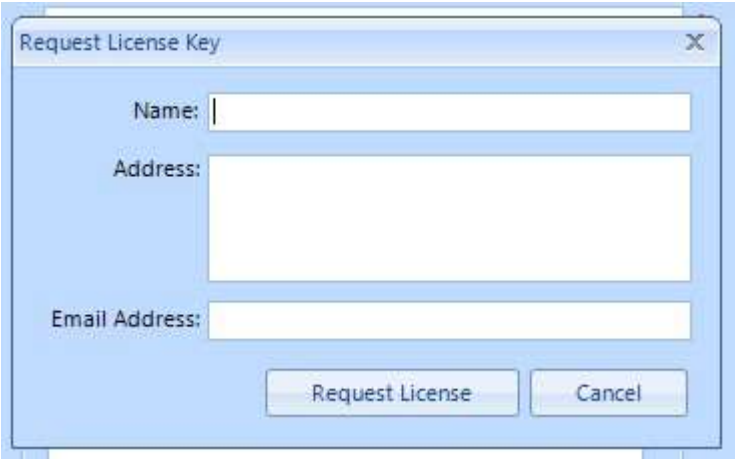


On receipt of your License Request email MORC Creations Software will automatically process your information into our CRM program and will email you your personalised product license key.

On receipt of your License Key reopen the My Slot Cars 2021 application and copy and paste the License Key from the MORC Creations email into the License Key field on the Get License Key screen. When you press the "Save" button the licensee key will be validated and then saved to the application database. You will not need to enter the License Key again in the future and this screen will not be shown again.

If you do not yet have your license key then you can still run the My Slot cars 2021 application in Trial Mode buy pressing the "Use Trial Version" button on the Get License Key screen. In this mode you will be able to see all the screens and functionality within the My Slot Cars 2020 application but will not be able to Save new items to the My Slot Cars database.


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## 2.3 My Slot Cars 2021 Main Screen

After you have successfully logged into the My Slot Cars 2021 application using a valid Username and Password combination then the **Main Application** screen is displayed.

All functionality within the **My Slot Cars 2021** application may be accessed through the Main Application screen, as shown below.

The My Slot Cars 2021 Main screen consists of several tabs with multiple buttons on each of these tabs. Each edge and the centre of the My Slot Cars Main screen can act as docking points for various screens within the application.

The following screens can be docked to various points around the main screen:

- Collection Navigator
- My Slot Cars Collection Dashboard
- Slot Car Properties
- Accessory Properties
- Information Pages
- Project Ideas
- Glossary
- User Tasks


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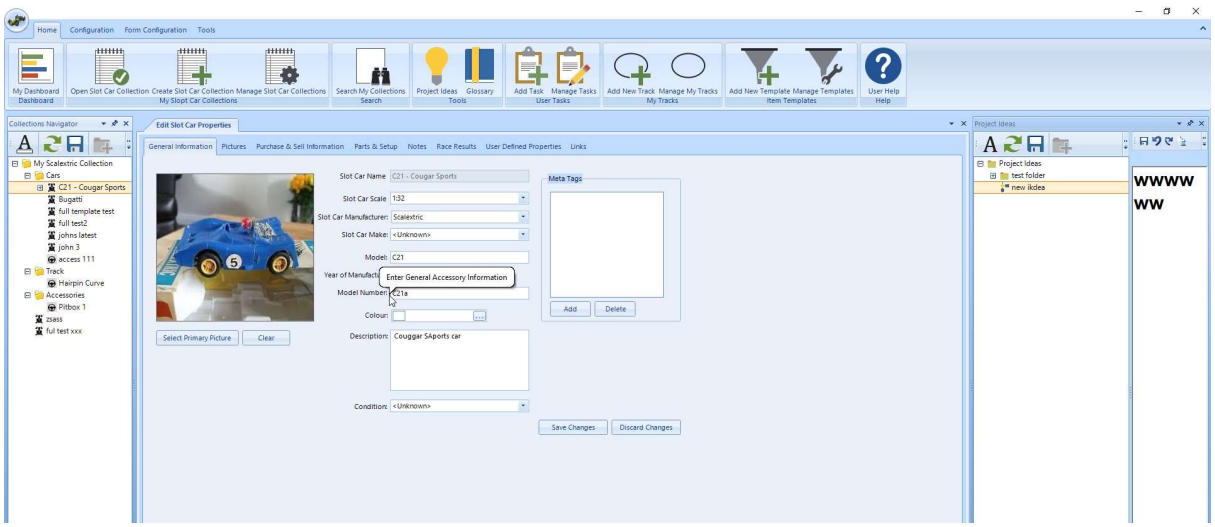
The functionality contained within each if the tabs long the top of the Main Screen can be found in the following help section:

- Home
- Configuration
- Form Configuration
- Tools

In addition, the top left corner of the application contains an Application Menu, represented by the small round button with the green slot car image.

Clicking on this icon opens the My Slot Cars Application Menu.





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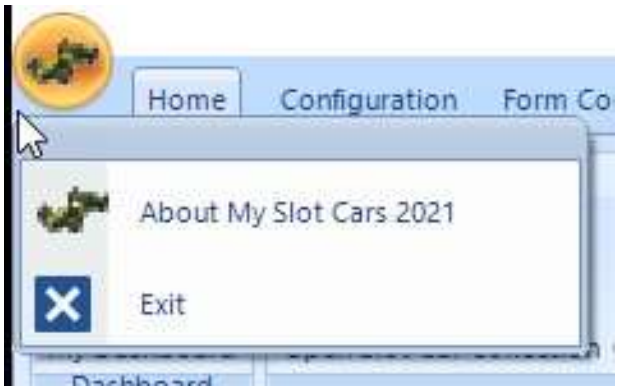
### 2.3.1 Application Menu

The **My Slot Cars 2021 Application Menu** is shown below.




The Application Menu provides access to two menu items:

- **About My Slot Cars 2021**: The **About My Slot Cars 2021** menu option opens the applications about screen, as shown below.
- **Exit**: The **Exit** menu option closes the My Slot Cars 2021 application.

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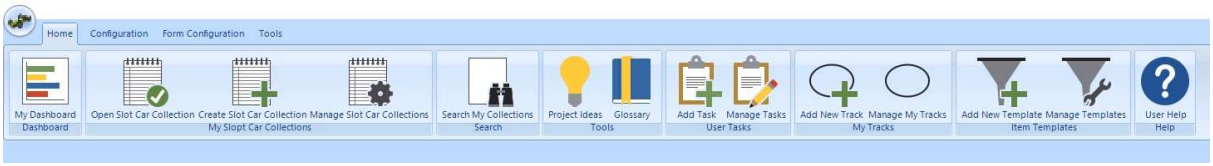
## 2.3.2 Home Tab

The My Slot Cars 2021 **Home tab** provides access to the most commonly used functions within the application, as shown below.




The functionality included in this tab includes the following functional groups and functionality:

**Dashboard**:

- **My Dashboard**: The My Dashboard screen allows you to graphically see what is in all or a subset of your collection.

**My Slot Car Collections**:

- **Open Slot Car Collection**: The Open Slot Car Collection function allows you to Open an existing Slot Car Collection in the Collection Navigator.

- **Create Slot Car Collection**: The Create Slot Car Collection function allows for the creation of new slot Car Collections.
- **Manage Slot Car Collection**: The Manage Slot Car Collection functionality allows you to manage existing slot car collections, including opening, renaming and deleting a Slot Car Collection.

**Search:**

- **Search My Collections**: The Search My Collection allows you search for items within one or more Slot car Collection Sets using various search parameters.

**Tools**:

- **Project Ideas**: The Project Ideas screen allows for the entry of future Project Ideas.
- **Glossary**: The Glossary screen allows for the creation of Glossary definitions which can also be linked to Slot Car Items.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**User Tasks**:

- **Add Task**: The Add Task Screen provides a short cut method for adding new tasks to the User Task List.

- **Manage Tasks**: The Manage Tasks screen allow for the addition of management of User tasks, including the creation and management of existing task lists.

**My Tracks**:

- **Add New Track**: The Add New Track screen allows for the creations of new track designs.

- **Manage My Tracks**: The Manage My Tracks screen allows for the management of existing Track Designs, including Adding New Tracks, Editing Track Designs and Deleting Existing Tracks.

**Item Templates**:

- **Add New Template**: The Add New Template screen allows for the creation of new Item templates be they General, or Slot Car or Accessory specific.

- **Manage Templates**: The Manage Templates screen allows for the management of existing Templates including Adding New Templates, Editing or Delete existing templates.

**Help**:

- **User Help**: The User Help function provides a full set of User Help to all aspects of the My Slot Cars 2021 application.


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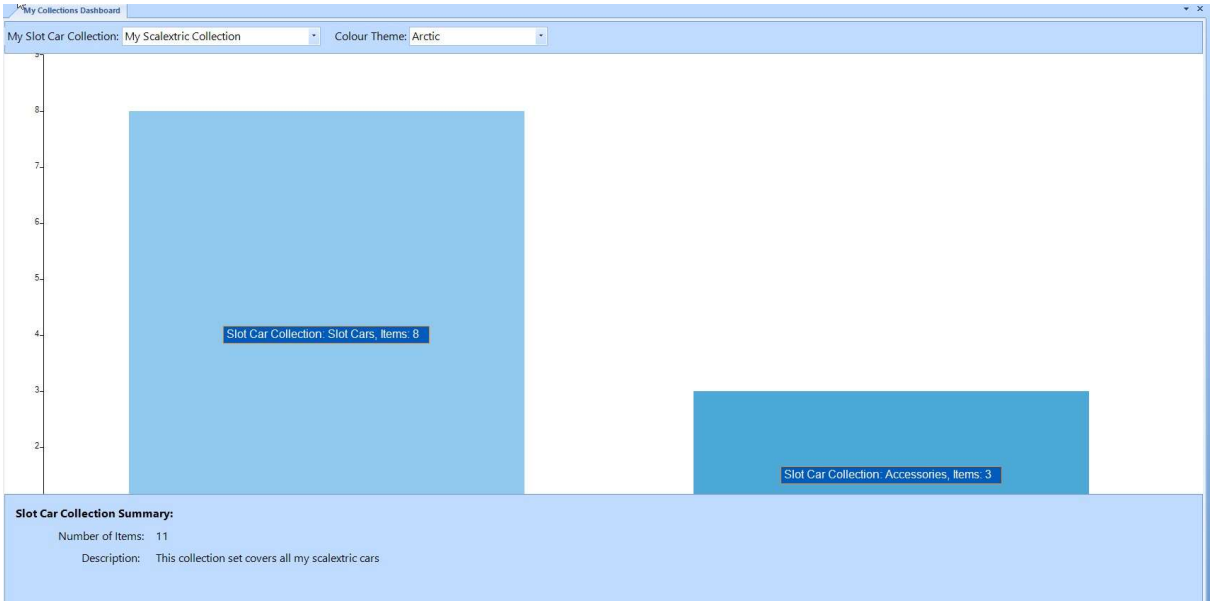
#### 2.3.2.1 Dashboard Group

The **Dashboard Group** contains only one button, the "**My Dashboard"** button. as shown below.

When the "**My Dashboard"** button is pressed it opens the **My Dashboard** screen. This screen displays a graphical summary of the items contained in each of your Slot Car Collection Sets.

You can select which Slot Car Collection information you wish to display using the **My Slot Car Collection** drop down list at the top of the screen. The My Slot Car Collections drop down list also contains an "ALL" option which allows for a graphical representation of all your collections on a single graph.

You can also select the colour scheme used on the graph via the **Colour Theme** drop down list., as shown below.





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#### 2.3.2.2 My Slot Car Collections Group

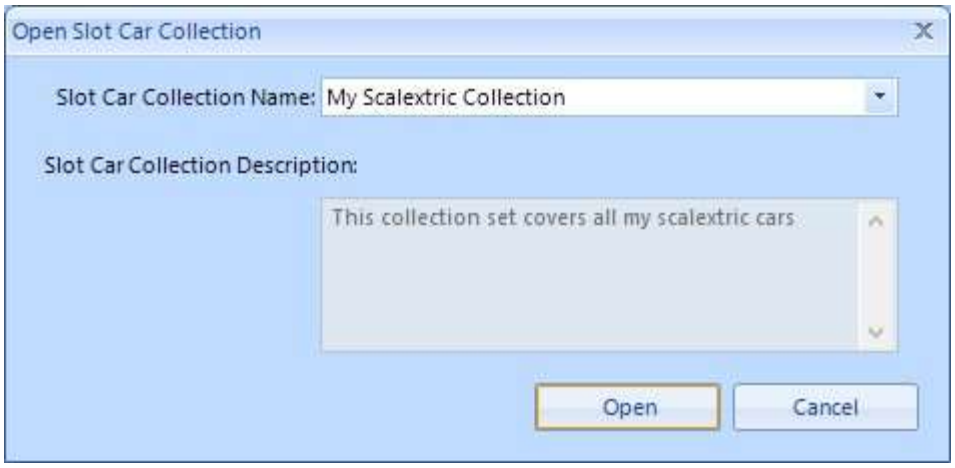
The **My Slot Car Collections** group provides access to functionality relating to the creation and management of Slot Car Collections, as shown below.

This group provide access to the following functions:

- Open Slot Car Collection
- Create Slot Car Collection
- Manage Slot Car Collections

##### 2.3.2.2.1 Open Slot Car Collection

The **Open Slot Car Collection** screen is accessed via the "Open Slot Car Collection" button on the Home tab of the My Slot Cars 2021 application, as shown below.




Use the **Slot Car Collections Name** drop down list to select the Slot Car Collection you wish to open.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When a Slot Car Collection is selected using the collection drop down, the matching Slot Car Collection description is displayed in the read only text area.

Once you have located and selected the Slot Car Collection you wish to open, click the "Open" button at the bottom of the screen and the selected Slot Car Collection will be opened in the Collection Navigator.

Use the "Cancel" button to close the Open Slot Car Collection screening.


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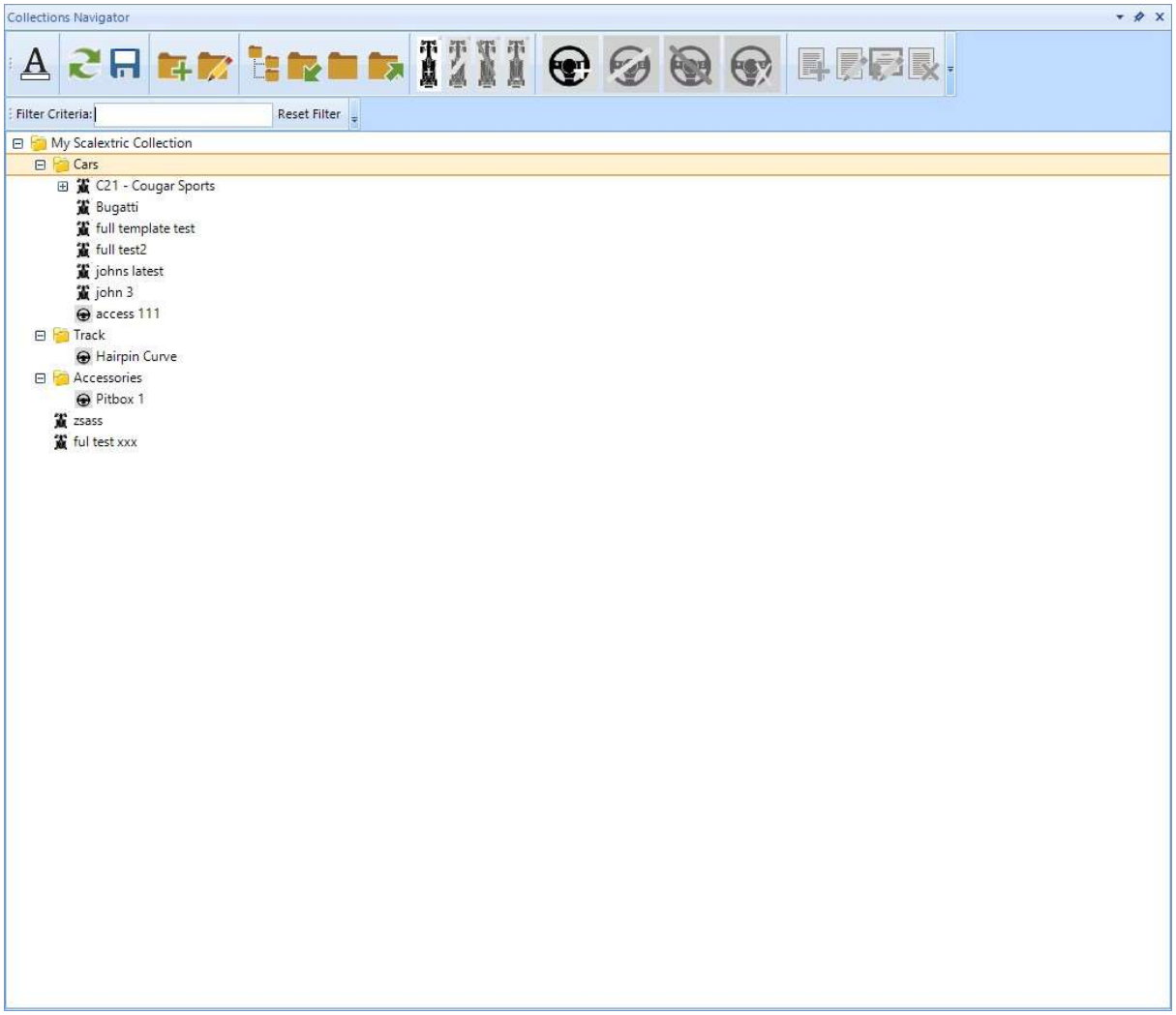
### 2.3.3 Collection Navigator

The **Collection Navigator** is opened from the Home tab of the My Slot Cars application and is used to navigate and manage Slot Car Collection Sets.

The **Collection Navigator** displays the Slot Car collections in a tree structure in the middle of the screen. The two rows at the top of the screen provide access to all functionality contained within the Collections Navigator screen and allows for the filtering of the Collection set to display only specific items.





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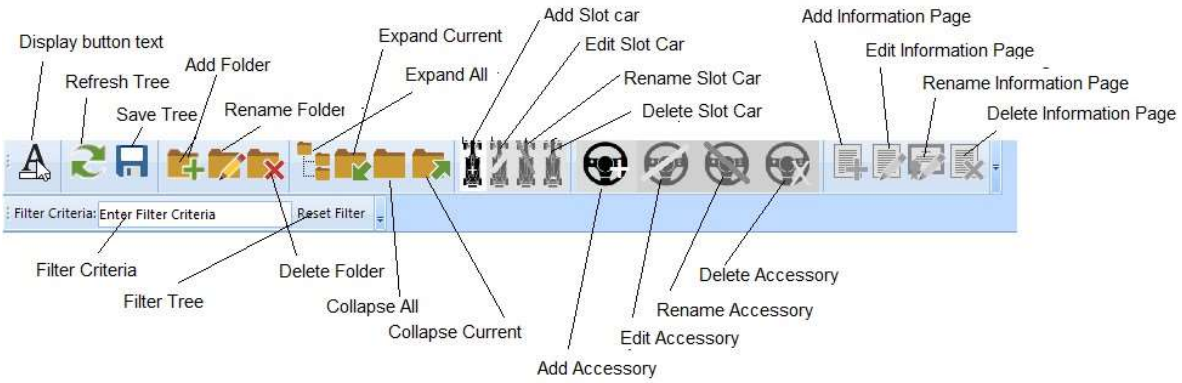
The following diagram shows the functions available on the two top rows of the Collection Navigator screen.




The Display Button Text toggle button allows for the display and hiding of the text on the toolbar buttons.

The Refresh Tree button reloads the tree from the database.

The Save Tree button saves the current Collection Tree structure.

The Add, Rename and Delete Folder functionality allows for the addition and management of folders.

The Expand All, Expand Current, Collapse All and Collapse Current buttons allow for the expansion and collapse of the folders within the Collection structure.

The Add Slot Car, Edit Slot Car, Rename Slot Car and Delete Slot Car buttons allow for the management of slot car items.

The Add Accessory, Edit Accessory, Rename Accessory, Delete Accessory buttons allow for the management of accessory items.

The Add Information Page, Edit Information Page, Rename Information Page, Delete Information Page buttons allow for the management of information pages.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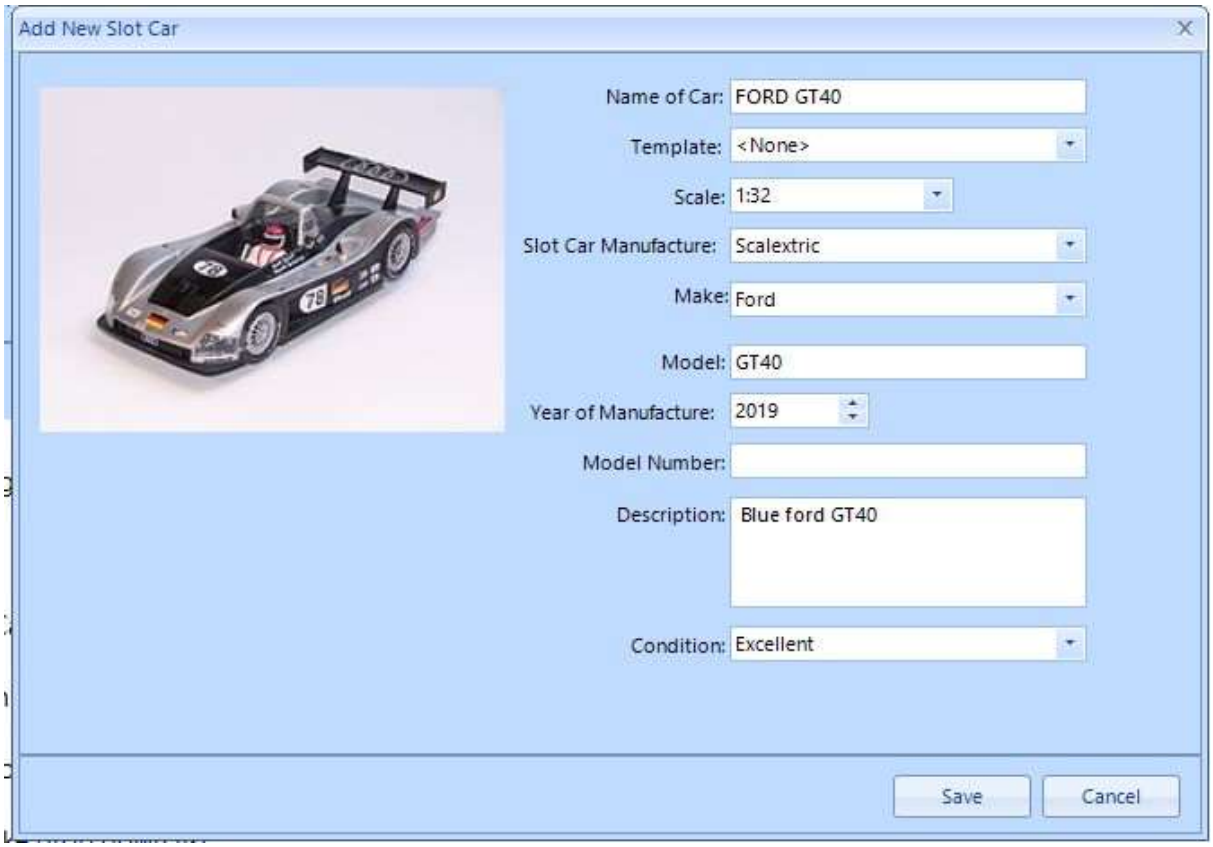
## 2.3.4 Add Slot Car

The **Add Slot Car screen**, shown below, allows for the entry of new Slot Cars.




This screen allows for the entry of the following information:

- Name of the car
- Template: Select an optional Slot Car template to pre-fill the data fields when the slot car is created.
- Slot Car Scale: Select the Scale from the Scale drop down list.
- Slot Car Manufacturer: Select the Slot Car Manufacturer from the Manufacturer drop down list.
- Make: Select the Make from the Make drop down list.
- Model: Enter the Model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- Year of Manufacturer: Enter the Year of Manufacture
- Model Number: Enter the Model Number
- Description: Enter a description
- Condition: Select the Condition from the Condition drop down list.

Only the Slot Car name field is mandatory.


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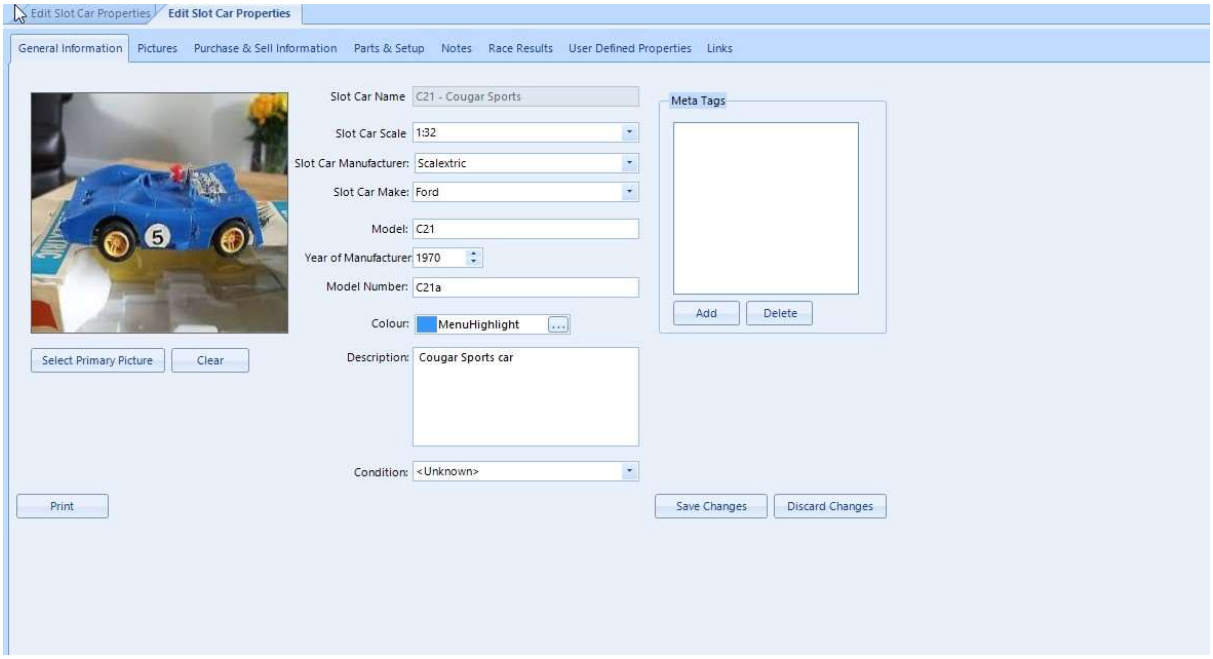
## 2.3.5 Edit Slot Car

The **Edit Slot Car screen** allows for the editing of a large range of properties relating to the Slot Car. This screen is shown below.




The Edit Slot Car screen contains 8 tabs across the top of the page.

These tabs are:

- General Information: The general information tab contains all the general information about the Slot Car, including the cars colour.
- Pictures: This tab allows you to add up to 20 Slot Cars pictures. From this tab you can also open any of the pictures into a full screen image viewer.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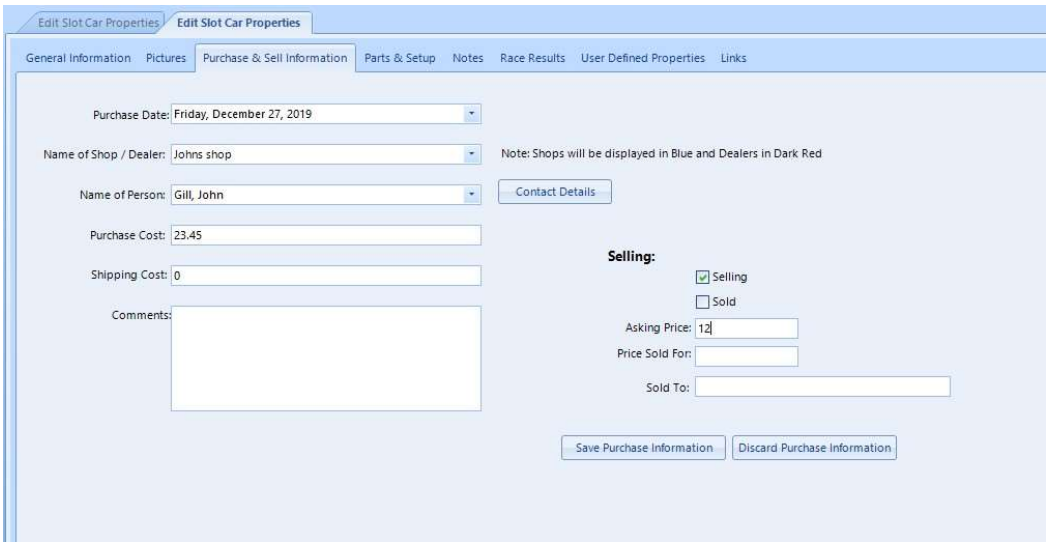
- Purchase and Sell Information: This tab allows for the entry and management of Purchase and Sale information, as shown in the image below:




- Parts & Setup: The Parts and Setup tab allows for multiple parts and setup record entries. The format of each so shown in the images below.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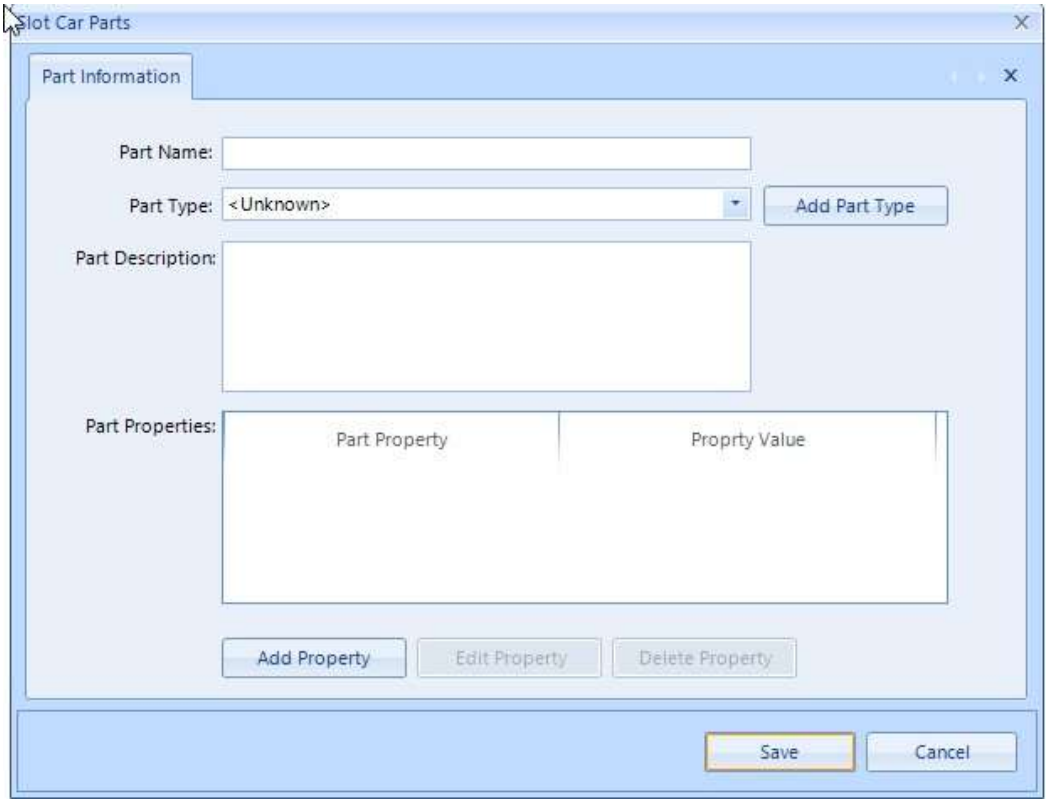


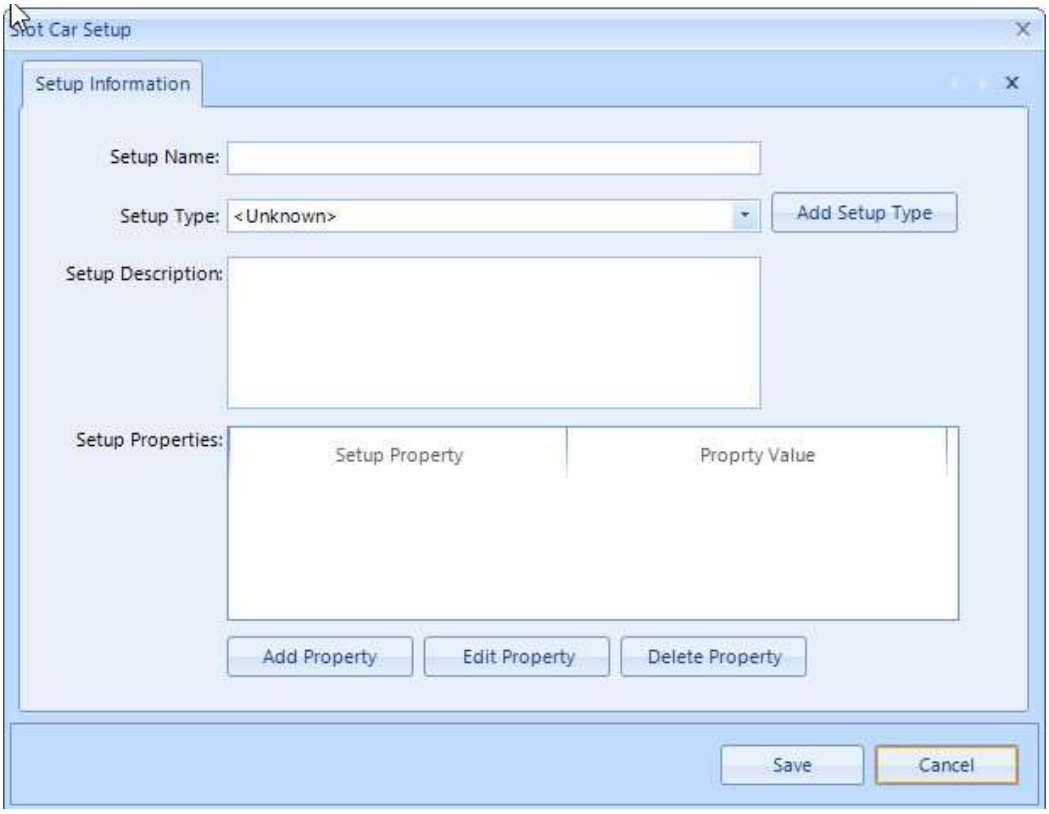



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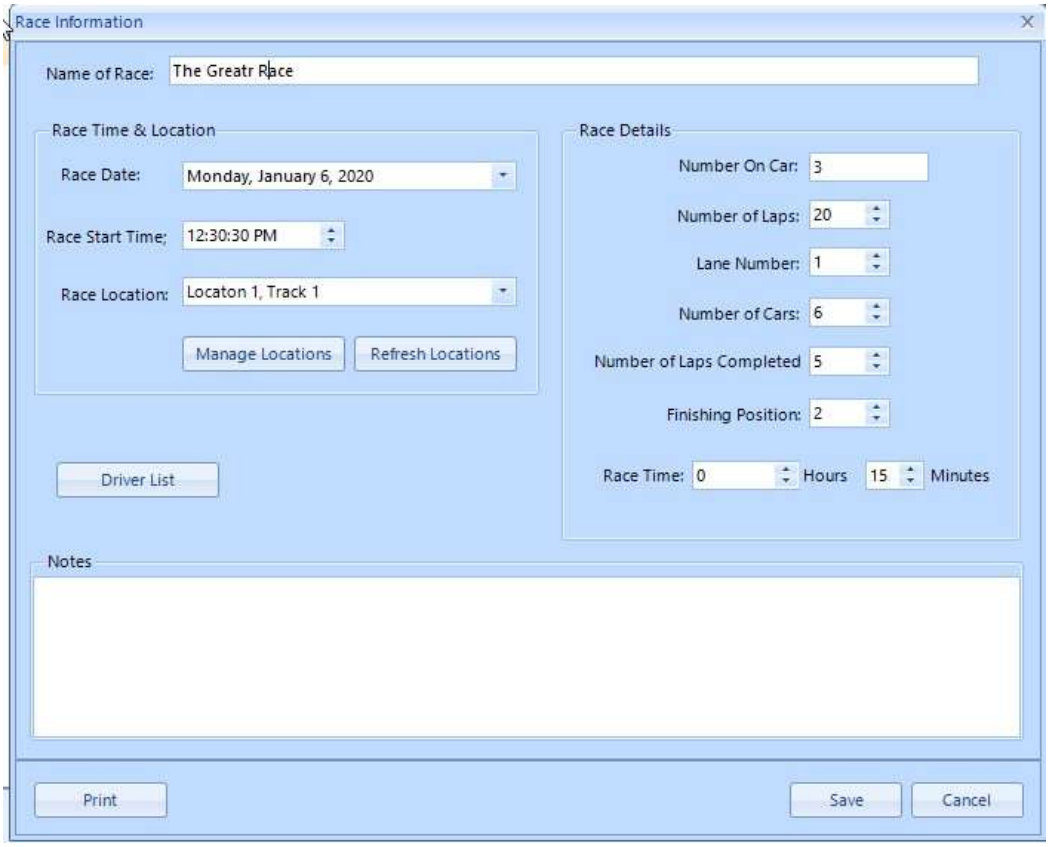
- Notes: The Notes tab allow for multiple note entries to be created against the Slot Car.

- Race Results: The Race Results tab allows for entry of multiple races and race results against a Slot car, as shown in the image below.





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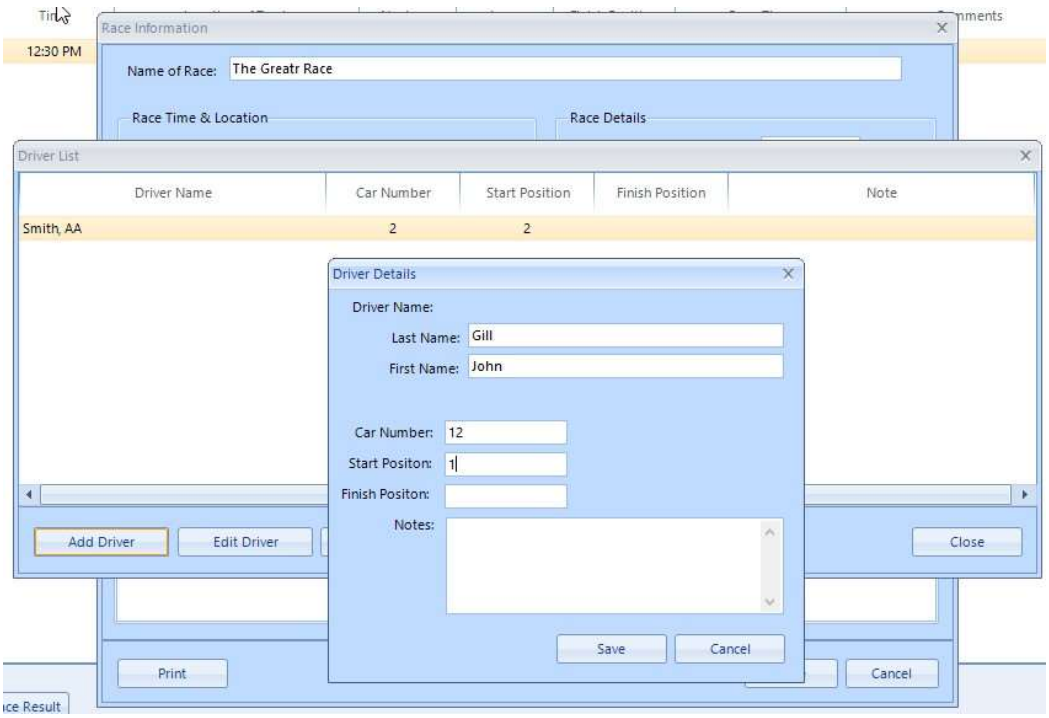
The Race results page also allows for the entry of a Driver List for the race, as shown in the image below.




- User Defined Properties: The User Defined Properties tab allows for the entry of any additional properties that the user wishes to add to this Slot Car.

- Links: The Links tab allows for links to be created between this Slot Car and other items.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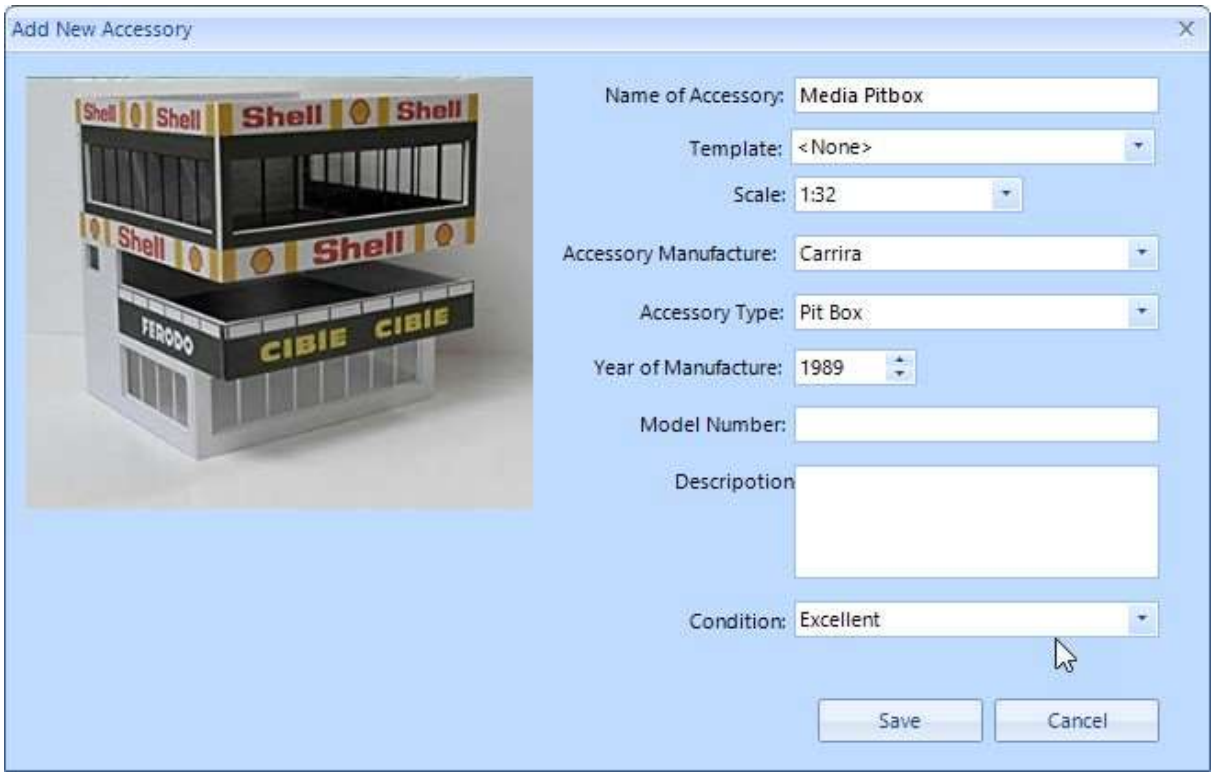
## 2.3.6 Add Slot Car Accessory

The **Add Accessory screen** is shown below and allows for the addition of a new Slot Car Accessory.




This screen allows for the entry of the following information:

- Name of the Accessory
- Template:  Select an optional Accessory template to pre-fill the data fields when the accessory is created.
- Scale: Select the Scale from the Scale drop down list.
- Accessory Manufacturer: Select the Accessory Manufacturer from the Manufacturer drop down list.
- Accessory Type: Select the Accessory Type from the Type drop down list.
- Year of Manufacturer: Enter the Year of Manufacture
- Model Number: Enter the Model Number
- Description: Enter a description
- Condition: Select the Condition from the Condition drop down list.

Only the Accessory name field is mandatory.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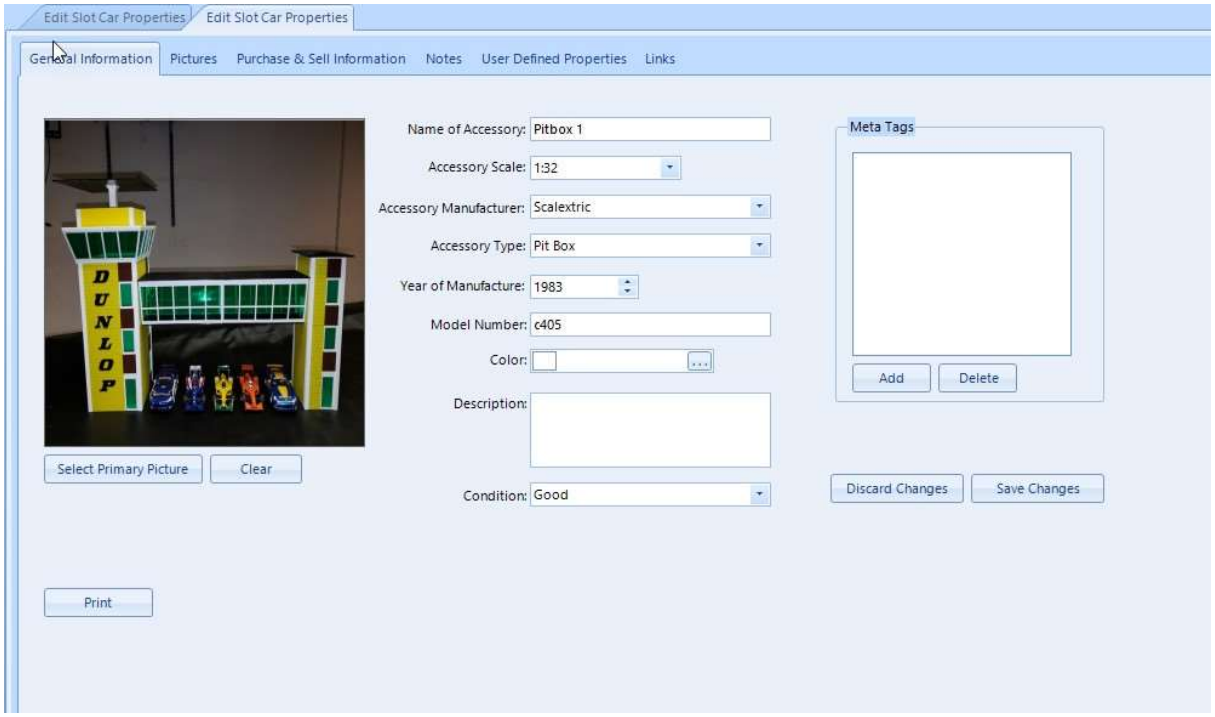
## 2.3.7 Edit Slot Car Accessory

The **Edit Accessory screen** allows for the editing of a large range of properties relating to the Accessory item. This Edit Accessory screen is shown below.




The Edit Slot Car screen contains 8 tabs across the top of the page.

These tabs are:

- **General Information**: The general information tab contains all the general information about the Accessory Item

- **Pictures**: This tab allows you to add up to 20 Accessory pictures. From this tab you can also open any of the pictures into a full screen image viewer.

- **Purchase and Sell Information**: This tab allows for the entry and management of Purchase and Sale information, as shown in the image below: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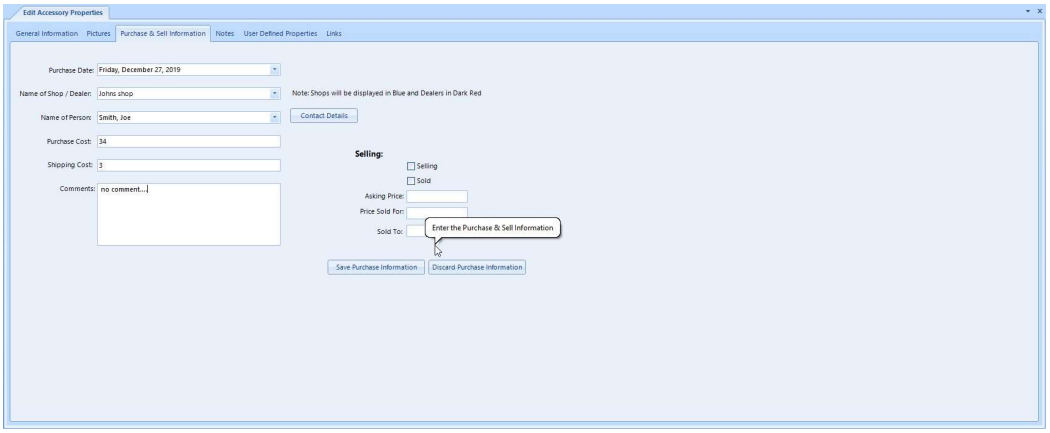


· **Notes**: The Notes tab allow for multiple note entries to be created against the Accessory.

· **User Defined Properties**: The User Defined Properties tab allows for the entry of any additional properties that the user wishes to add to this Accessory.

· **Links**: The Links tab allows for links to be created between this Accessory and other items.


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## 2.3.8 Add / Edit Information Page

The **Add Information Page** functionality allows for multiple information pages to be added to a Slot Car or Accessory item.

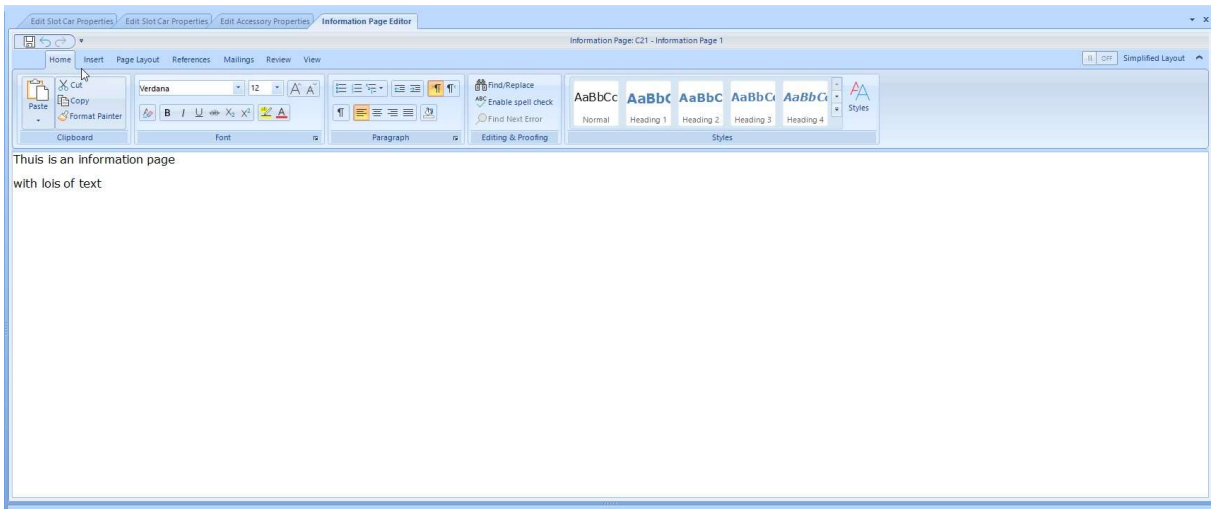
When the "**Add Information Page**" button is pressed the **Information Page** screen is displayed, as shown below.

Enter the new Information Page Name and press the "Save" button to create the new page.

The **Edit Information Page** functionality allows for full text editing of the information pages, as shown in the image below.

The **Edit Information Page** screen allows for extensive formatting to be performed in the Information page, via the top ribbon bar.

Save the entered information using the blue Save button in the top left corner of the screen.





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## 2.3.9 Create New Slot Car Collection

The **Create New Slot Car Collection** screen is accessed via the "**Create Slot Car Collection**" button on the **Home Tab** of the My Slot Cars 2020 application, as shown below.

To create a new Slot Car Collection enter a unique **Slot Car Collection Name** and an optional **Collection Description**.

- Check the "**Open in Collection Navigator"** checkbox to automatically open the new collection set in the Collection Navigator after creation.
- Press the "**Create**" button to create the new Collection Set and optionally open it in the Collection Navigator.
- Press the "**Cancel**" button to abandon the creation of the new Collections Set and close this screen.


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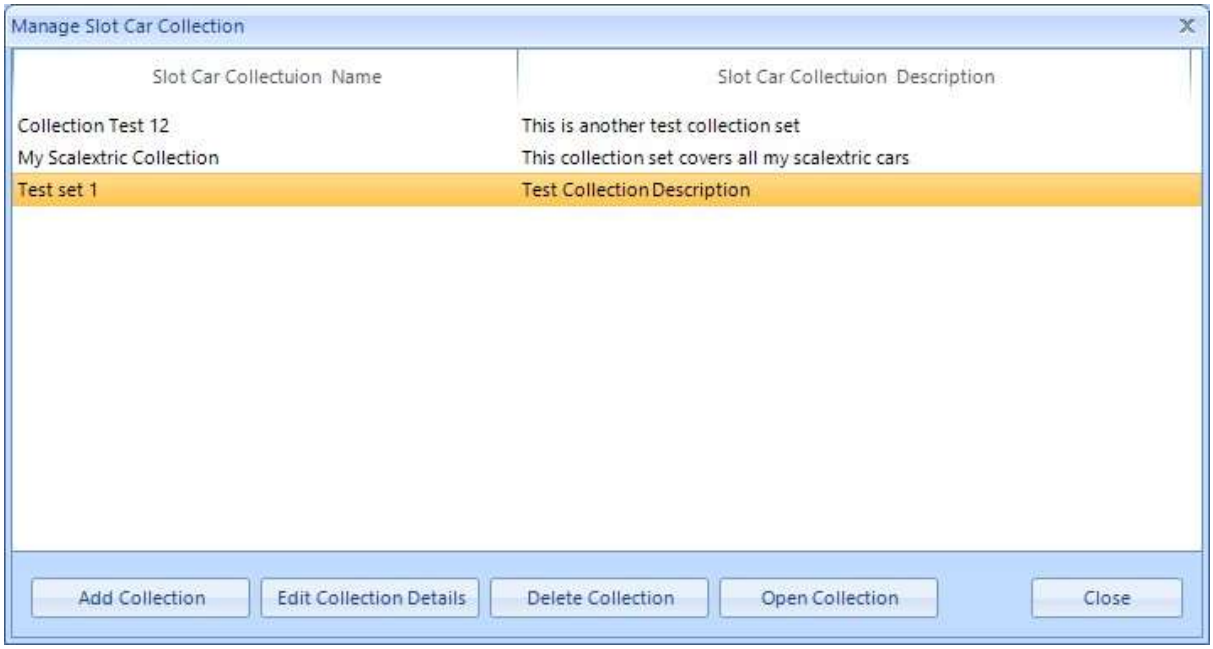
## 2.3.10 Manage Slot Car Collections

The **Manage Slot Car Collection** screen is accessed via the "**Manage Slot Car Collection**" button on the Home Tab 13 of the My Slot Cars 2021 application, as shown below.




The **Manage Slot Car Collection** screen allows you to manage existing Slot Car Collections.

This screen contains the following functionality:

- **Add Collection:** The "**Add**" button, when pressed, opens the Create New Slot Car Collection 29 screen to allow for the creation of a new Slot Car Collection.

- **Edit Collection Details:** The "**Edit Collection Details**" button opens the **Edit Slot Car Collection Details** screen, as shown below. This screen is used to edit the Slot Car Collection Name and Slot Car Collection Description.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- **Delete Collection:** The "**Delete Collection"** button allows for the deletion of the selected Slot Car Collection. A **Delete Conformation** screen is displayed prior to the deletion of the Slot Car Collection.

- **Open Collection:** The "**Open Collection"** button, when pressed, opens the selected Slot Car Collection in the Collection Navigator screen.

- **Close:** The "**Close**" button closes the **Manage Slot Car Collection** screen**.**


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## 2.3.11 Search Slot Car Collection

The **Search** group contains only one button, the "**Search My Collections**" button. as shown below.

When the "**Search My Collections**" button is pressed it opens the **Search** screen, as shown below. You can use this screen to Search for Collection Set items in various ways..

Enter the search term into the Search Term field at the top of the screen. You can enter either a partial or full search term item.

Select the fields you wish to search in using the check boxes beneath the Search Box Text field.

Select the Slot Car Collections group you wish to search in using the Collections List section of the screen or select the "**Select All Collections"** checkbox to search in all Collections.

Press the "**Search**" button to execute the search using the entered search term. Results from the search are displayed in the **Search Results** window at the bottom of the screen.

Either double click on the desired search result, or right click and from the pop-up menu select the "**Details**" menu option and the selected search result item will be opened.

Press the "**Clear**" button to reset the **Search** screen ready for a new search.


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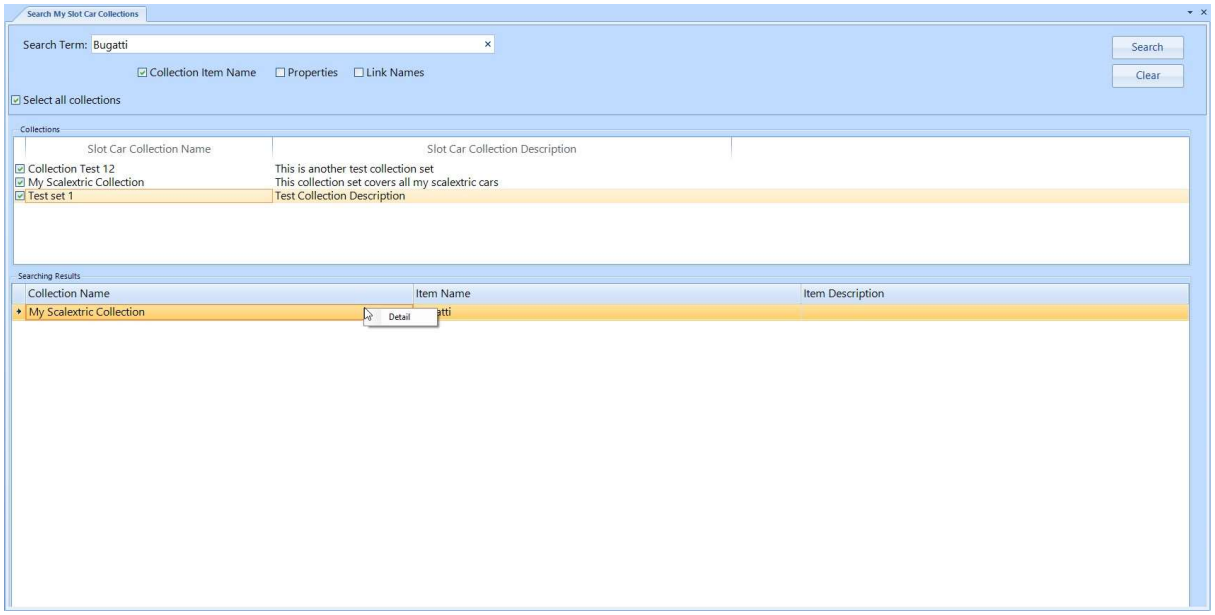



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## 2.3.12 Tools Group

The **Tools** group provides access to two tools within the My Slot Cars 2020 application: **Project Ideas** and **Glossary**

- **Project Ideas**: The Project Ideas screen allows for the creation and management of Project Ideas within the My Slot Cars 2021 application.

- **Glossary**: The Glossary screen allows for the creation and management of Glossary Items within the My Slot Cars 2021 application.


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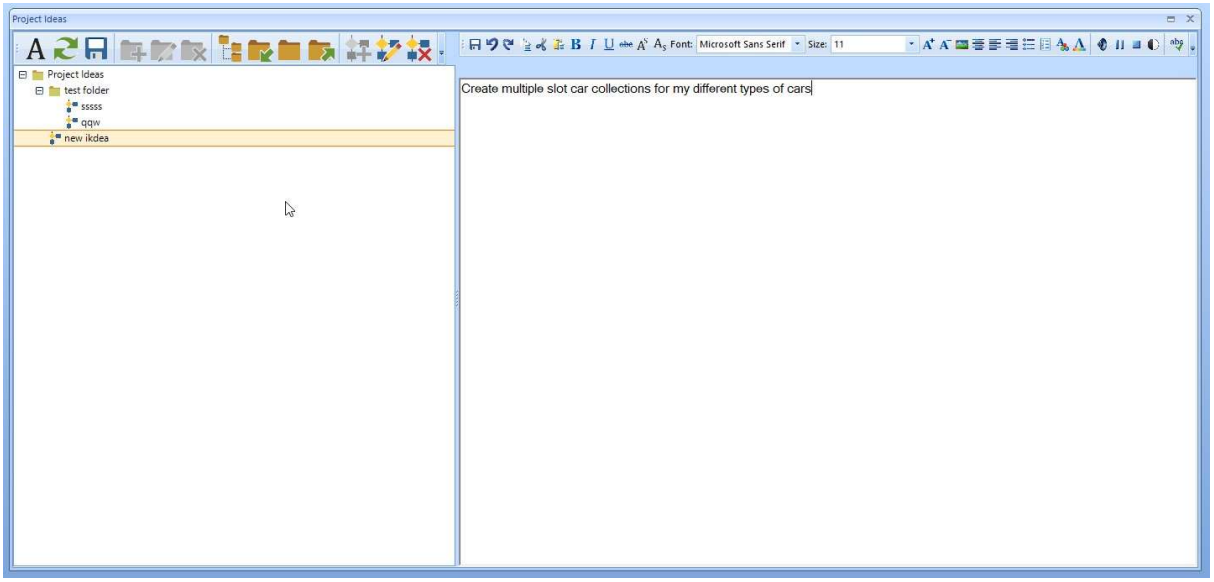
## 2.3.13 Project Ideas

The Project Ideas screen allows for the Creations and Management of Project Ideas. Project Ideas can be anything you think you might like to create a project about.

There are two sections to the Project Ideas screen:

- **Project Ideas Tree Structure**: Used to group project ideas together into folders.
- **Project Idea Text Editor**: Used to edit the text component of the Project Idea.




The **Project Ideas Tree Structure** is used to create and group Project Ideas. The Project Ideas Tree Structure toolbar contains 12 buttons which are enabled and disabled according to the selected item in the Project Ideas tree. The functionality available on the toolbar is also available on the right mouse click drop down menu.

The Project Ideas Tree Toolbar contains the following buttons:

- **Display Text**: The "Display Text**"** button toggles the the button text to be displayed or hidden on the toolbar buttons.
- **Refresh**: The "Refresh" button reloads the Project Ideas Tree from the database
- **Save**: The "Save" button saves the current Project Ideas Tree Structure.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- **Add Folder**: The "Add Folder" button allows for the Addition of a new folder within the Project Ideas Tree.

- **Edit Folder**: The "Edit Folder" button allows for the Editing of the selected folder name and description within the Project Ideas Tree,

- **Delete Folder**: The "Delete Folder" button allows for the Deletion of the selected folder within the Project Ideas Tree.

- **Expand All**: The "Expand All" button allows for the expansion of all nodes within the Project Ideas Tree.

- **Expand Current**: The "Expand Current" button allows for the expansion of the selected node within the Project Ideas Tree.

- **Collapse All**: The "Collapse All" button allows for the collapse of all nodes within the Project Ideas Tree.

- **Collapse Current**: The "Collapse Current" button allows for the collapse of the selected node within the Project Ideas Tree.

- **Add Project Idea**: The "Add Project Idea" button allows for the Addition of a new Project idea.

- **Delete Project Idea**: The "Delete Project Idea" button allows for the Deletion of the selected Project Idea.

The **Project Idea Text Editor** allows for the entry of Project Idea Information. The Project Idea Text Editor toolbar contains 29 items, these being:

- **Save**: The "Save" button Saves the current Project Idea text.

- **Undo**: The "Undo" button undo's previous actions in the text editor.

- **Redo**: The "Redo" button redo's undone text editor actions.

- **Copy:** The "Copy" button copies the selected text within the editor.

- **Cut**: The "Cut" button cuts the selected text within the editor.


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- **Paste**: The "Paste" button pastes information from the clipboard into the text editor at the current cursor point.
- **Bold**: The "Bold" toggle button bolds or unbolds the selected text.
- **Italic**: The "Italic" toggle button Italicizes or un-Italicizes the selected text.
- **Underline**: The "Underline" toggle button Underlines or un-underlines the selected text.
- **Strike Thru**: The "Strike Thru" toggle button strikes through and un-strikes through the selected text.
- **Superscript**: The "Superscript" button superscripts the selected text.
- **Subscript**: The "Subscript" button subscripts the selected text.
- **Font**: The "Font" drop down list allows for the selection of the font to use in the Text Editor.
- **Font Size**: The "Font Size" drop down list allows for the selection of the font size to use in the Text Editor.
- **Image**: The "Image" button allows for the selection of an image to be placed inside the Text Editor
- **Align Center**: The "Align Center" button centers the selected text in the Text Editor.
- **Align Left**: The "Align Left" button left aligns the selected text in the Text Editor.
- **Align Right**: The "Align Right" button right aligns the selected text in the Text Editor.
- **Bullet List**: The "Bullet List" buttons create a bullet list using the selected text in the Text Editor.


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- **Numbered List**: The "Numbered List" button create a numbered list using the selected text in the Text Editor.

- **Font Colour**: The "Font Colour" button allows for the selection of a text colour to be applied to the selected text in the Text Editor.

- **Font Background Colour**:  The "Font Background Colour" button allows for the selection of a text colour to be applied as a background colour to the selected text in the Text Editor.

- **Speech**: The "Speech" button activates the speech function which verbally reads out the text component of the text in the Text Editor.

- **Stop Speech**: The "Stop Speech" button stops the speech function from reading out the text in the Text Editor.

- **Pause Speech**: The "Pause Speech" button pauses the speech function from reading out the text in the Text Editor.

- **Resume Speech**: The "Resume Speech" button resumes the speech function after it has been paused.

- **Spell Checker**: The "Spell Checker" button activates the Spell Checker function which spell checks all the text within the Text Editor. Any error found in the text will be displayed to the Spell Checking screen with correction suggestions, as shown below.


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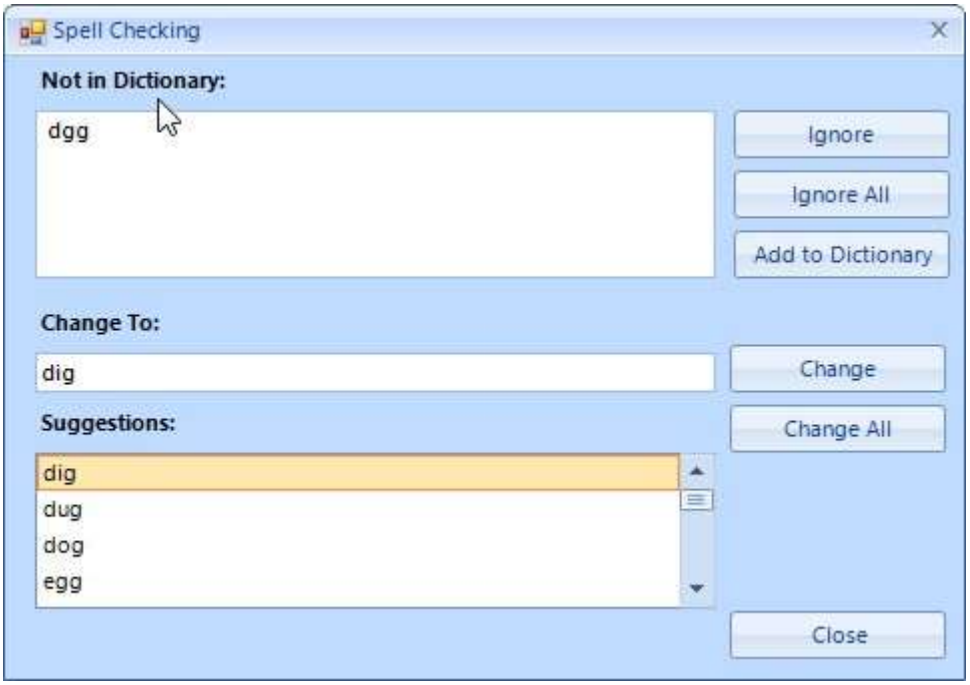



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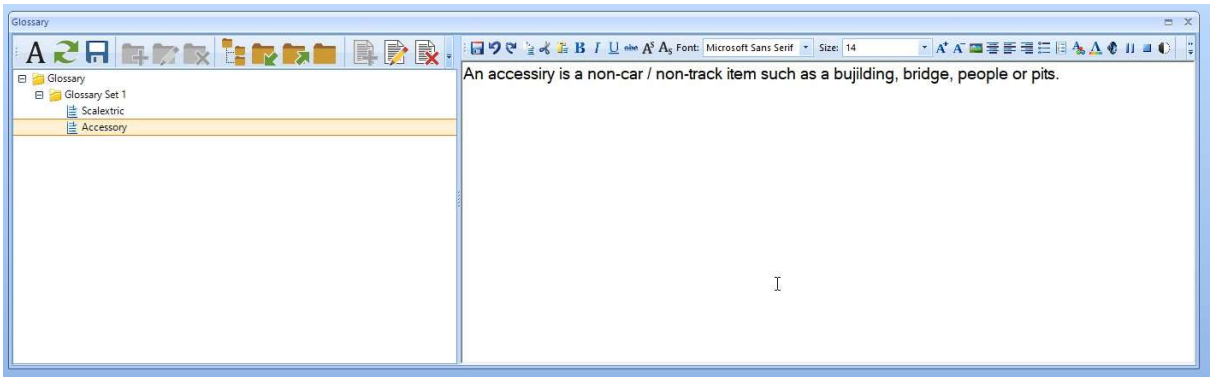
## 2.3.14 Glossary

The Glossary screen allows for the Creations and Management of Glossary Items. Glossary Items are definitions relating to the Slot Car Collections.

There are two sections to the Glossary screen:

- **Glossary Tree Structure**: Used to group Glossary Items together into folders.

- **Glossary Text Editor**: Used to edit the text component of the Glossary Item.




The **Glossary Tree Structure** is used to create and group Glossary Items. The Glossary Tree Structure toolbar contains 12 buttons which are enabled and disabled according to the selected item in the Glossary tree. The functionality available on the toolbar is also available on the right mouse click drop down menu.

The Glossary Tree Toolbar contains the following buttons:

- **Display Text**: The "Display Text**"** button toggles the button text to be displayed or hidden on the toolbar buttons.
- **Refresh**: The "Refresh" button reloads the Glossary Items Tree from the database
- **Save**: The "Save" button saves the current Glossary Items Tree Structure.
- **Add Folder**: The "Add Folder" button allows for the Addition of a new folder within the Glossary Items Tree,
- **Edit Folder**: The "Edit Folder" button allows for the Editing of the selected folder name and description within the Glossary Items Tree,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- **Delete Folder**: The "Delete Folder" button allows for the Deletion of the selected folder within the Glossary Items Tree.
- **Expand All**: The "Expand All" button allows for the expansion of all nodes within the Glossary Items Tree.
- **Expand Current**: The "Expand Current" button allows for the expansion of the selected node within the Glossary Items Tree.
- **Collapse All**: The "Collapse All" button allows for the collapse of all nodes within the Glossary Items Tree.
- **Collapse Current**: The "Collapse Current" button allows for the collapse of the selected node within the Glossary Items Tree.
- **Add Glossary Item**: The "Add Project Idea" button allows for the Addition of a new Glossary Items.
- **Delete Glossary Item**: The "Delete Project Idea" button allows for the Deletion of the selected Glossary Items.

The **Glossary Item Text Editor** allows for the entry of Glossary Item Information. The Glossary Items Text Editor toolbar contains 29 items, these being:

- **Save**: The "Save" button Saves the current Glossary Items text.
- **Undo**: The "Undo" button undo's previous actions in the text editor.
- **Redo**: The "Redo" button redo's undone text editor actions.
- **Copy:** The "Copy" button copies the selected text within the editor.
- **Cut**: The "Cut" button cuts the selected text within the editor.
- **Paste**: The "Paste" button pastes information from the clipboard into the text editor at the current cursor point.
- **Bold**: The "Bold" toggle button bolds or unbolds the selected text.
- **Italic**: The "Italic" toggle button Italicizes or un-Italicizes the selected text.
- **Underline**: The "Underline" toggle button Underlines or un-underlines the selected text.
- **Strike Thru**: The "Strike Thru" toggle button strikes through and un-strikes through the selected text.
- **Superscript**: The "Superscript" button superscripts the selected text.
- **Subscript**: The "Subscript" button subscripts the selected text.
- **Font**: The "Font" drop down list allows for the selection of the font to use in the Text Editor.

- **Font Size**: The "Font Size" drop down list allows for the selection of the font size to use in the Text Editor.
- **Image**: The "Image" button allows for the selection of an image to be placed inside the Text Editor


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- **Align Center**: The "Align Center" button centers the selected text in the Text Editor.
- **Align Left**: The "Align Left" button left aligns the selected text in the Text Editor.
- **Align Right**: The "Align Right" button right aligns the selected text in the Text Editor.
- **Bullet List**: The "Bullet List" buttons create a bullet list using the selected text in the Text Editor.
- **Numbered List**: The "Numbered List" button create a numbered list using the selected text in the Text Editor.
- **Font Colour**: The "Font Colour" button allows for the selection of a text colour to be applied to the selected text in the Text Editor.
- **Font Background Colour**: The "Font Background Colour" button allows for the selection of a text colour to be applied as a background colour to the selected text in the Text Editor.
- **Speech**: The "Speech" button activates the speech function which verbally reads out the text component of the text in the Text Editor.
- **Stop Speech**: The "Stop Speech" button stops the speech function from reading out the text in the Text Editor.
- **Pause Speech**: The "Pause Speech" button pauses the speech function from reading out the text in the Text Editor.
- **Resume Speech**: The "Resume Speech" button resumes the speech function after it has been paused.
- **Spell Checker**: The "Spell Checker" button activates the Spell Checker function which spell checks all the text within the the Text Editor. Any error found in the text will be displayed to the Spell Checking screen with correction suggestions, as shown below.


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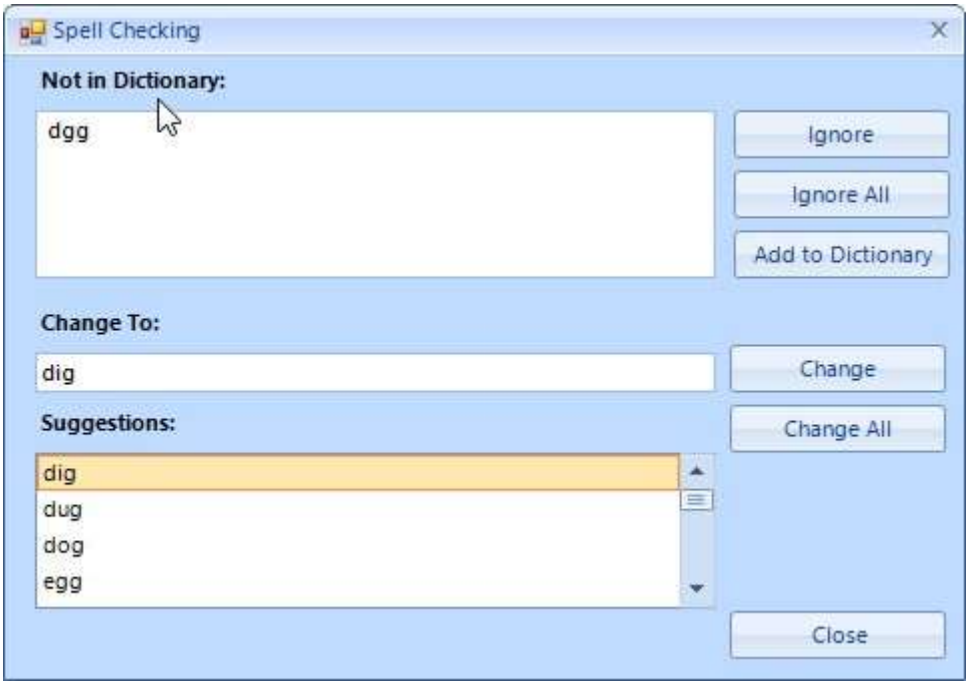



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## 2.3.15 User Tasks

The User Tasks functionality within My Slot Cars 2021 is used to maintain lists of tasks which the user wishes to do.

The **User Tasks** group provides access to two functions within the My Slot Cars 2020 application: **Add Task** and **Manage Tasks**

- **Add Task**: The Add Task screen allows for the creation of new Task Items within the My Slot Cars 2021 application.

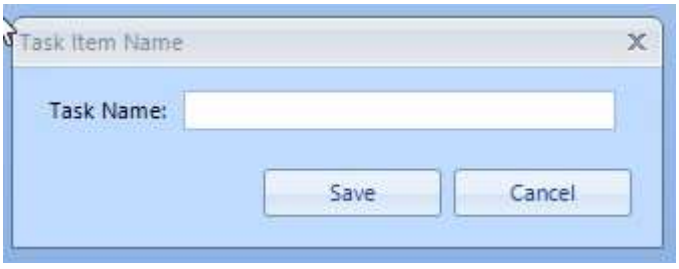
- **Manage Tasks**: The Manage Tasks screen allows for the creation and management of Task Items within the My Slot Cars 2021 application.

## User Tasks

The **Add Task** screen allows for the entry of new User Tasks.

To create a new task simply enter the Task Name into the **Task Name** textbox and press the "**Save"** button. The new task will be saved into the currently selected Task List.

Press the "**Cancel**'" button to cancel the creation of the new task.





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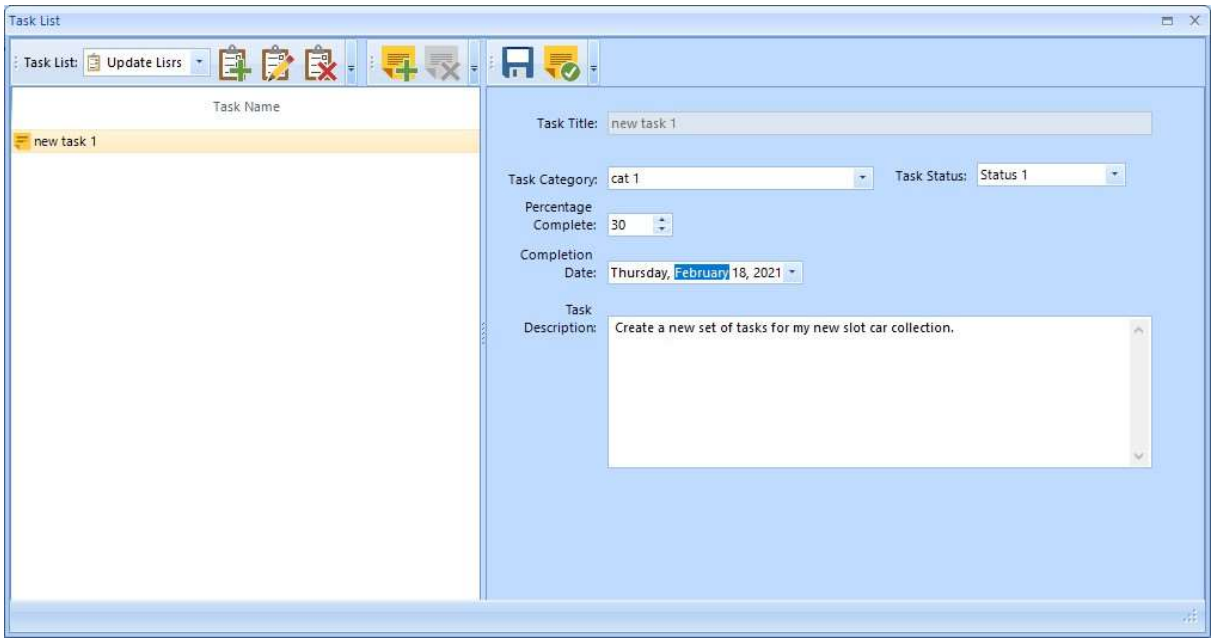
## Manage Tasks

The **Task List** screen is accessed via the "**Manage Tasks**" button on the Home Tab of the My Slot Cars 2021 application.

When this button is pressed the **Task List** screen is opened, as shown below.

The Task List screen consists of two main parts; the **Task List** and **Tasks** on the left hand side and the **Task Details** on the right hand side.




The Task List and Tasks Item section of the screen contains two toolbars; one for the management of the Task Lists and one for the management of the Tasks themselves.

The **Task List** toolbar contains the following items:

- **Task List**: The "Task List" drop down list allows for the selection of the Task Lists. When a Task List is selected from the Task List drop down the associated task items are displayed in the task list section of the screen.

- **Add New List**: The "Add New List" button allows for the creation of a New Task List. To create a new task list requires only a task list name. The task list name must be unique within the My Slot Cars 2021 application.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- **Rename Task List**: The "Rename Task List" button allows for the selected task list to be Renamed.

- **Delete Task List**: The "Delete Task List" button allows for the selected task list to be Deleted. A delete confirmation prompt will be displayed prior to deleting the selected task list.

The **Task** toolbar contains the following items:

- **Add New Task**: The "Add New Task" button allows for the creation of a New Task. To create a new task requires only a task name. The task name must be unique within the current task list.

- **Delete Task List**: The "Delete Task" button allows for the selected task to be Deleted. A delete confirmation prompt will be displayed prior to deleting the selected task item.

The **Task Details** section allows for the management of the Task Details, including:

- **Task Category**

- **Task Status**

- **Percentage Complete**

- **Completion Date**

- **Task Description**

The **Task Details** toolbar contains only two items:

- **Save**: The "Save" button saves the current Task Item Details

- **Set Task To Complete**: The "Set Task To Complete:" button sets the current task to 100% completion.


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## 2.3.16 My Tracks

The My Tracks functionality within My Slot Cars 2021 allows for the entry and maintenance of track designs.

The **My Tracks** group provides access to two functions within the My Slot Cars 2020 application: **Add New Track** and **Manage My Tracks**

- **Add New Track**: The Add New Track screen allows for the creation of new Track Designs within the My Slot Cars 2021 application.

- **Manage My Tracks**: The Manage My Tracks screen allows for the creation and management of Track Designs within the My Slot Cars 2021 application.


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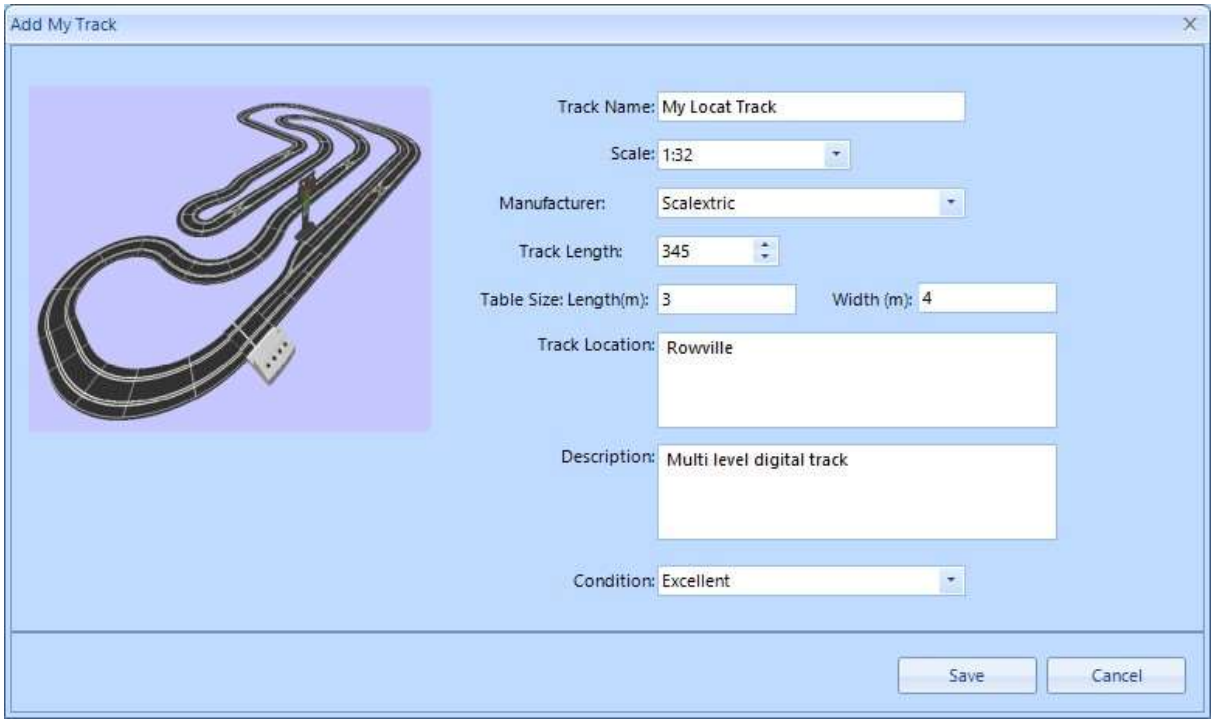
## Add New Track

The **Add New Track** functionality allows for a new track to be added to My Slot Cars application.

The Add New Track screen is shown below. Complete the track details and press the "Save" button to add the new track information to the My Slot Cars database.





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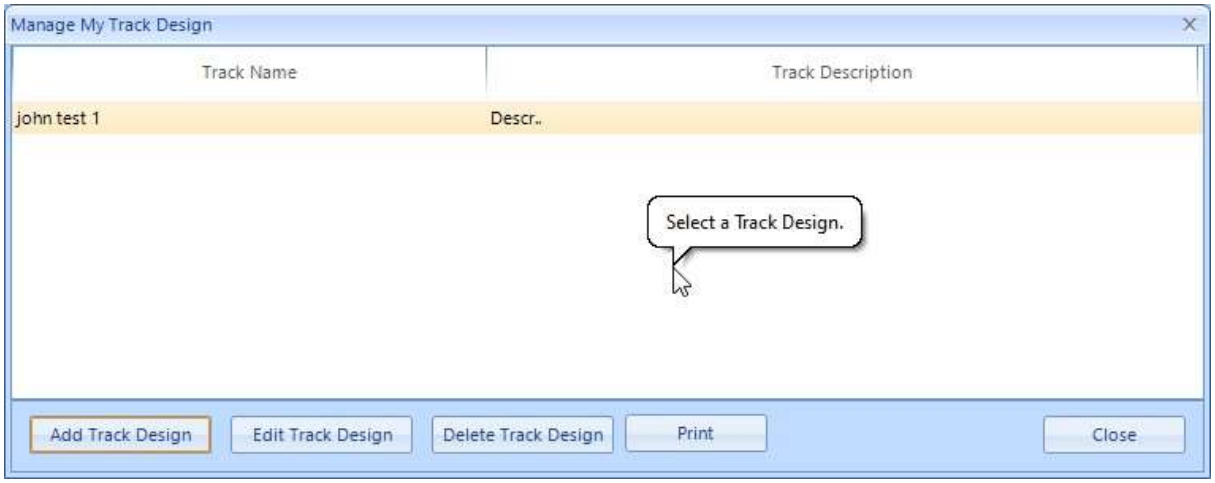
## Manage My Tracks

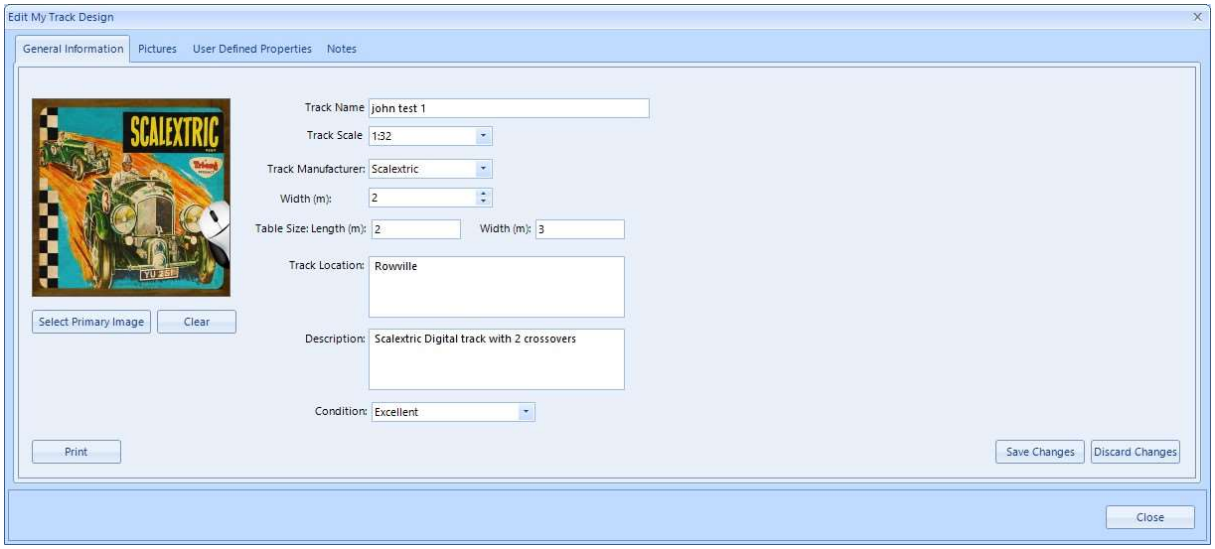
The **Manage Track Design** allows users to access existing track designs.

This screen displays exiting track designs in the middle of the screen with functionality buttons along the bottom of the screen.




The Add Track Design button allows for New Track designs to be added to the application.

The Edit Track design button opens the Edit Track Design Screen, as shown below.





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The Edit Track Design screen consists of 4-tab pages, these being:

- **General Information**: The General Information tab contains all the General track information as was on the Add New Track screen.
- **Pictures**: The Pictures tab allows for up to 10 pictures to be saved against this track design.
- **User Defined Properties**: The User Defined Properties tab allows user to enter their own properties and information for this track design.
- **Notes**: The Notes tab allows multiple notes to be added to this Track Design.

The Print button on the bottom left of the screen allows for the current Track Design to be sent to the printer.


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### 2.3.17 Item Templates

The Item Template functionality within My Slot Cars 2021 allows for the entry and maintenance of Item Templates. Templates can be of 3 types:

- **General**: General templates can be used anywhere templates can be used.
- **Slot Cars**: Slot Car templates are specifically for used in creating Slot Car items.
- **Accessories**: Accessory templates are specifically for used in creating Accessories items.

The **Item Templates** group provides access to two functions within the My Slot Cars 2020 application: **Add New Template** and **Manage Templates.**

## Add New Template

The Add New Template functionality allows for the creation of new Templates within the My Slot Cars 2021 application.

There are three types of templates which can be created:

- **General**: General templates can be used anywhere templates can be used.
- **Slot Cars**: Slot Car templates are specifically for used in creating Slot Car items.
- **Accessories**: Accessory templates are specifically for used in creating Accessories items.


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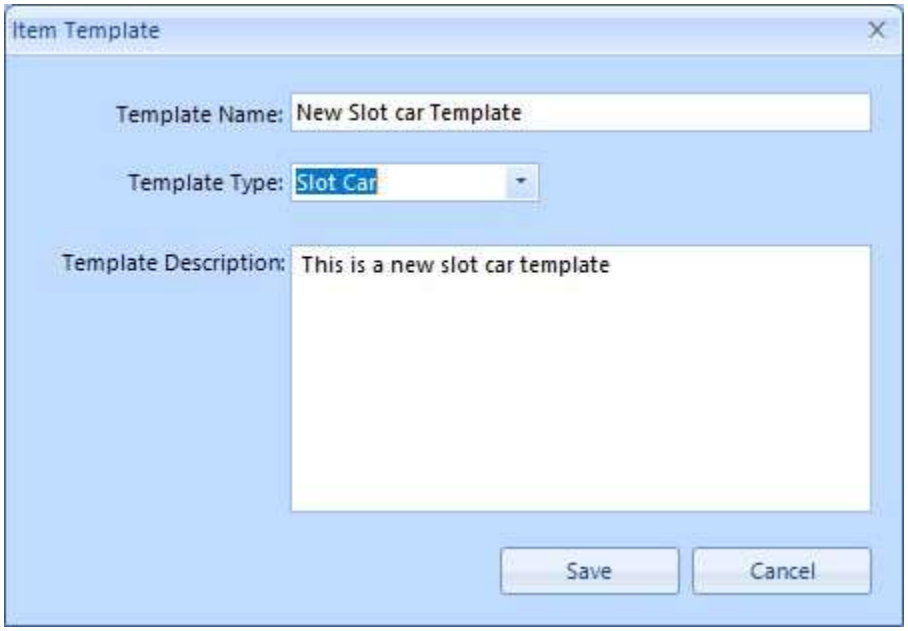


To create a new template:

- Enter a unique template name.
- Select the Template type from the drop-down list.
- Enter an optional Template Description.
- Press the "**Save"** button to create the new Template.
- Press the "**Cancel**" button to cancel the entry of the new template and close this screen.

After the new template has been created the manage templates screen will be displayed showing the new template in the template list section of the screen.

To add further details to the newly create template select the template in the Template List of the Manage Templates screen and press the "**Edit Template** " button.


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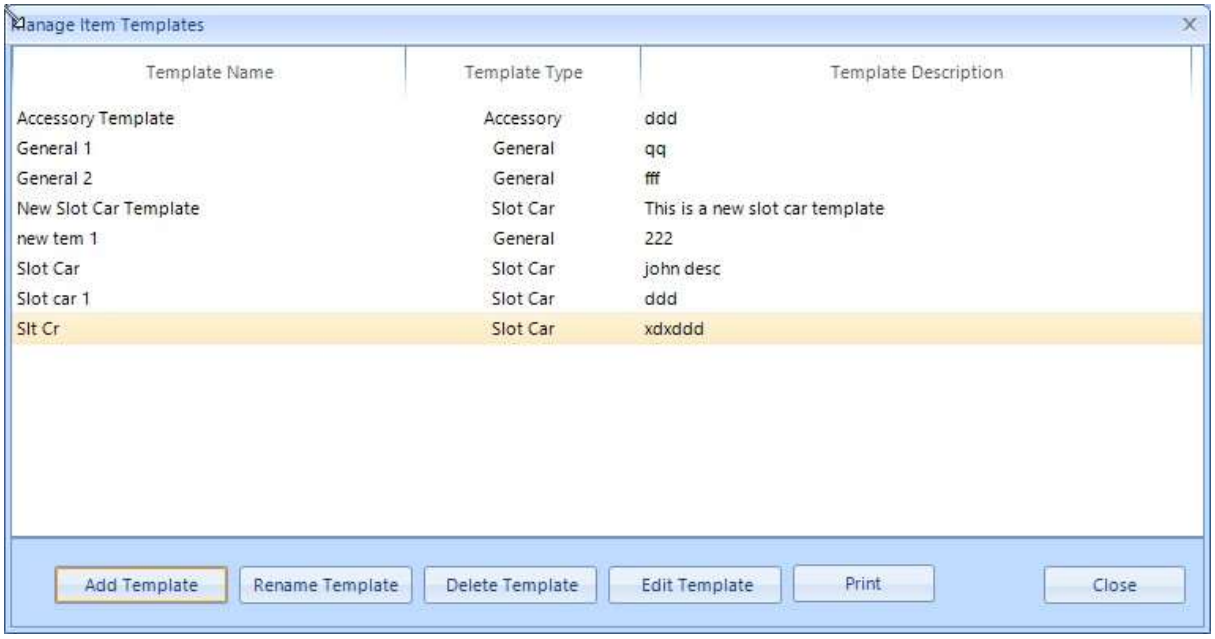
## Manage Templates

The **Manage Item Templates** screen allow for the management of existing Templates and for the addition of new template within the My Slot Cars 2021 application.

The Manager Item templates screen is shown below.




The Existing Item Templates are displayed in the Item list in the middle of the screen with buttons along the bottom of the screen providing access to the Manage Item Templates functionality. The buttons along the bottom of the screen are:

- **Add Template**: The "Add Template**"** button opens the Add New Template screen.

- **Rename Template**: The "Rename Template" button opens the Rename Template screen which allows for the renaming of the selective template. The new template name must be unique within the Template set.

- **Delete Template**: The "Delete Template" button allows for the deletion of the selected Template. When clicked a "**Delete Confirmation**" screen is displayed prior to the deletion of the selected Template Item.

- **Edit Template**: The "Edit Template" button opens the Edit Template Screen.
- **Print**: The "**Print**" button allows for the printing of the Item Template list to a .PDF document. When this button is pressed a "**File Save As**" dialog is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displayed allowing for the directory selection and the nomination of a file name to save the printout too.

- **Close**: The "Close" button closes the Manage Item Templates screen.

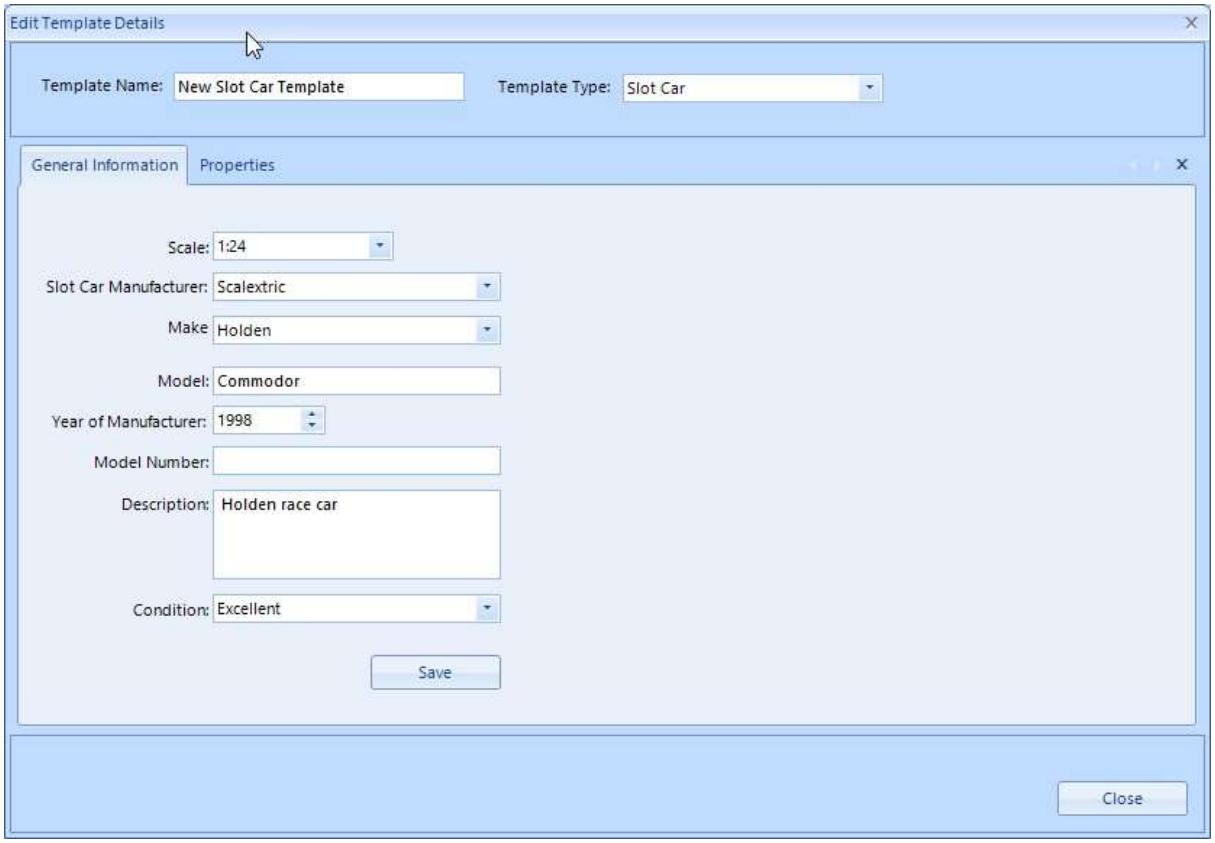
## Edit Template

The **Edit Template** screen allows for the editing of an existing Templates.

There are two tabs on the Edit Template screen:

### 1. General Information Tab

This tab contains all the General Item Information, as shown below.





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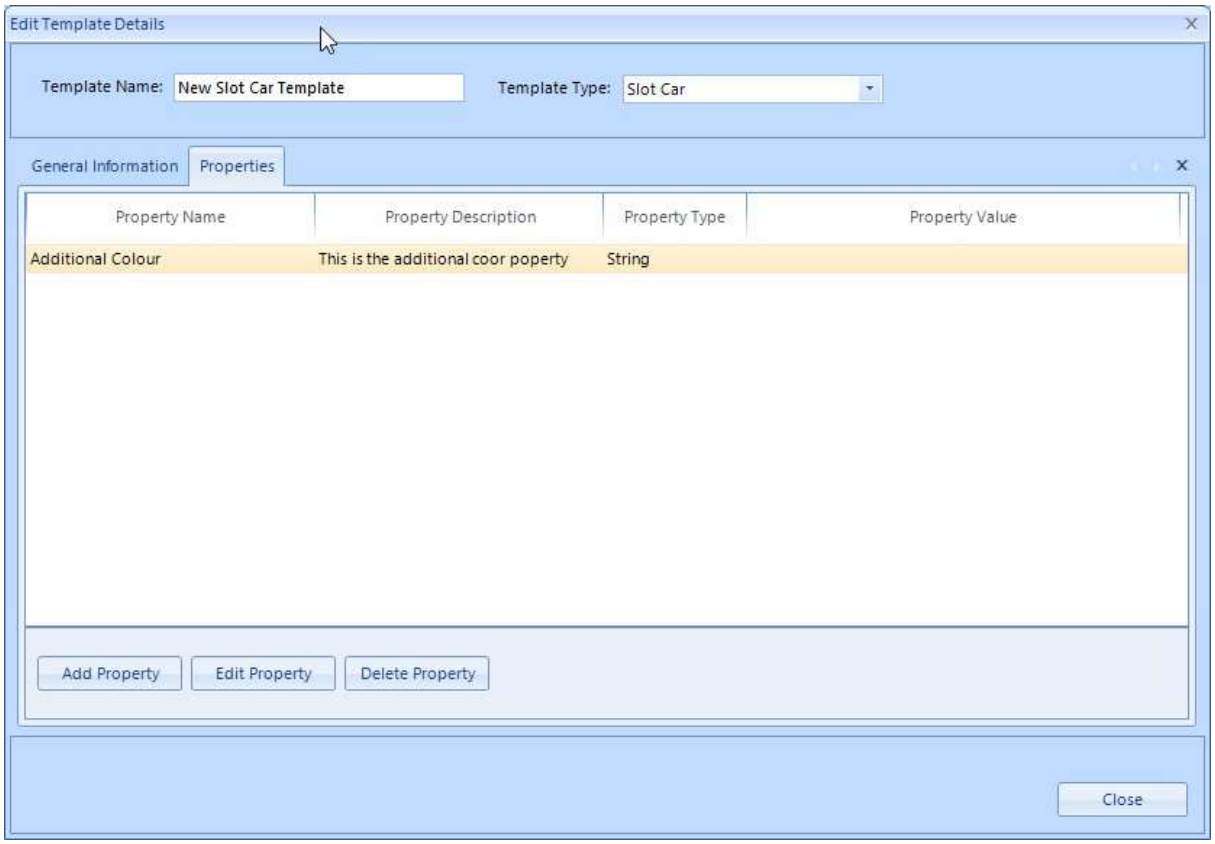
### 2. Properties Tab

The Properties tab allows for the entry of multiple User Define Properties.

Each property consists of:

- Name
- Description
- Type
- Default Value





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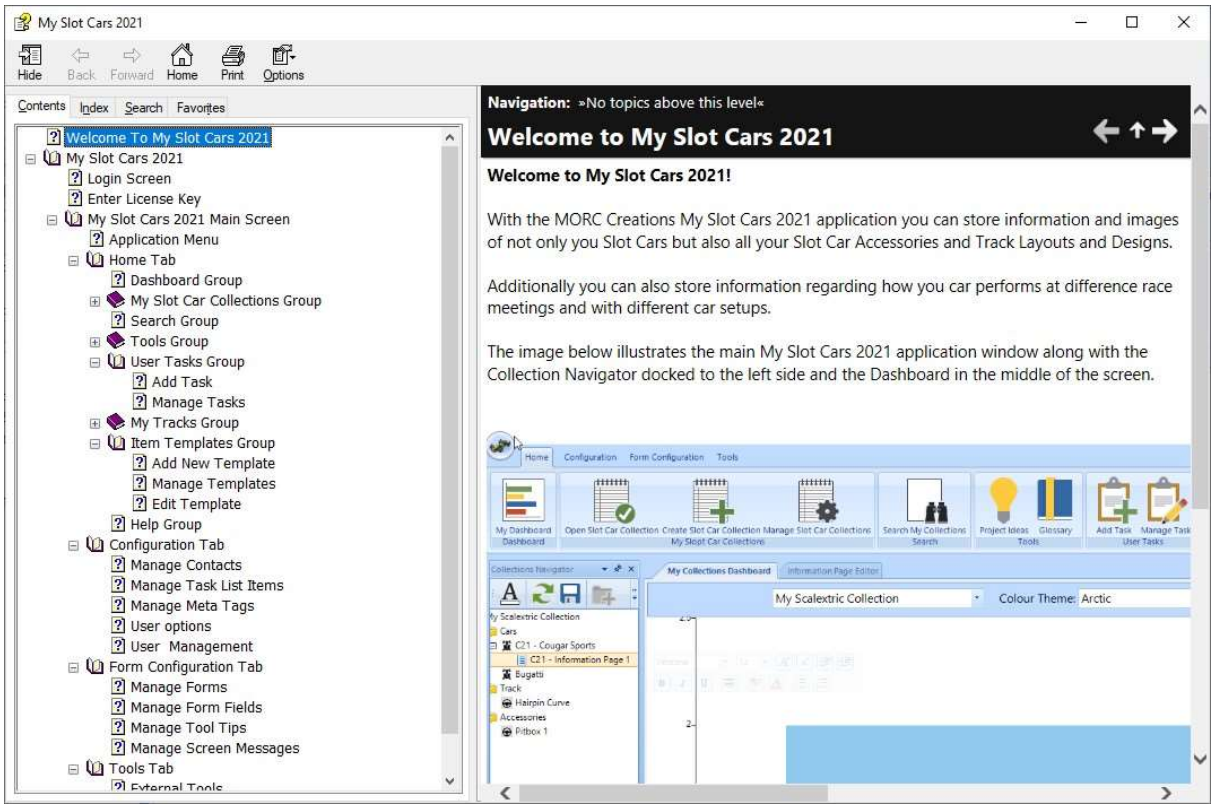
## 2.3.17 Help

The **Help Group** contains only the User Help button. When this button is pressed it opens the My Slot Cars Help window, as shown below.





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## 2.3.18 Configurations

The **Configuration** tab, illustrated below, provides access to configure many of the reference lists within the My Slot Cars 2021 application, along with the Contact List, Task Status and Category Items, the Meta Tags, the Form Options, and the User Accounts used throughout the application.

The Configuration button group provides access to functionality which allows for the configuration of all the Reference and Resource Lists used throughout the My Slot Cars 2021 application.

These resources include:

- Car Scales
- Car Conditions
- Car Manufacturers
- Car Make
- Shops and Dealers
- Locations
- Track Types
- Part Types
- Setup Types
- Accessory Types

All the above screens work functionally the same.


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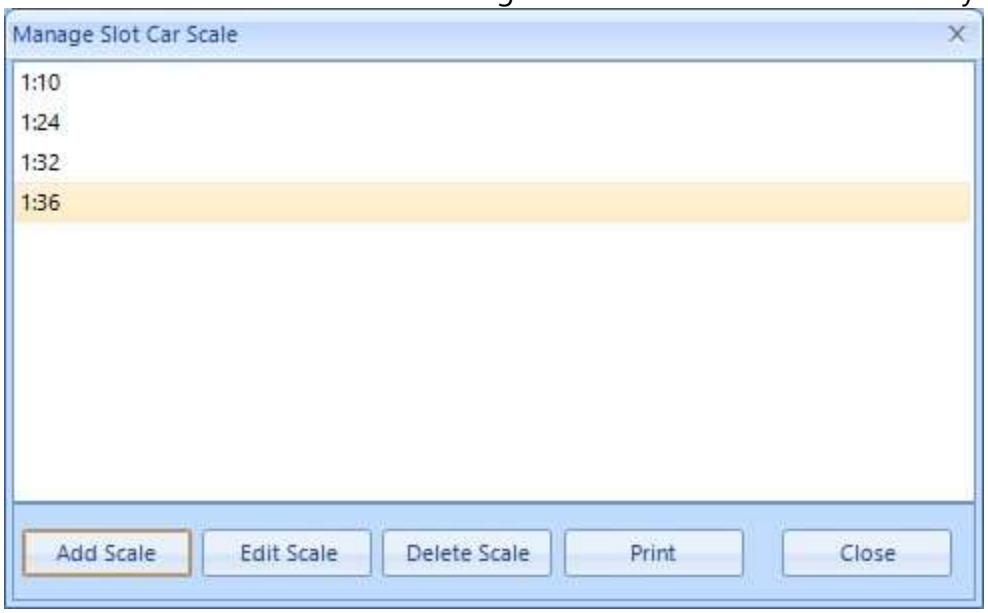
The **Manage Car Scale** screen and its associated functionality are described below, however all the other resource management screens work the same way.




The screen is divided into two areas:

- List of current Slot Car Scales, shown in the centre of the screen.
- Screen button set along the bottom of the screen.

The buttons along the bottom of the screen include:

- **Add Scale**: The "Add Scale" button allows for the addition of new slot car scales.
  -

- **Edit Scale**: The "Edit Scale" button allows for the editing of existing slot car scales.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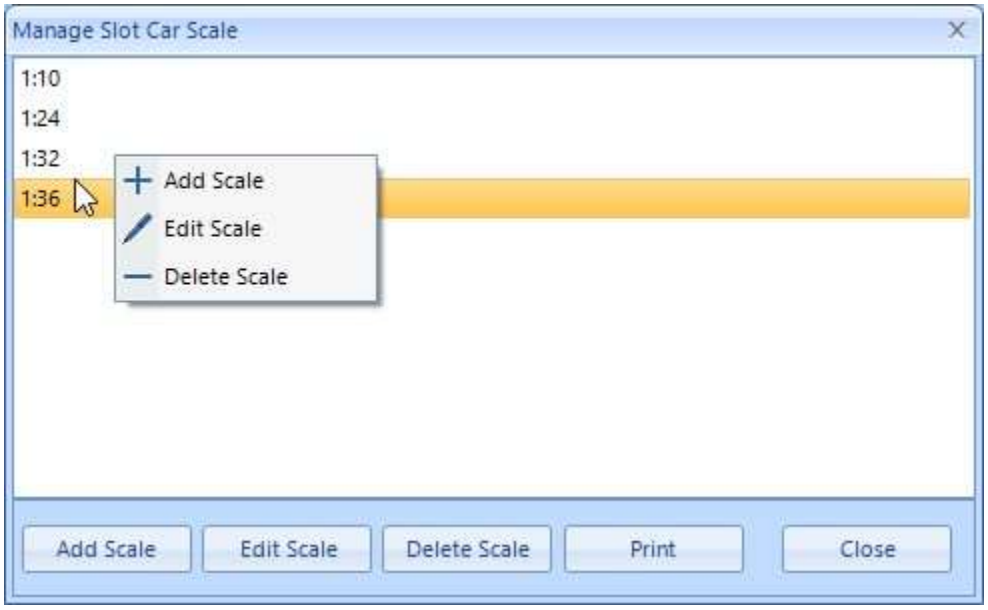
- **Delete Scale**: The "Delete Scale" button allows for the addition of new slot car scales. A Delete Confirmation prompt is displayed prior to deleting the selected Slot Car Scale.

- **Print**: The "Print" button prints the current list of Scales to a nominated pdf File

A right mouse click pop-up menu containing the same options as the buttons along the bottom of the screen are also available within the Slot car Scale list area of the screen.




Other options available in the Configuration tab include:

- **Manage Contacts**: The Manage Contacts functionality allow for the management of contacts within the My Slot Cars application.
- **Manage Task List Items**: The Manage Task List Items functionality allow for the management of task Status and Task Category items within the My Slot Cars application.
- **Manage Meta Tags**: The Manage Meta Tags functionality allow for the addition and management of meta tags which are used to tag items within the My Slot Cars application.
- **User Options**: The User Options functionality allow for the management of Form docking information and the selection of which forms are automatically opened when the My Slot Cars application opens.
- **User Management**: The User Management functionality allow for the addition of new users and the management of existing users within the My Slot Cars application.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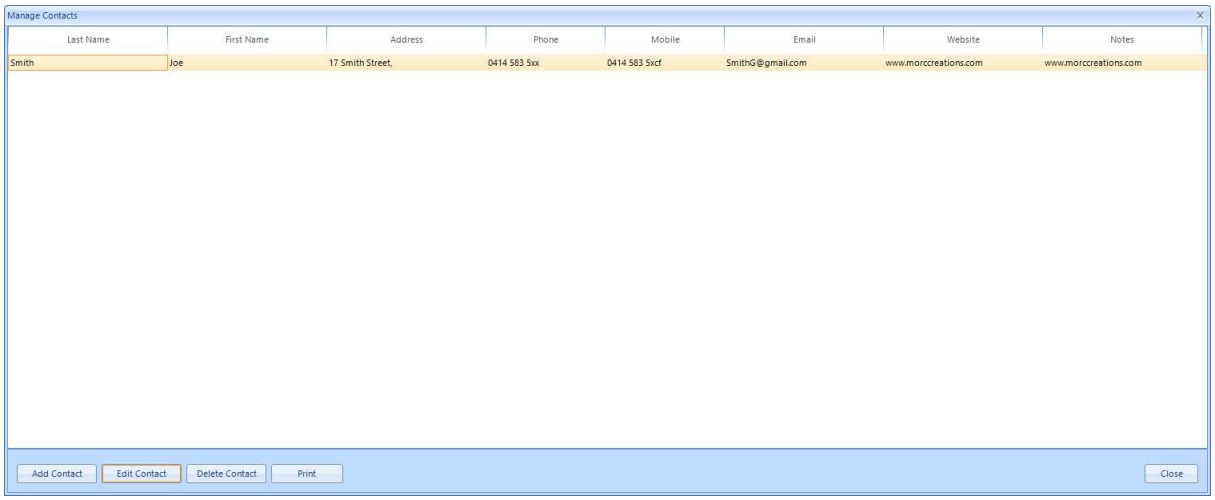
## 2.3.19 Manage Contacts

The **Manage Contacts** screen allows for Contacts to be added and managed.




The Manage Contacts screen contains a list of contacts in the middle of the screen and a set of functionality buttons along the bottom, these buttons being:

- **Add Contact**: The Add New Contact screen is shown below and contains two tabs: Details and Notes.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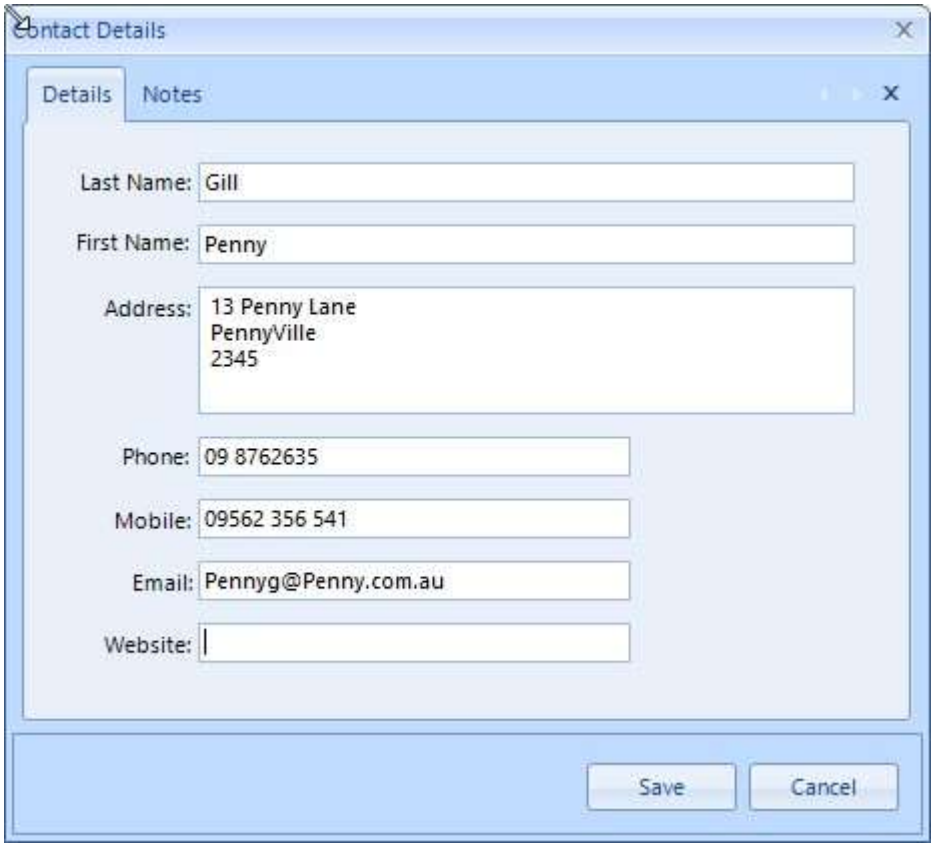


- **Edit Contact**: The Edit Contact screen allows for the details of the selected contact to be edited.

- **Delete Contact:** The Delete Contact button allows for thee selected contact to be deleted.

- **Print**: The Print button allows for the list of contacts to be printed.


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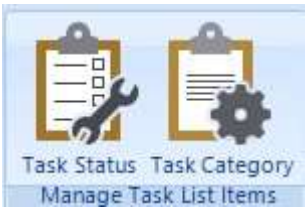
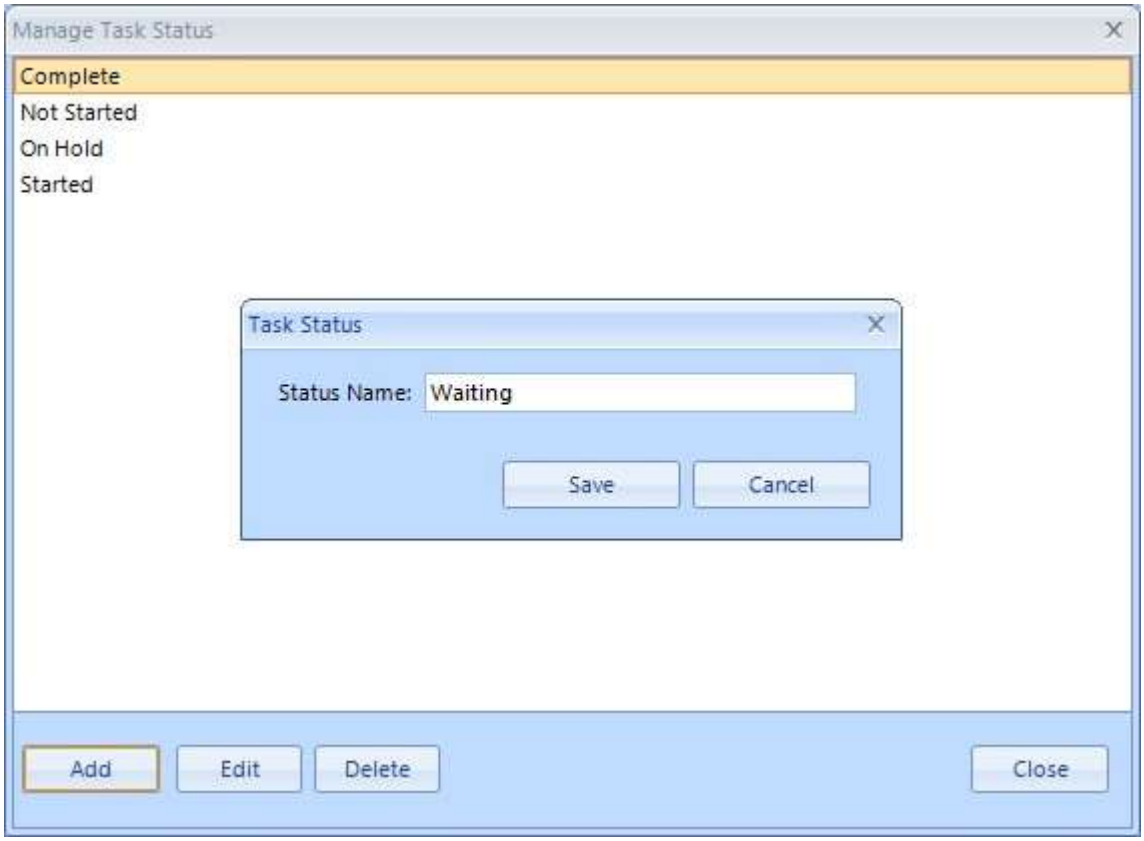
## 2.3.20 Manage Task List Items

The Manage Task List Items group is shown below.




This group contains two functions:

- **Task Status**: This functionality allows for the management of Task Status values, as shown below.





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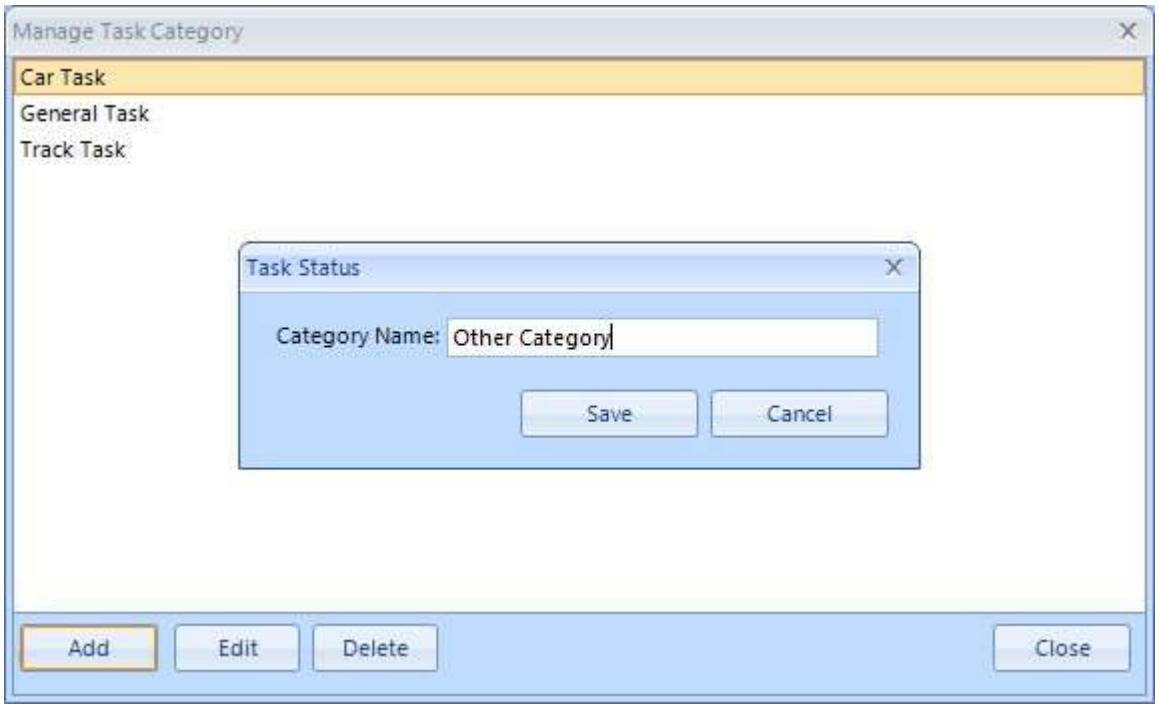
- **Task Category** This functionality allows for the management of Task Category values, as shown below.





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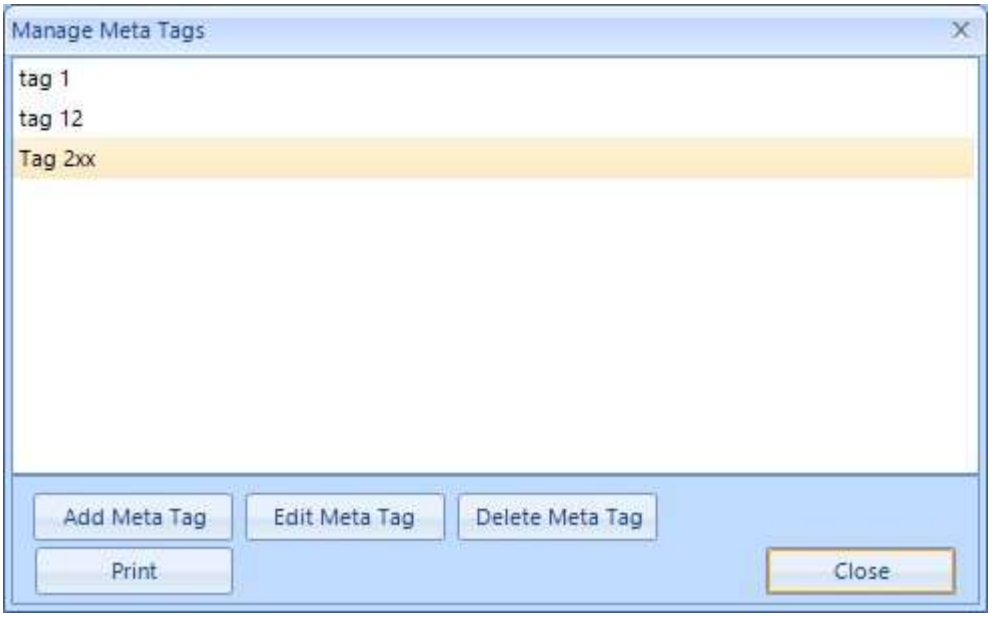
## 2.3.21 Manage Meta Tags

The Manage Meta Tags Group allows for the addition and management of Meta Tags. Meta tags can be used throughout the My Slot Cars application to tag items in multiple ways.

The **Add Meta Tags** functionality allows new meta tags to be added to the application.

The Manage Meta Tags functionality allows existing meta tags to be edited and deleted and for the meta tag list to be printed.





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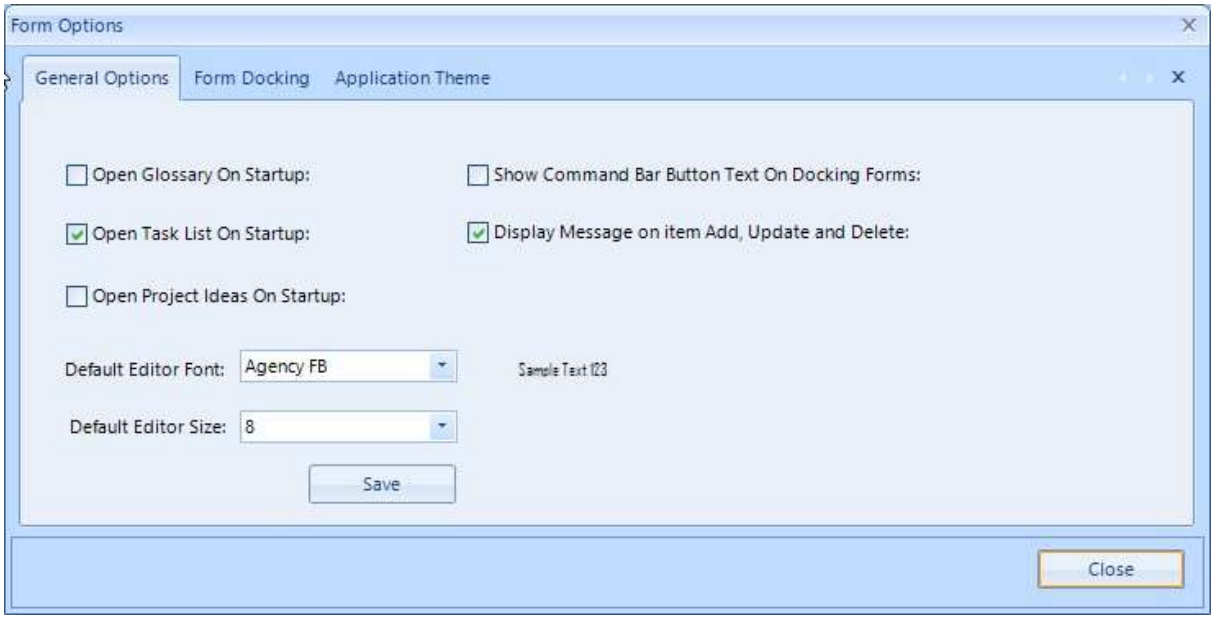
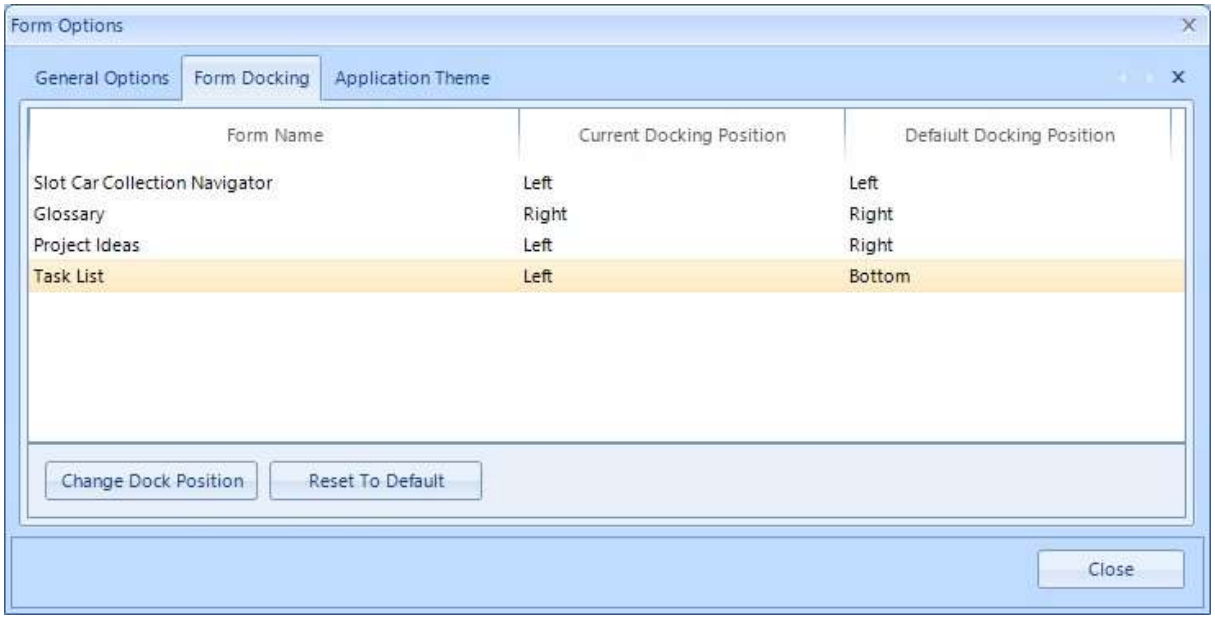
## 2.3.22 User Form Options

The User Form Options screen, shown below, allows for the user to nominate which items are opened at start up, were the docking forms dock when first opened and to set the applications visual theme.

Each of these tabs are illustrated in the images below.





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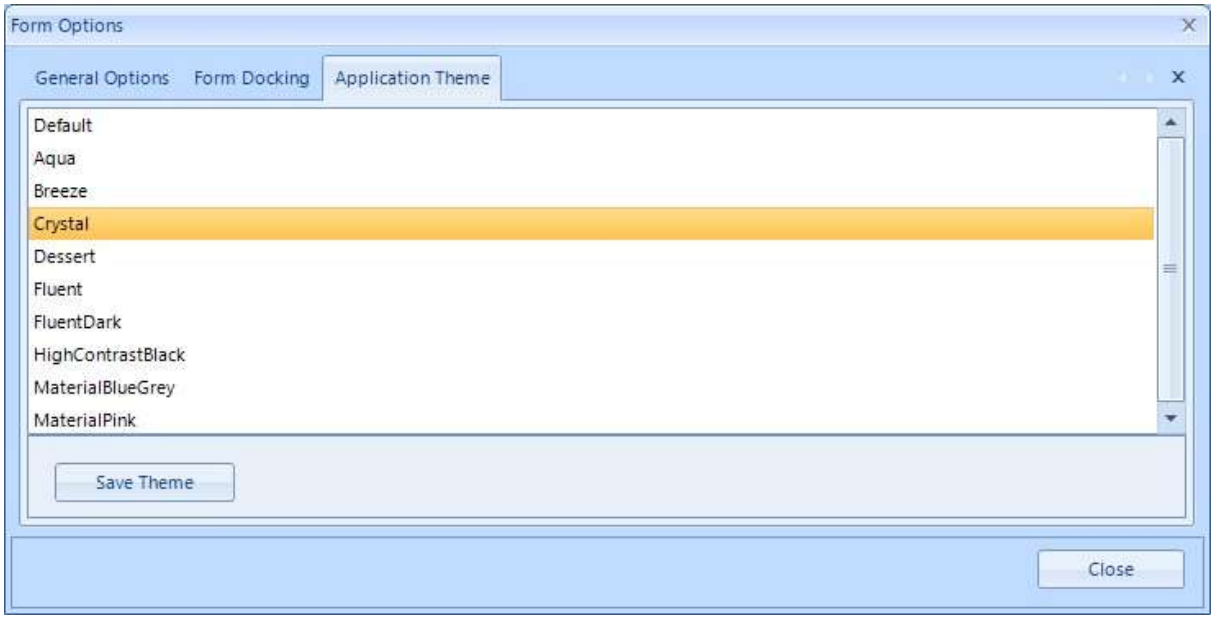



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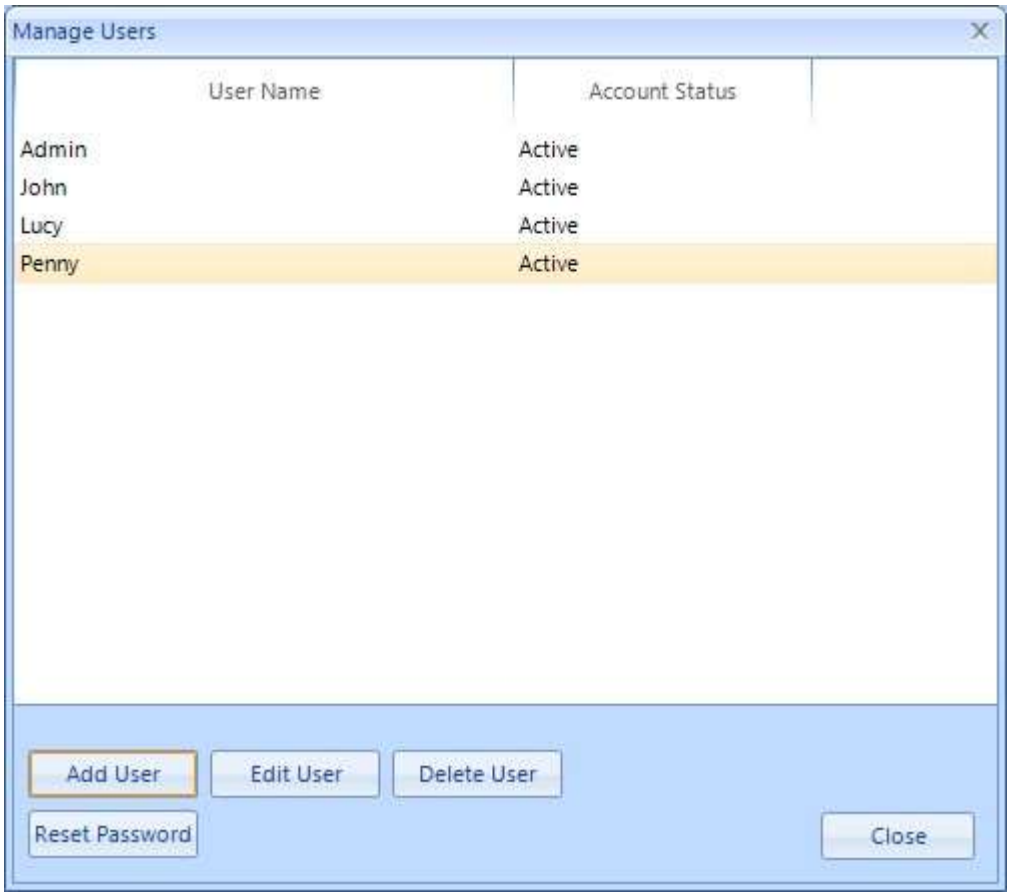
## 2.3.23 User Management

The **User Management** screen allows for the addition and management of My Slot Cars application users.





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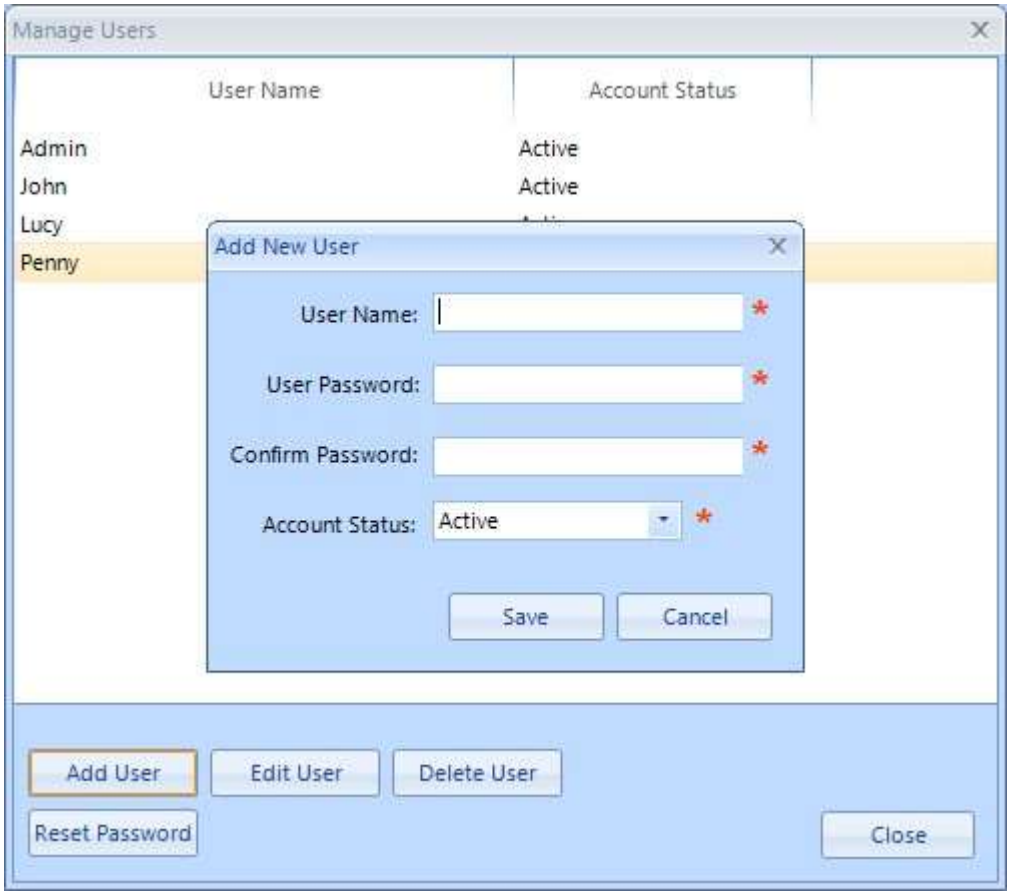
From the Manage Users Screen the user can:

- Add New Users





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- Edit Existing Users

- Delete an Existing User
- Print a User List


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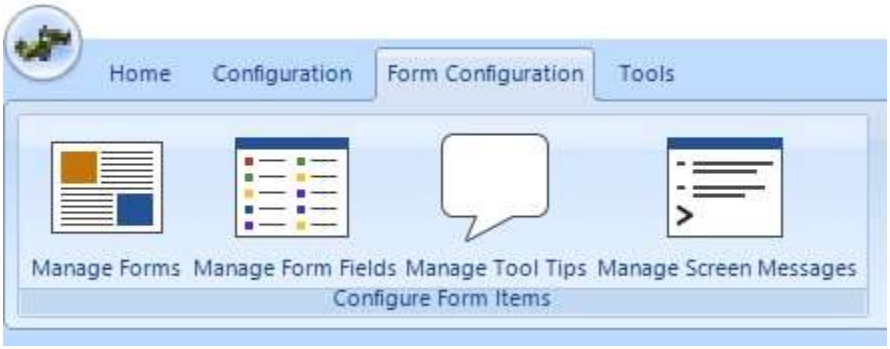
## 2.3.24 Form Configuration

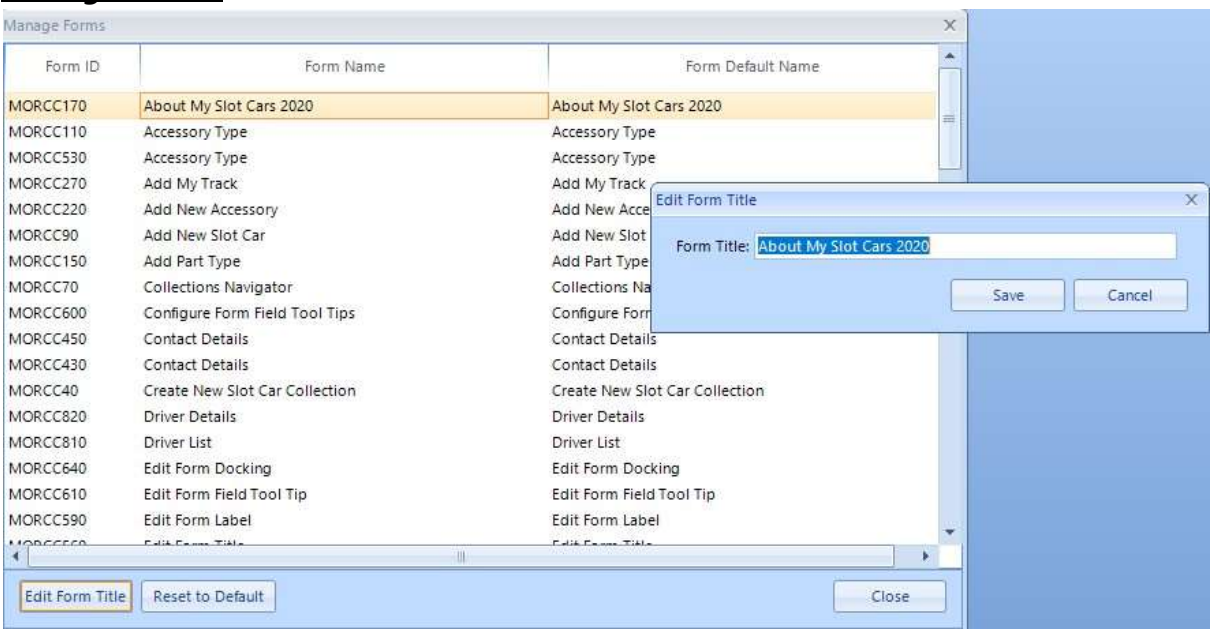
The Configure Form Items Group contains functionality which allows for the following items to be configured within the My Slot cars application:

- **Manage Forms** - Allows for Form Titles to be edited.
- **Manage Form Fields**: Allows for Form Field Labels to be edited.
- **Manage Tool Tips**: Allows for Form Field Tool Tips to be edited.
- **Manage Screen Messages**: Allows for Screen Messages to be edited.




Each of these screens are shown below.

**Manage Forms:**





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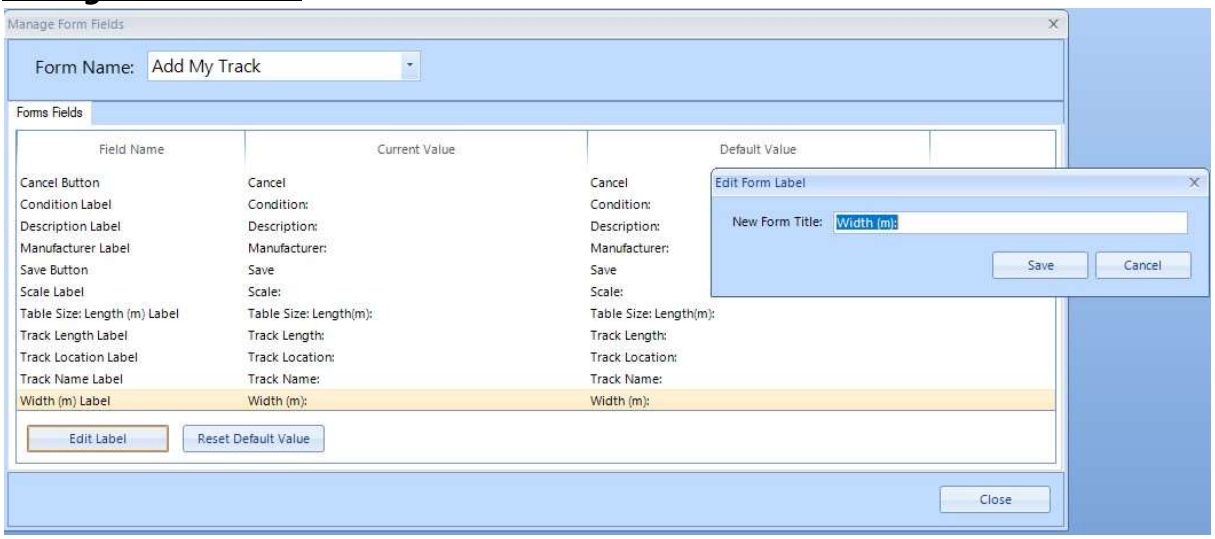
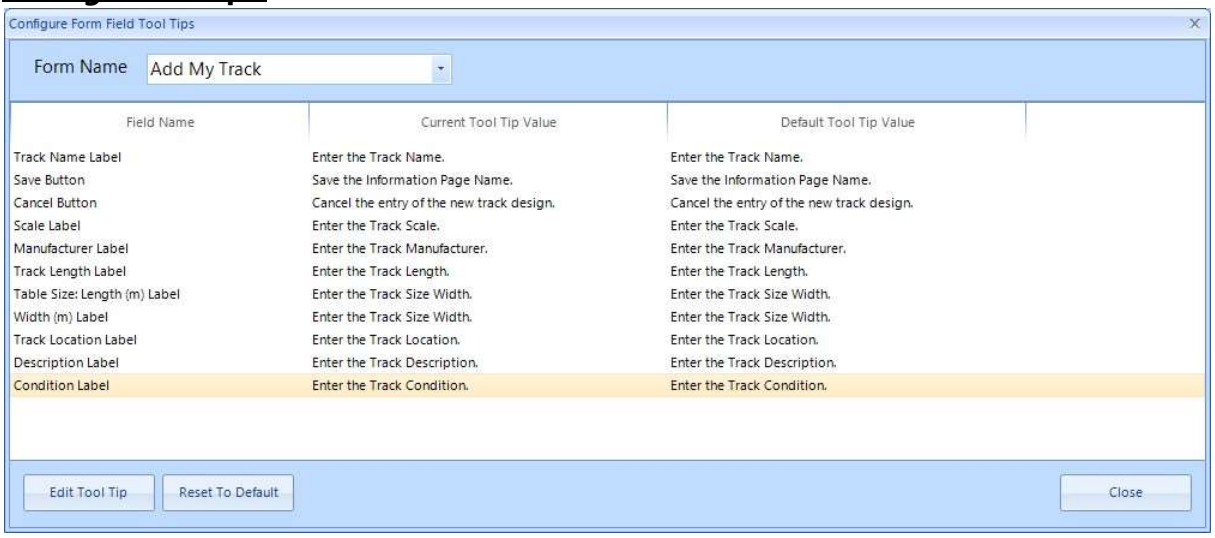
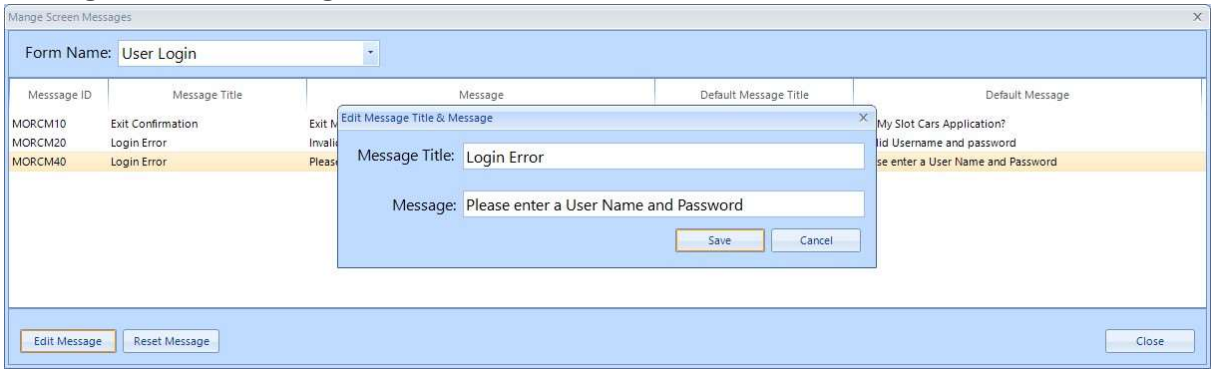
## Manage Form Fields:




## Manage Tool Tips:




## Manage Screen Messages:





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## 2.3.25 Tools

The Tools tab contains access to:

- External tools; Calculator and Notepad
- Manage User Defined Tools, which allows the user to define links to their own external tools.

**User Defined Tools:**

The User Defined Tools screen, shown below, allows for external tools to be defined and accessed from within the My Slot cars application.

These items which may be accessed via the tools path includes:

- Executable files
- Image files
- PDF files
- Documents and office files, where Office or Office document compatible software is installed on the computer.


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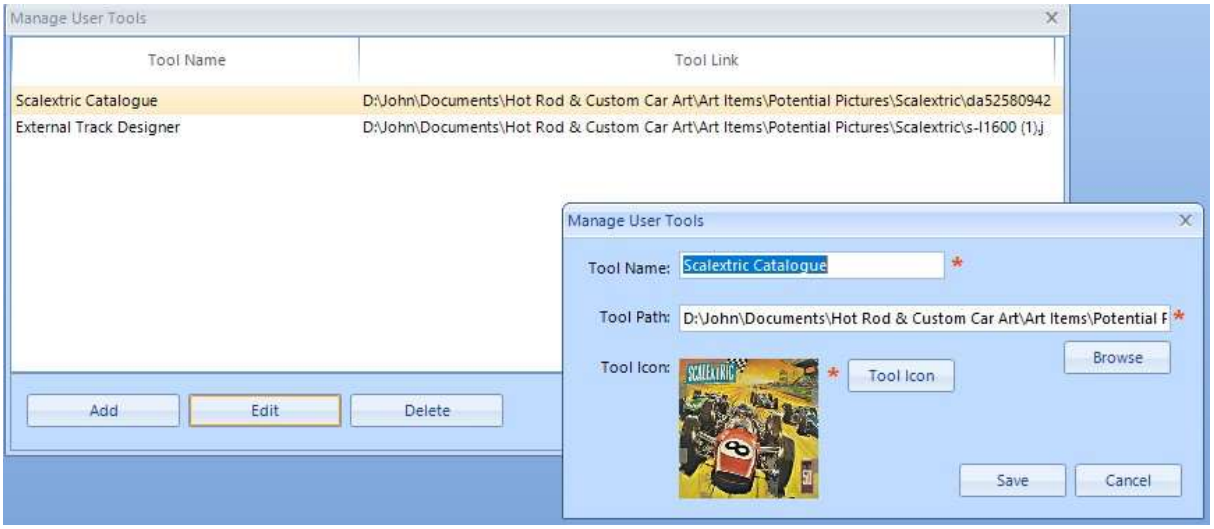



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