My Kitten

Version 1.0

2021

MORC CREATIONS

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1. MY KITTEN

My Kitten

MORC Creations Software

Welcome to the My Kitten application!

The My Kitten applications is a Microsoft Windows desktop application create by MORC Creations software and runs on Microsoft Windows XP, 8, 10 and above.

The My Kitten application provides the following functionality:

- Store and manage Kitten details, including, Name, DOB, Owners, Breed and photos
- Store and manage Weight & Size, Eating Habits, Exercise and Sleeping Habits
- Maintain Vaccination and Medical record information.

- Create multiple photo galleries.
- Store and track Kitten Training and Trick information
- Create multiple graphs and pie chart using assorted information sets
- Store Financial information and costs
- Keep track Kitten's Family and Friends

1.1. LOGIN SCREEN

Use the **My Kitten Login** screen to access the My Kitten application.

Enter your User Name and Password into the associated User Login fields.

You can use the "**Show Password**" button to toggle between seeing the password you enter either masked by asterisks or as plain text, making it easier to ensure you enter the correct password.

The "**My Kitten"** drop down list allows you to optionally select an existing Kitten to open when the application starts.

Alternatively, if you leave the "**My Kitten"** drop down list option set to "<None>", which is the default value, then no Kitten will be opened when the application starts.

If this is the first time you are logging into the My Kitten application, then use the following default administrative credentials:

- **User Name: Admin**
- **Password: Admin**

You can change the administrative password and add additional users using the User Management option on the Configuration tab once you have logged in.

User Login
MY KITTEN
VERSION 1.0
User Name: John
Password: *****
Show Password
My Kitten: <None>
Open Kitten in Navigator
@ copyright 2020 -
MORC Creations Software
Login
Close

1.2. GET LICENSE SCREEN

The first time you open the **My Kitten** application the **Get License Key** screen will be displayed.

Use this screen to enter your license key and unlock the full application functionality.

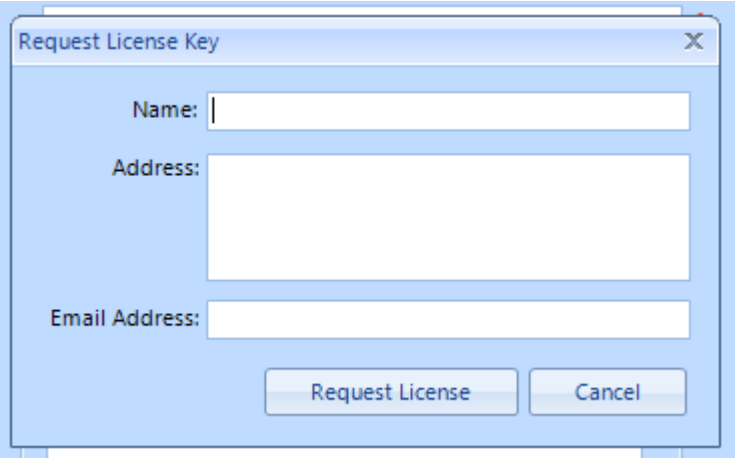
If you do not already have a license key then press the "**Request License Key**" button and the **Request License Key** screen will be displayed, as shown below.

Enter your Full Name, Address and Email Address into this screen.

Press the "**Request License**" button and this information will be placed into your default email application with the email address line set to morccreations@gmail.com.

Press the Send button to send this email and information to MORC Creations Software. Within 24 hours you will receive you license key.

Reopen the My Kitten application and come back to this screen. Copy and paste your new license key into the License Key field and press the "**Save**" button to gain full access to the My Kitten application.



On receipt of your License Request email MORC Creations Software will automatically process your information into the our CRM program and will email you your personalized product license key.

On receipt of your License Key reopen the My Kitten application and copy and paste the License Key from the MORC Creations email into the License Key field on the Get License Key screen. When you press the "Save" button the license key will be validated and then saved to the application database. You will not need to enter the License Key again in the future and this screen will not be shown again.

If you do not yet have your license key then you can still run the My Kitten application in Trial Mode buy pressing the "Use Trial Version" button on the Get License Key screen. In this mode you will be able to see all the screens and functionality within the My Kitten application but will not be able to Save new items to the My Kitten database.

1.3. MY KITTEN MAIN SCREEN

After you have successfully logged into the My Kitten application using a valid User Name and Password combination then the **Main Application** screen will be displayed.

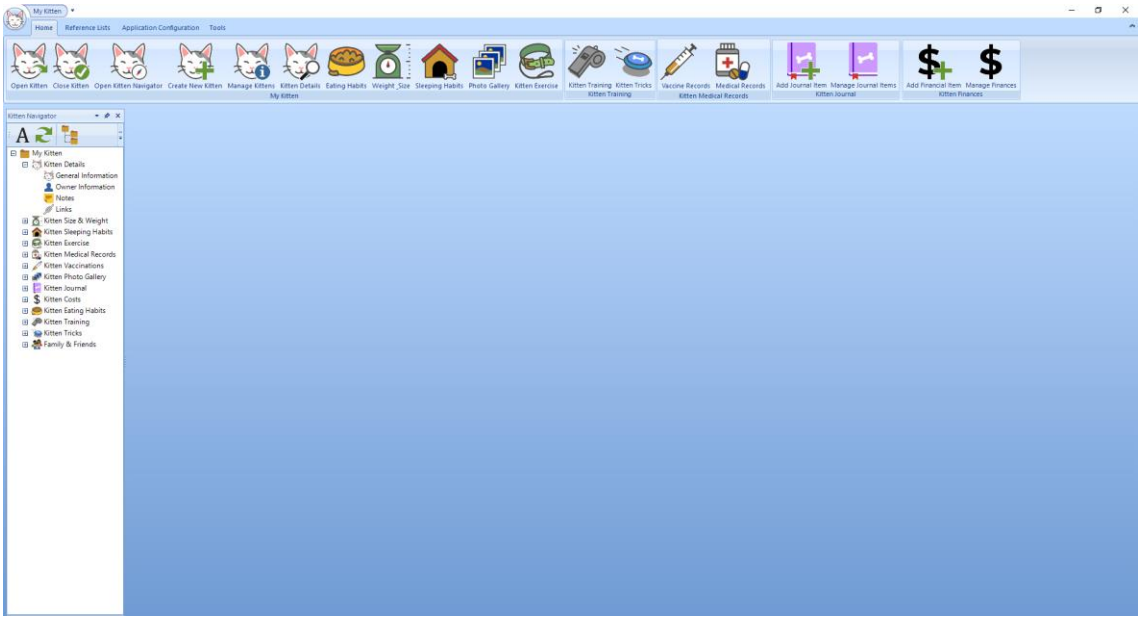
All functionality within the **My Kitten** application may be accessed through the Main Application screen, as shown below.

The My Kitten Main application screen consists of a number of tabs with multiple button on each of these tabs.

Each of the edges and the center of the main application screen can act as docking points for various screens within the application.

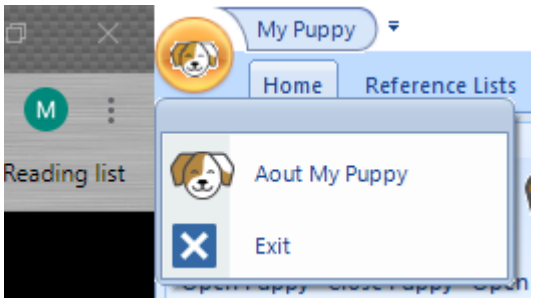
The following screens can be docked to various points around the main screen:

- Kitten Navigator
- Kitten Details
- Eating Habits
- Weight / Size
- Sleeping Habits
- Photo Gallery
- Kitten Exercise
- Kitten Training
- Kitten Tricks
- Vaccine Records
- Medical Records
- Manage Journal Items
- Manage Finance Items
- Manage Family & Friends


My Kitten
Home
Reference Lists
Application Configuration
Tools
Open Kitten
Close Kitten
Open Kitten Navigator
Create New Kitten
Manage Kittens
Kitten Details
Eating Habits
Weight_Size
Sleeping Habits
Photo Gallery
Kitten Exercise
My Kitten
Kitten Training
Kitten Tricks
Kitten Training
Vaccine Records
Medical Records
Kitten Medical Records
Add Journal Item
Manage Journal Items
Kitten Journal
Add Financial Item
Manage Finances
Kitten Finances
Kitten Navigator
My Kitten
Kitten Details
General Information
Owner Information
Notes
Links
Kitten Size & Weight
Kitten Sleeping Habits
Kitten Exercise
Kitten Medical Records
Kitten Vaccinations
Kitten Photo Gallery
Kitten Journal
Kitten Costs
Kitten Eating Habits
Kitten Training
Kitten Tricks
Family & Friends

1.3.1. APPLICATION MENU

The **My Kitten Application Menu** is shown below.



The Application Menu provides access to two menu items:

- **About My Kitten**: The **About My Kitten** menu option opens the applications about screen, as shown below.

- **Exit**: The **Exit** menu option closes the My Kitten application. You will first be prompted before the My Kitten application closes.

1.3.2. HOME TAB

The **My Kitten Home** tab provides access to all the main My Kitten functionality, as shown in the image below. From this tab you access and perform all the main functions within the My Kitten application.

1.3.2.1. MY KITTEN GROUP

The **My Kitten** group provides access to all the main Kitten related functionality, as shown in the image below.

Functionality available in the My Kitten group includes:

- Open Kitten: Opens a new Kitten.
- Close Kitten: Closes the currently open Kitten. When the **Close Kitten** button is pressed the currently open Kitten will be closed along with all open screen and a close confirmation screen will be displayed.
- Open Kitten Navigator: Opens the Kitten Navigator.
- Create New Kitten: Creates a new Kitten database.
- Manage Kitten: Manages existing puppies.
- Kitten Details: Records general details relating to the currently open Kitten including: Name, Age, Colour, DOB, Owners and Notes.
- Eating Habits: Allows for entry, management and graphing of Kitten Eating Habits.
- Weight & Size: Allows for entry, management and graphing of Kitten Weight & Size.

- Sleeping Habits: Allows for entry, management and graphing of Kitten Sleeping Habits.
- Photo Gallery: Allows for entry, management and graphing of photo galleries.
- Kitten Exercise: Allows for entry, management, and graphing pf Kitten Exercise.

1.3.2.1.1. OPEN KITTEN

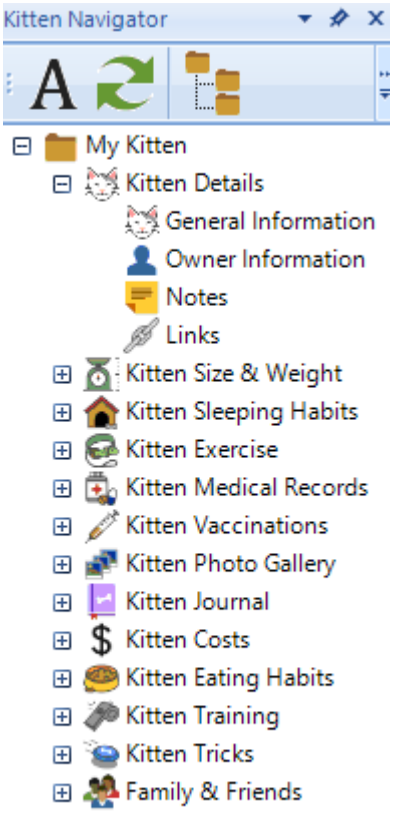
The **Open Kitten** screen allows for the opening of a Kitten within the My Kitten application, as shown below.

Select a Kitten in the **Open Kitten Drop-down List**

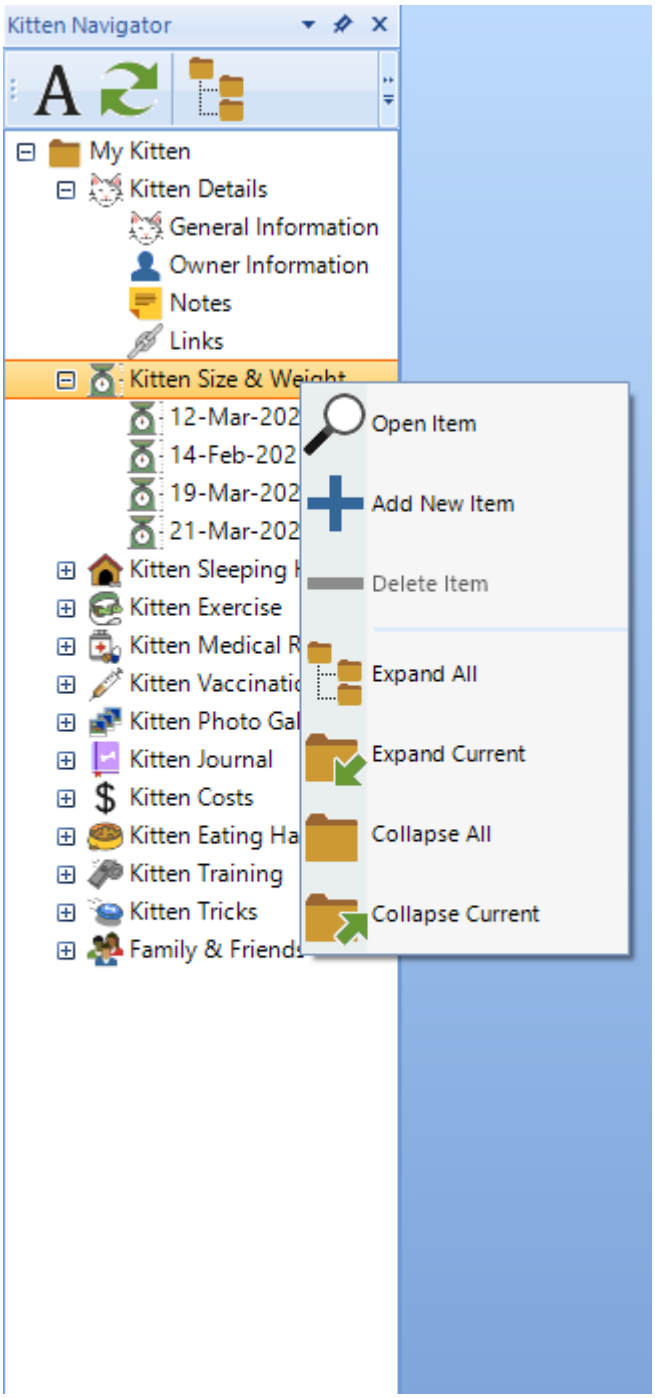
Optionally, select the **Open in Kitten Navigator Checkbox** to open the Kitten Navigator**.**

1.3.2.1.2. KITTEN NAVIGATOR

The **Kitten Navigator** provides access to all the Kitten data and allows for the addition of new Kitten information and access and editing of existing information.



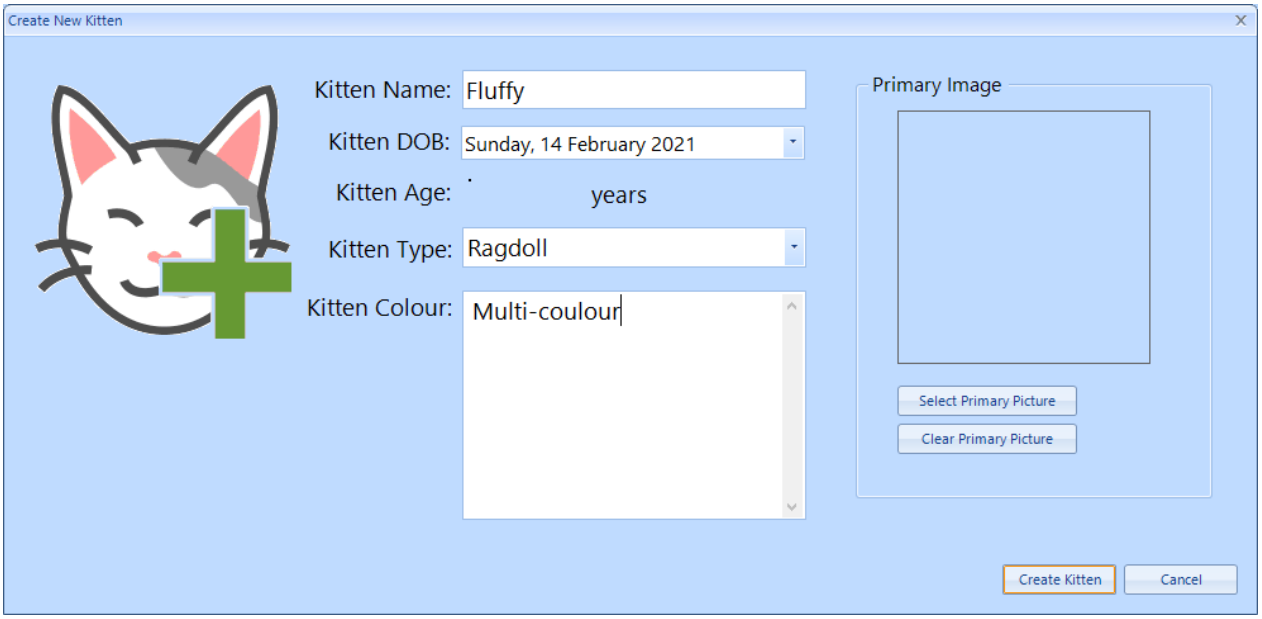
The My Kitten Navigator also has a right mouse click menu which provides access to all the functionality available in the top navigator toolbar.



1.3.2.1.3. CREATE NEW KITTEN

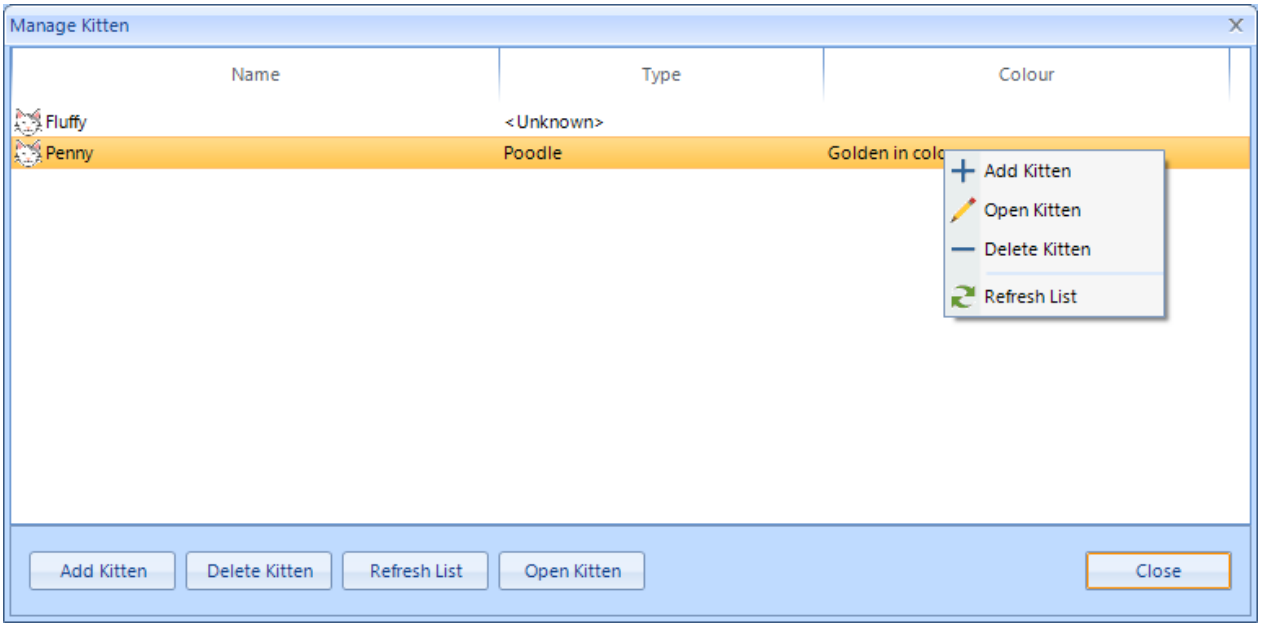
The **Create New Kitten** screen allows for the create of a new Kitten within the My Kitten database.

This screen allows for the entry of all the primary Kitten information and the selection of the a primary Kitten picture.



1.3.2.1.4. MANAGE KITTENS

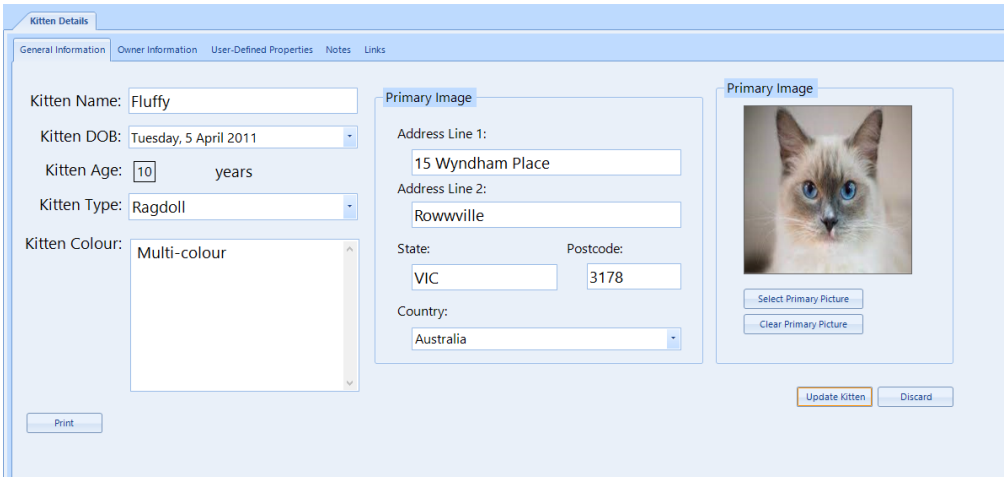
The **Manage Kittens** screen allows for the management of existing Puppies within the My Kitten application and addition of new puppies as shown below.

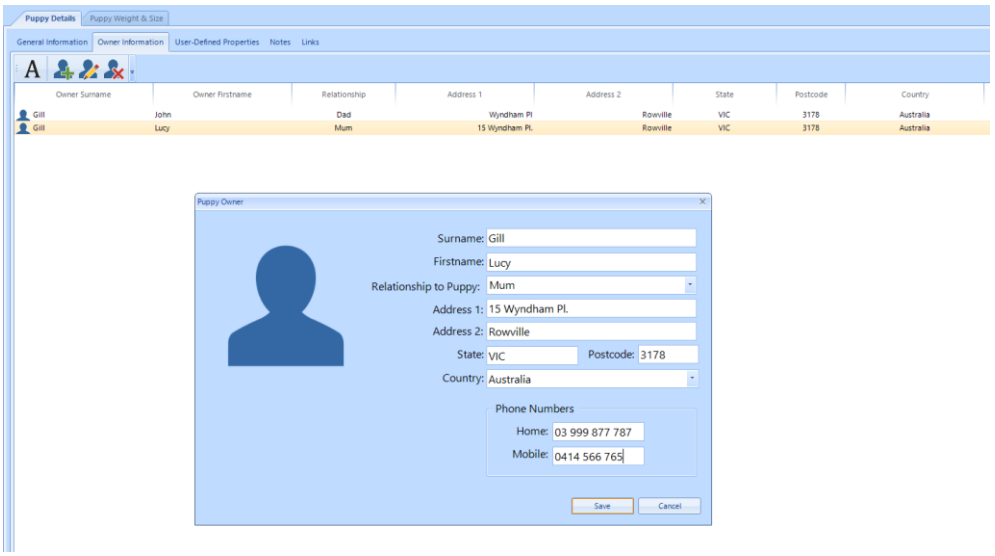


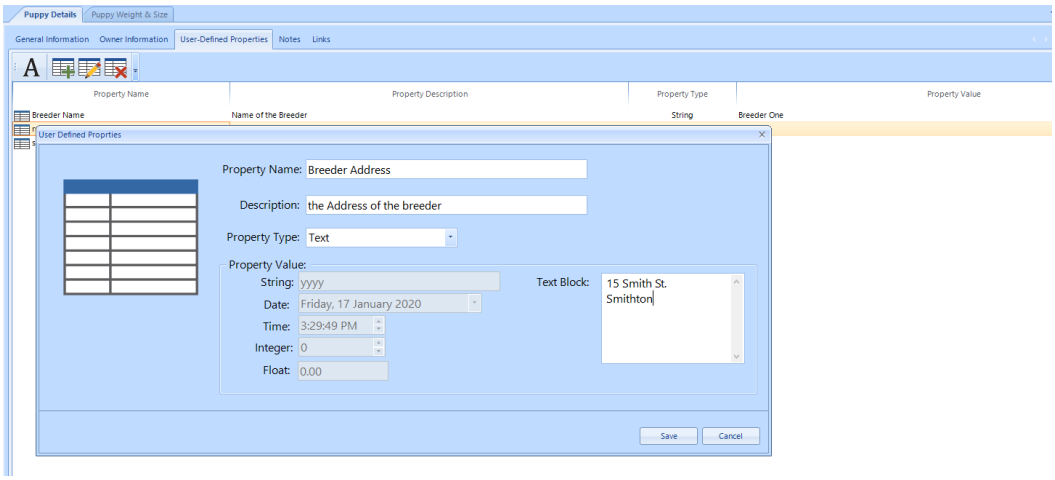
1.3.2.1.5. KITTEN DETAILS

The **Kitten Details** screen allows for entry and management of all the main Kitten Information. This screen has three tabs, as shown below:

- **General Information**: Allows for the entry of main Kitten information.
- **Owner Information**: Allows for entry of one or more owners and their details.
- **User-Defined Properties**: Allows for the entry of any user-defined properties for their Kitten.
- **Notes**: Allows for the entry of one or more Kitten notes. Kitten notes can be edited in the full screen Kitten note edited.
- **Links**: Allows for entry of one or more links to external items such as documents, pedigree information or photos.



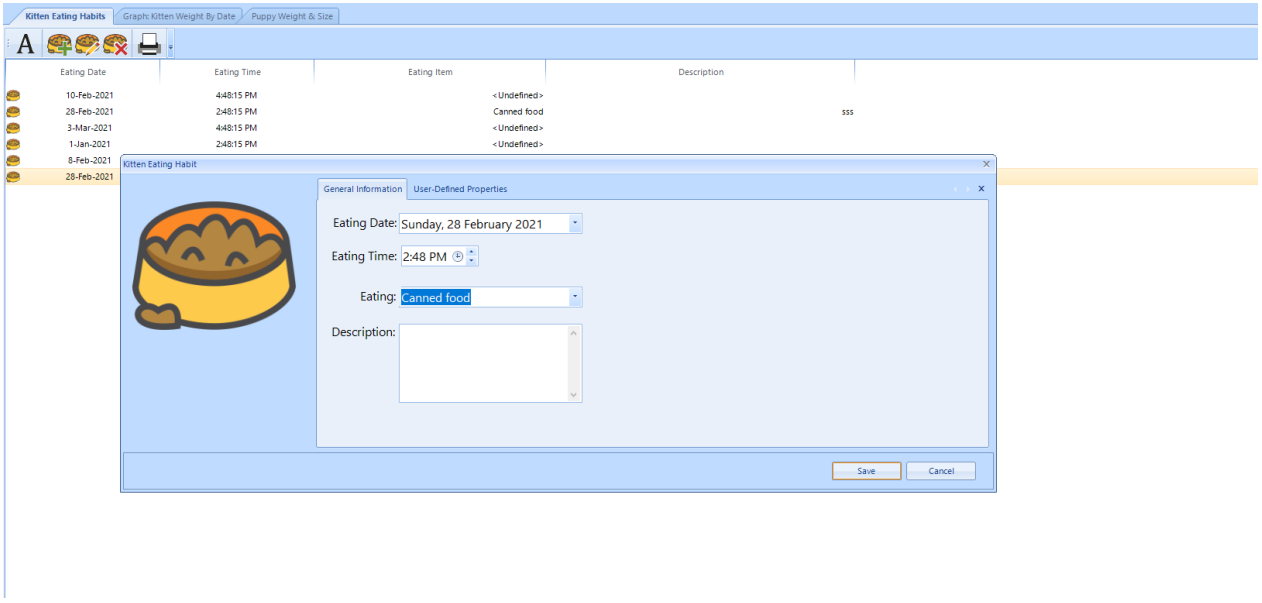



Puppy Details
Puppy Weight & Size
General Information
Owner Information
User-Defined Properties
Notes
Links
Property Name
Property Description
Property Type
Property Value
Breeder Name
Name of the Breeder
String
Breeder One
User Defined Proprties
Property Name: Breeder Address
Description: the Address of the breeder
Property Type: Text
Property Value:
String: yyyy
Date: Friday, 17 January 2020
Time: 3:29:49 PM
Integer: 0
Float: 0.00
Text Block: 15 Smith St. Smithton
Save
Cancel

1.3.2.1.6. EATING HABITS

The **Eating Habits** screen allows for the entry of multiple Eating Habit records, as shown below.

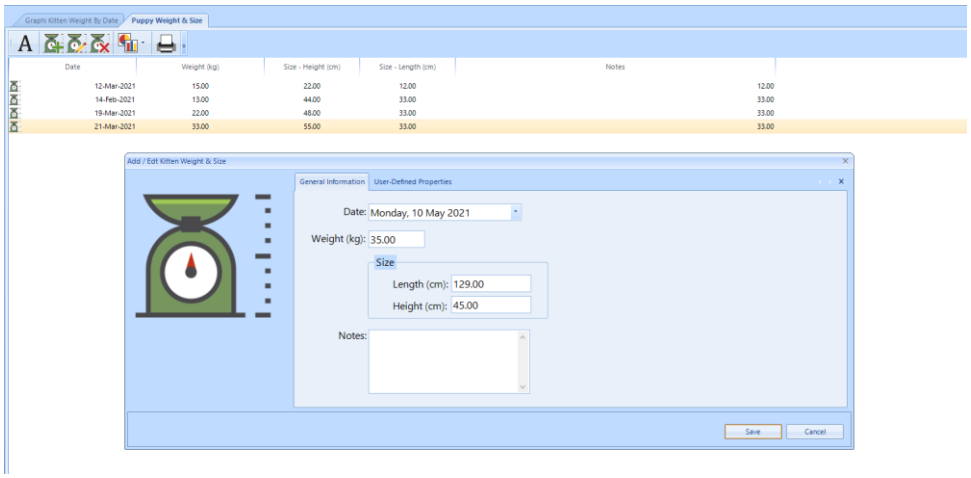
Like all the main data screens in the My Kitten application the Eating Habits screen allows for the entry of additional User-defined properties.



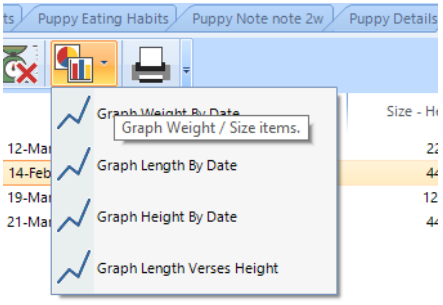
1.3.2.1.7. WEIGHT & SIZE

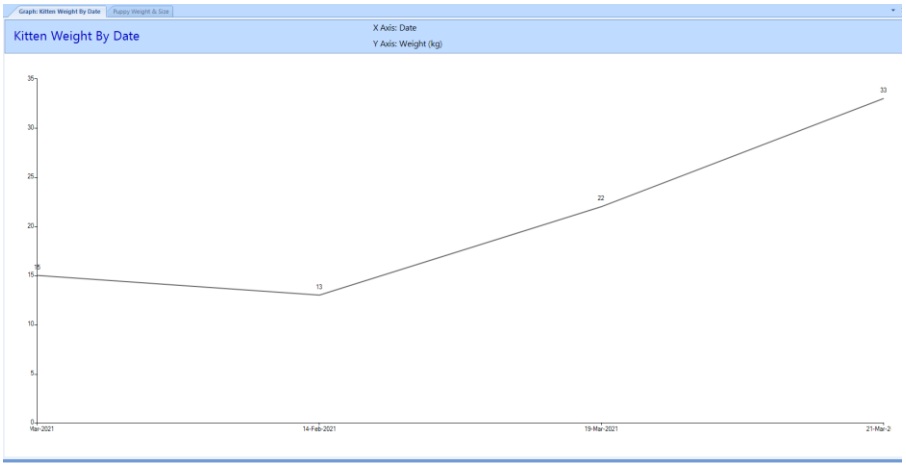
The **Weight & Size** screen allows for the entry of multiple Kitten Weight & Size records, as shown below.

Like all the main data screens in the My Kitten application the Weight & Size screen allows for the entry of additional User-defined properties.



The Weight & Size screen allows for the creation of a range of graphs, as shown below.

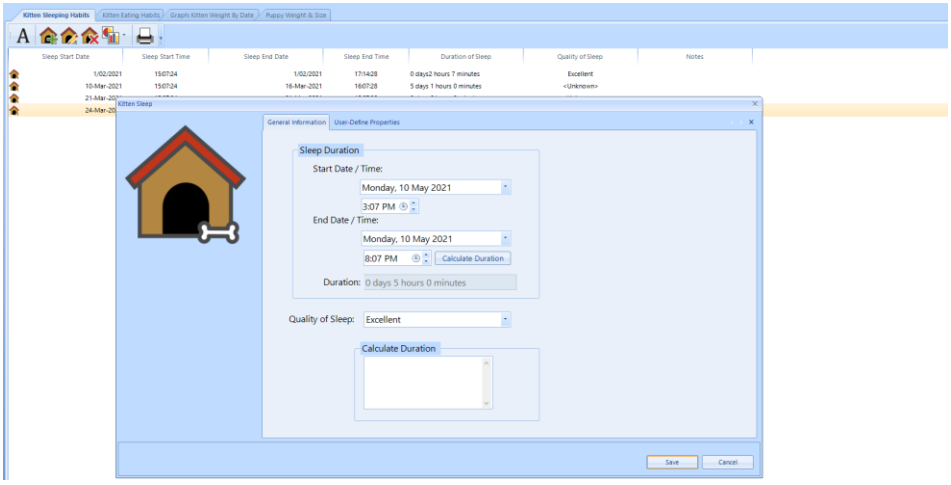




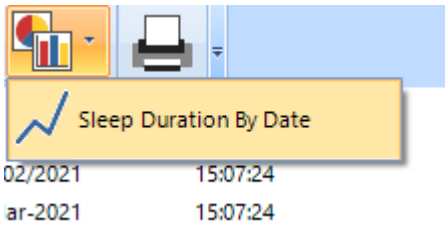
1.3.2.1.8. SLEEPING HABITS

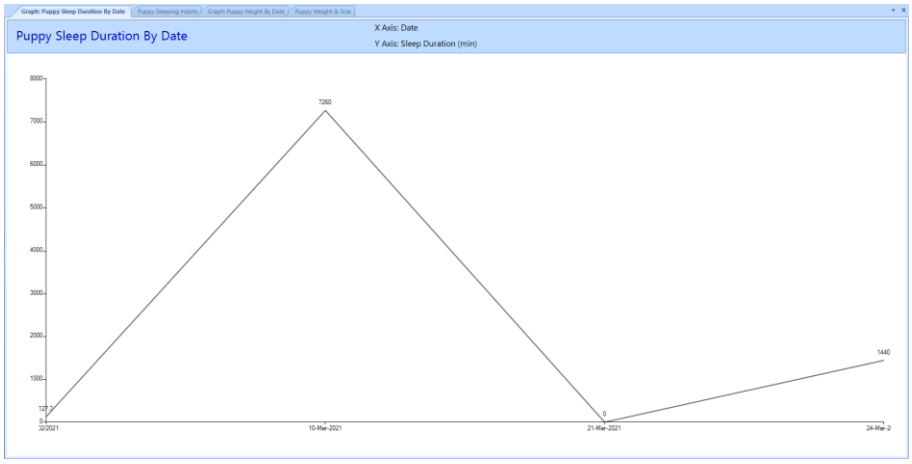
The **Sleeping Habits** screen allows for the entry of multiple Kitten Sleep records, as shown below.

Like all the main data screens in the My Kitten application the Sleeping Habits screen allows for the entry of additional User-defined properties.



The Sleeping Habits screen allows for the creation of a Sleep By Duration By date graph, as shown below.

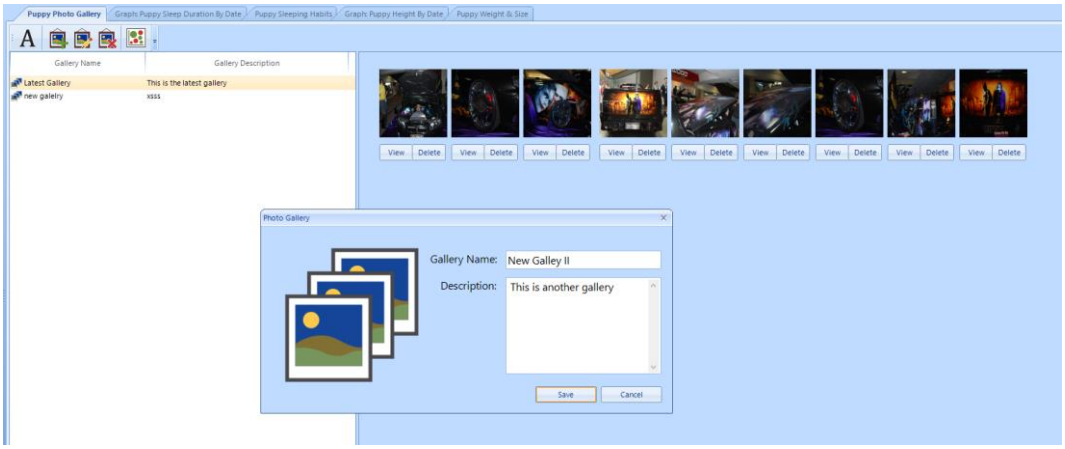




1.3.2.1.9. PHOTO GALLERY

The **Photo Gallery** screen allows for the creation of multiple Photo Galleries, a shown below.

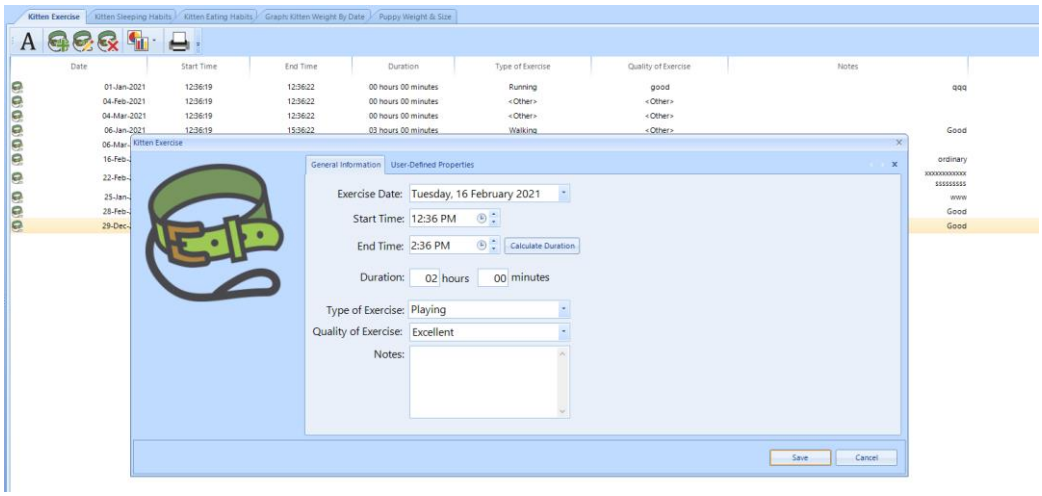
Each Photo Gallery allows for up to 20 photos to be added.



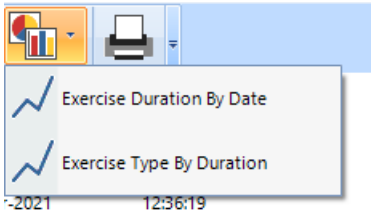
1.3.2.1.10. KITTEN EXERCISE

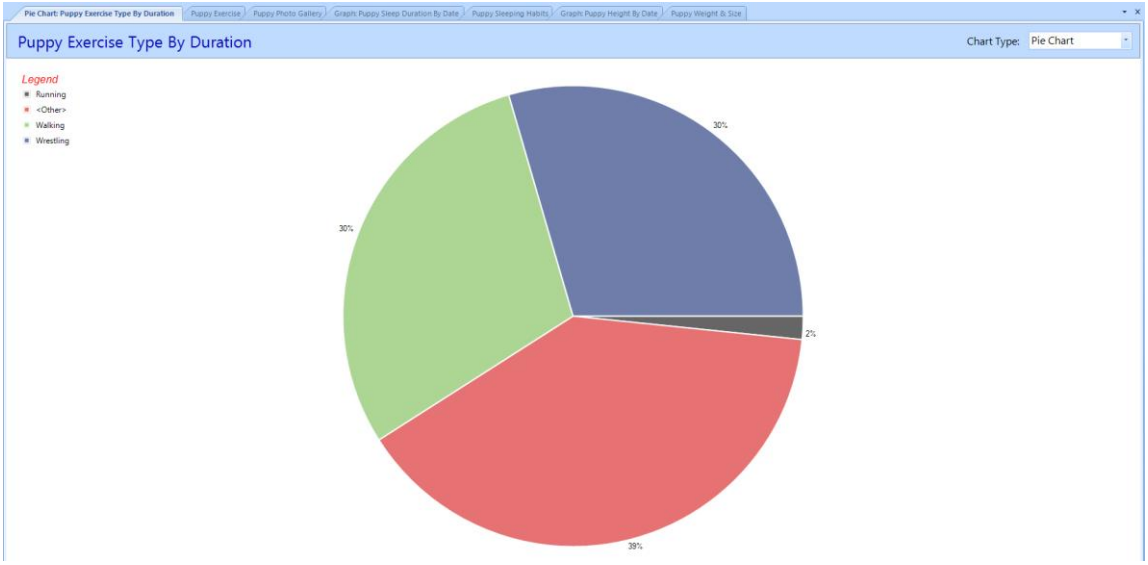
The **Kitten Exercise** screen allows for the entry of multiple Kitten Exercise records, as shown below.

Like all the main data screens in the My Kitten application the Exercise screen allows for the entry of additional User-defined properties.



The Exercise screen allows for the creation of multiple graphs, as shown below.





1.3.2.2. KITTEN TRAINING GROUP

The **Kitten Training** group provides access to all the main Kitten training related functionality, as shown in the image below.

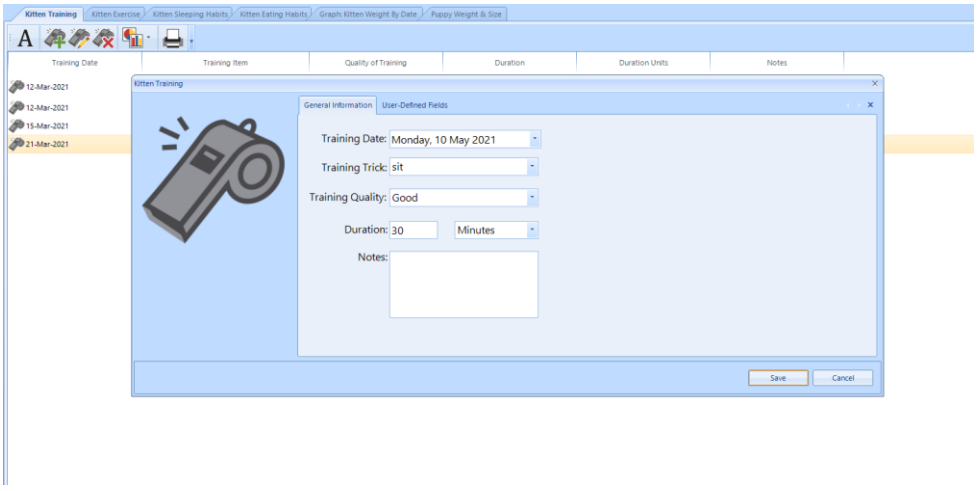
Functionality available in the Kitten Training group includes:

- Kitten Training: Allows for entry, management and graphing of Kitten Training items.
- Kitten Tricks: Allows for entry, management and graphing of Kitten Trick items.

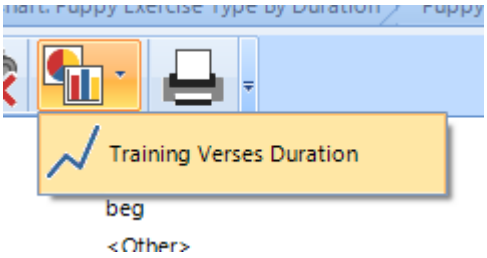
1.3.2.2.1. KITTEN TRAINING

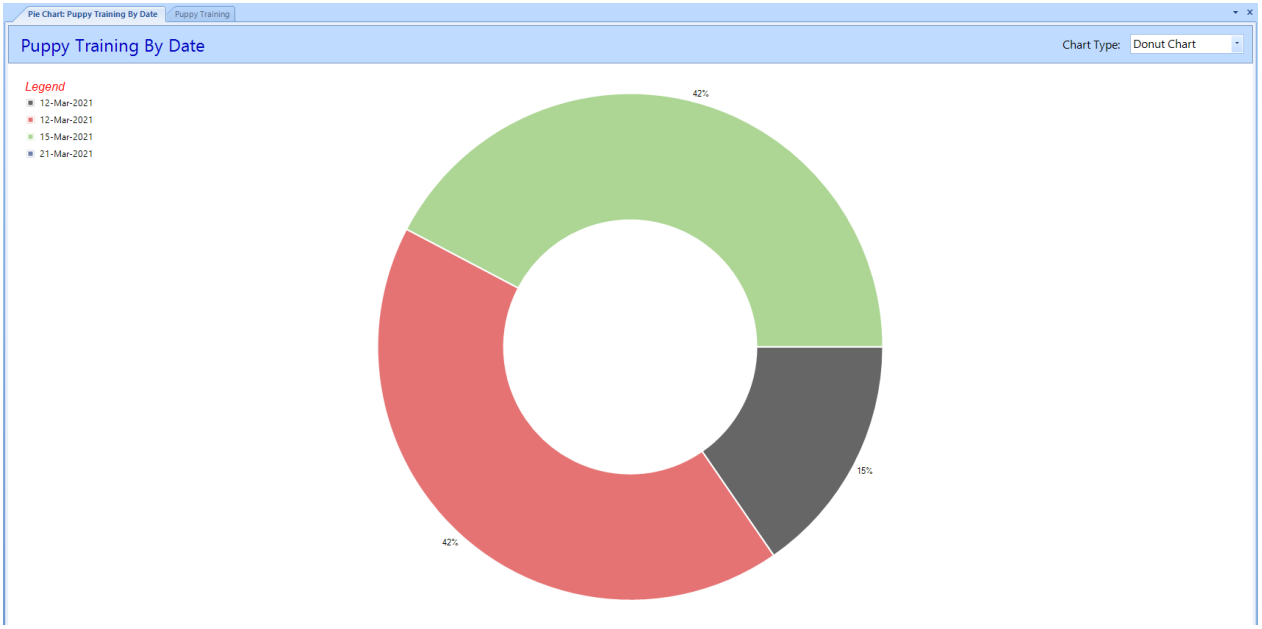
The **Kitten Training** screen allows for the entry of multiple Kitten Training records, as shown below.

Like all the main data screens in the My Kitten application the Kitten Training screen allows for the entry of additional User-defined properties.



The Kitten Training screen allows for the creation of a Training Versed Duration graph, as shown below.

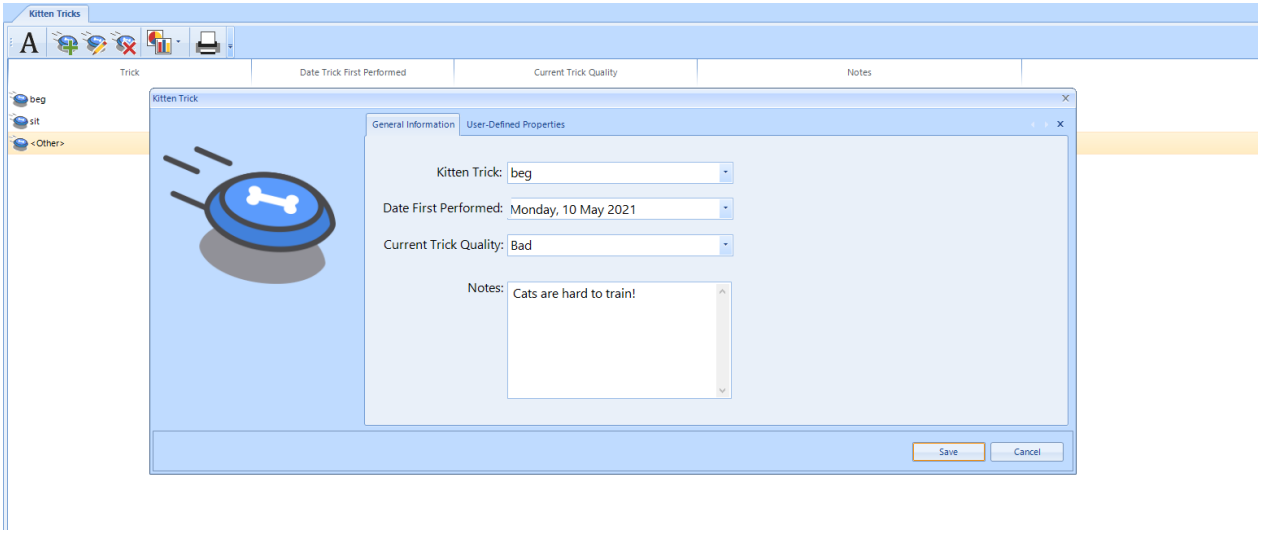




1.3.2.2.2. KITTEN TRICKS

The **Kitten Tricks** screen allows for the entry of multiple Kitten Trick records, as shown below.

Like all the main data screens in the My Kitten application the Kitten Tricks screen allows for the entry of additional User-defined properties.



1.3.2.3. KITTEN MEDICAL RECORDS GROUP

The **Kitten Medical Records** group provides access to all the Kitten medical details functionality, as shown in the image below.

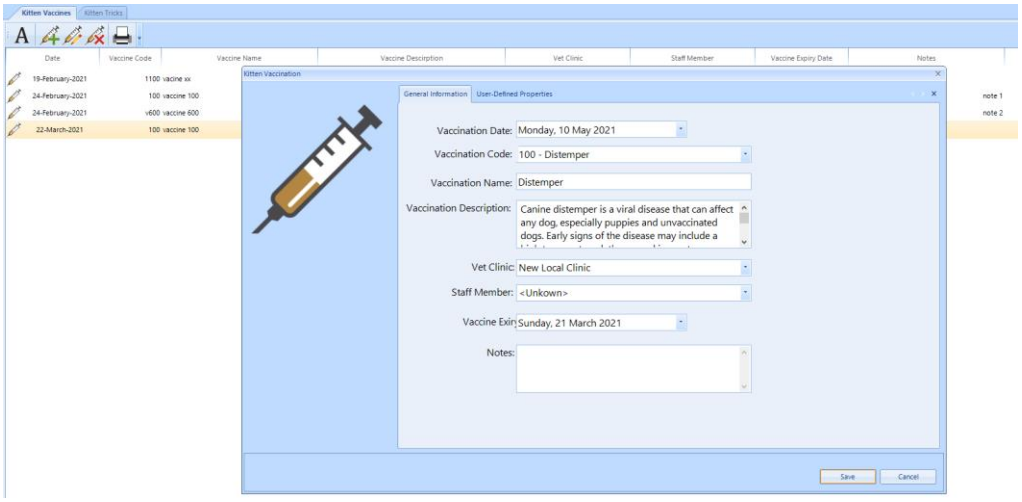
Functionality available in the Kitten Medical Records group includes:

- Vaccine Records: Allows for entry and management of Kitten Vaccine records.
- Medical Records: Allows for entry and management of Kitten Medical Records.

1.3.2.3.1. VACCINE RECORDS

The **Vaccine Records** screen allows for the entry of multiple Kitten Vaccination records, as shown below.

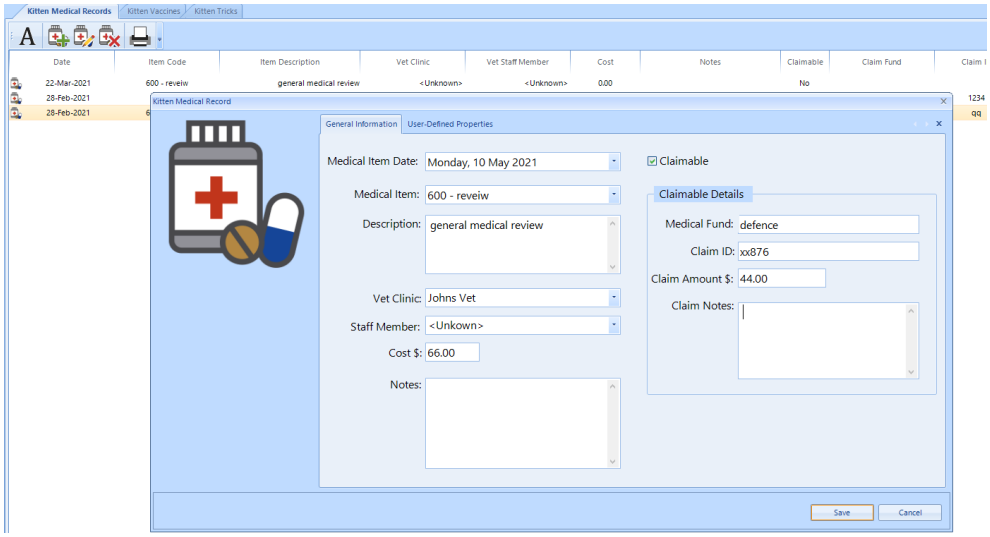
Like all the main data screens in the My Kitten application the Kitten Vaccination screen allows for the entry of additional User-defined properties.



1.3.2.3.2. MEDICAL RECORDS

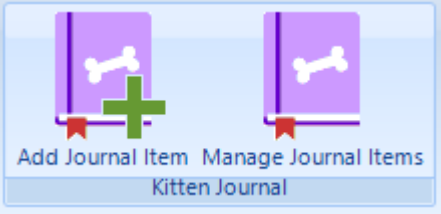
The **Medical Records** screen allows for the entry of multiple Kitten Medical records, as shown below.

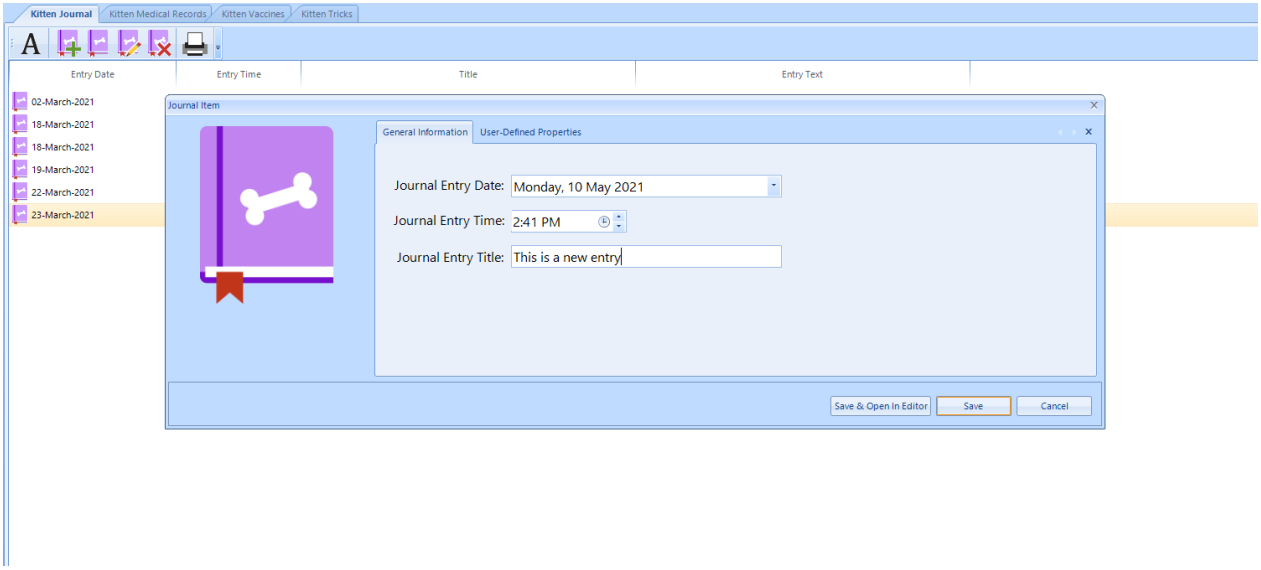
Like all the main data screens in the My Kitten application the Kitten Medical Records screen allows for the entry of additional User-defined properties.



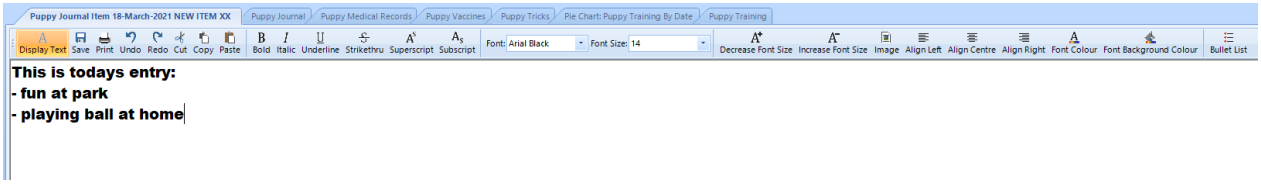
1.3.2.4. KITTEN JOURNAL GROUP

The **Kitten Journals** group provides access to the Kitten Journal functionality, as shown in the image below.



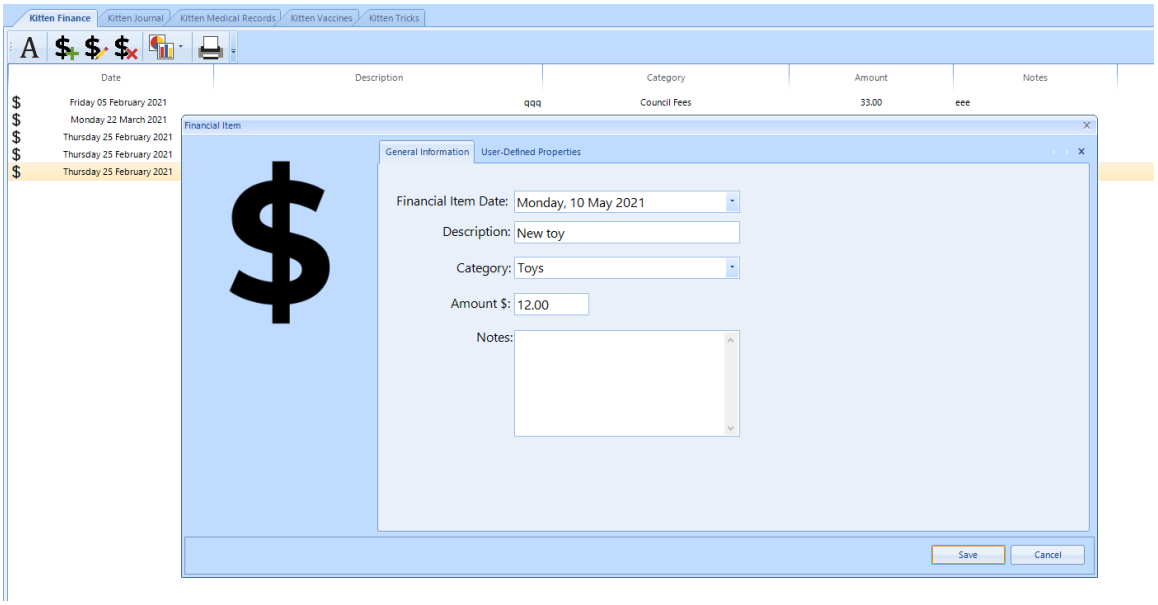


The Edit Journal entry button opens the journal entry in he Journal entry editor, as shown below.

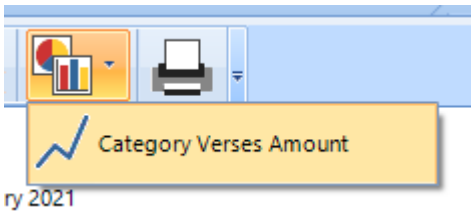


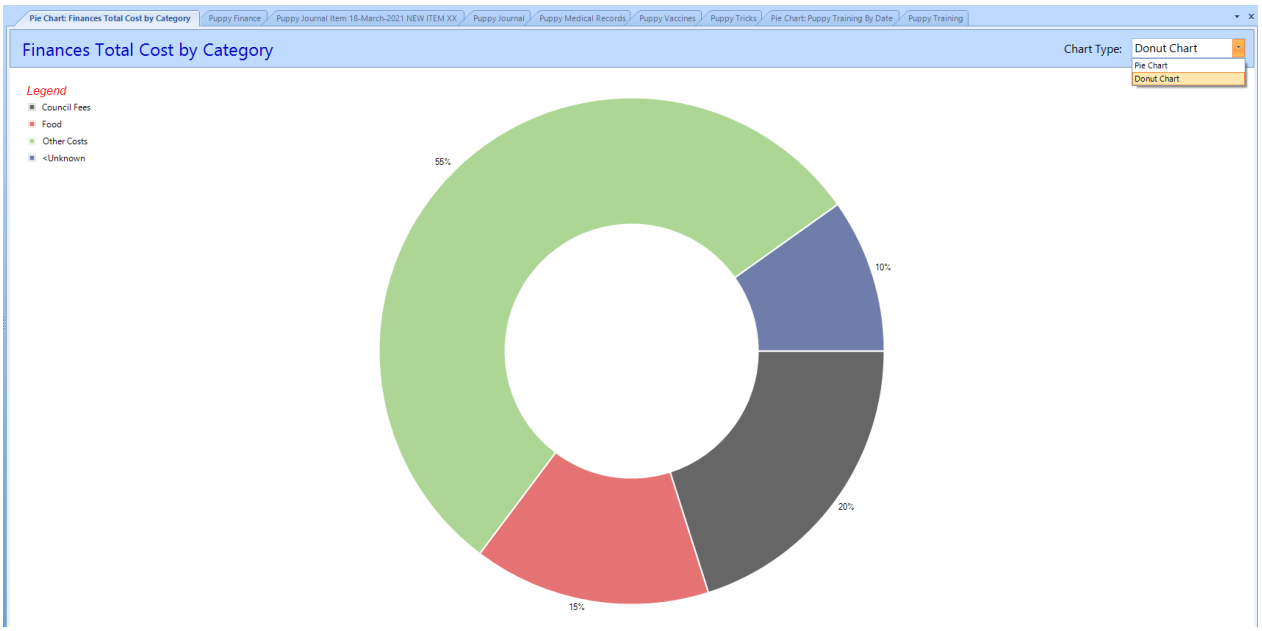
1.3.2.5. KITTEN FINANCES GROUP

The **Kitten Finances** group provides access to the Financial functionality, as shown in the image below.



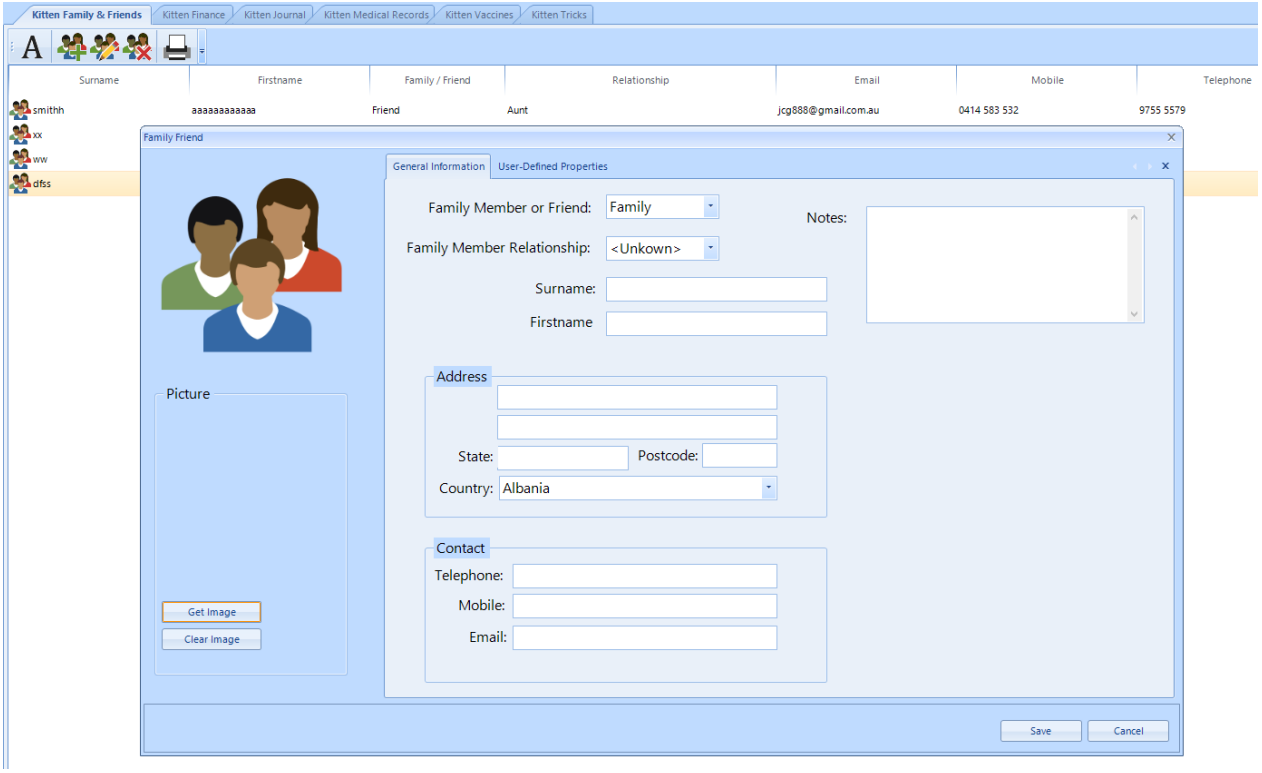
The Kitten Financial screen allows for the creation of a Category Verses Amount graphs, as shown below:





1.3.2.6. KITTEN FAMILY GROUP

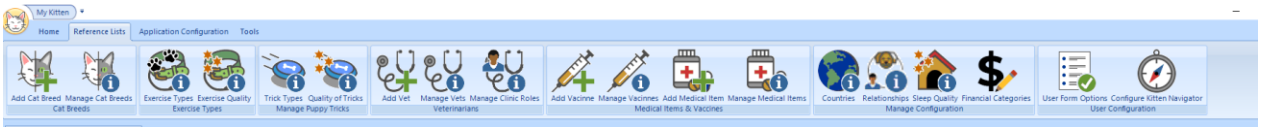
The **Kitten Family & Friends** group provides access to the Family & Friends functionality, as shown in the image below.



1.3.3. REFERENCE LISTS TAB

The **My Kitten Reference Lists** tab provides access to all the Reference Lists and option settings within the My Kitten application, as shown in the image below.

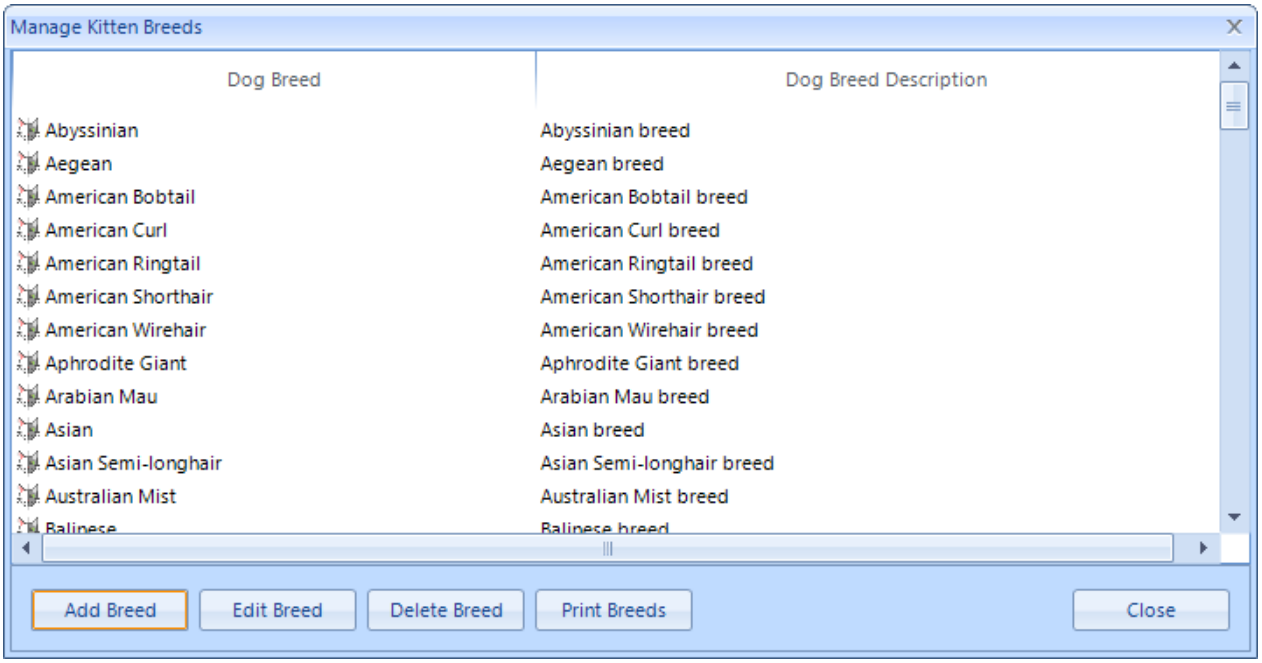
From this tab you access and configuration the My Kitten application.



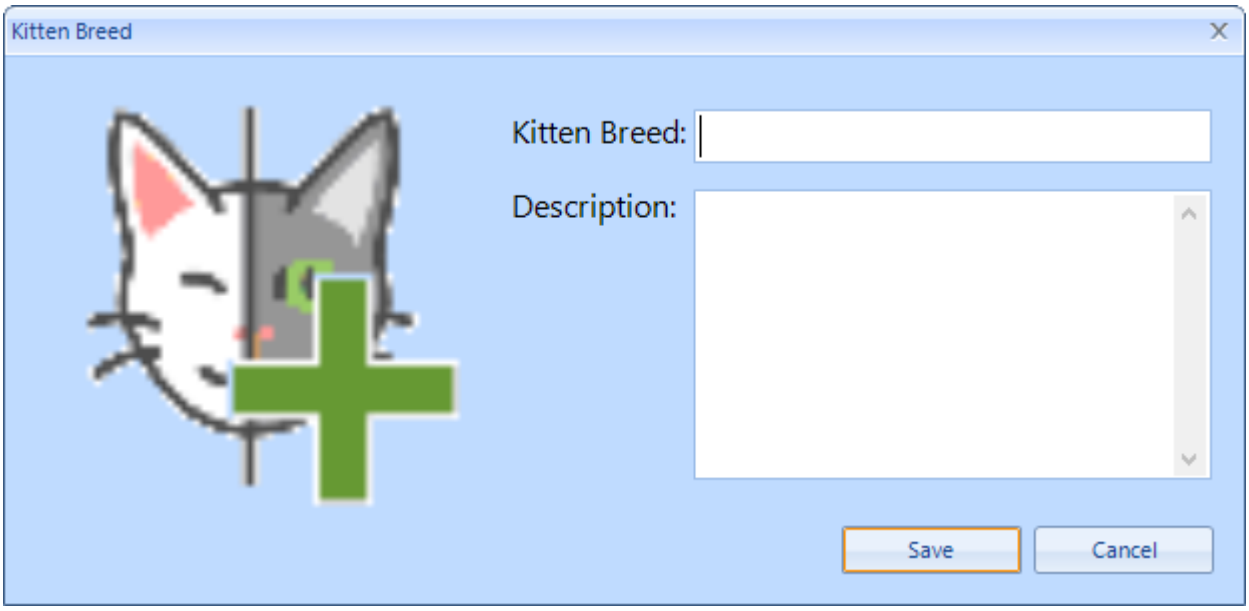
1.3.3.1. KITTEN BREEDS GROUP

The **Dog Breeds** group provides the functionality to manage all the dog breeds contained within the My Kitten application, as shown in the image below.

An extensive list of dog breeds is already available within the my Kitten application.



- **Add Breed**: The **Add Breed** button allows for a new dog breed to be added to the breeds list.



- **Edit Breed**: The **Edit Breed** button allows for the editing of the selected dog breed.

- **Delete Breed**: The **Delete Breed** button allows for a selected breed to be deleted.

1.3.3.2. EXERCISE TYPES GROUP

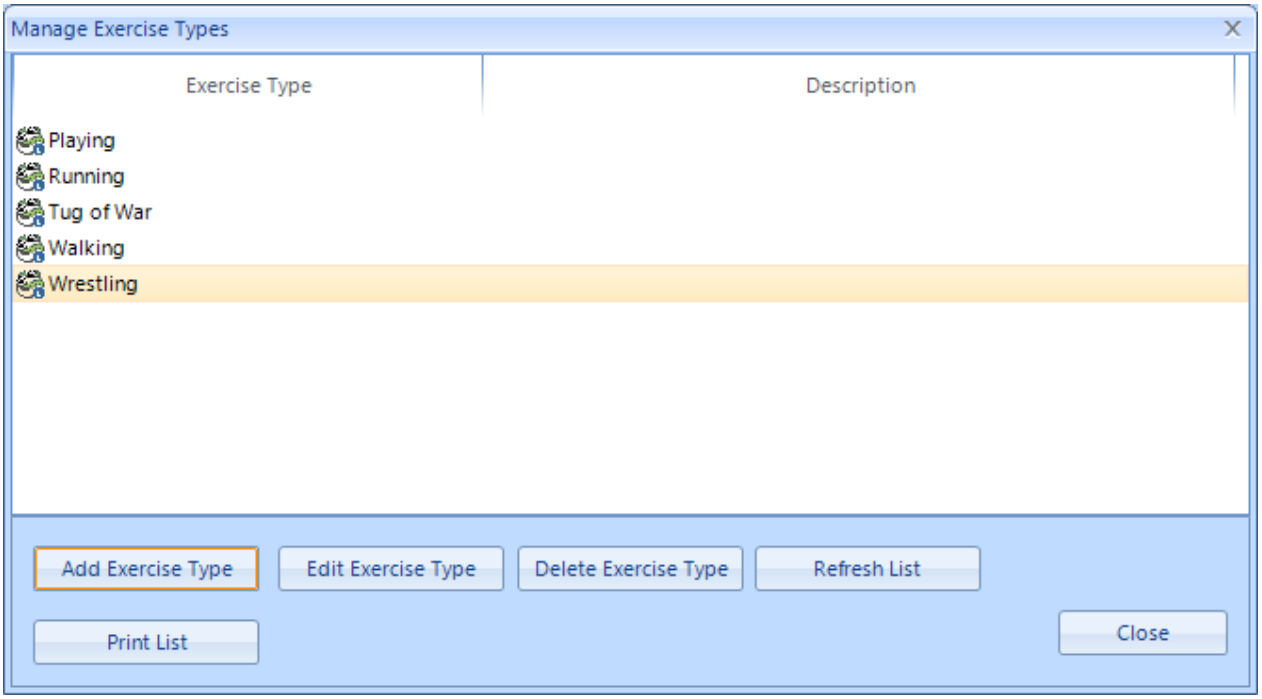
The **Exercise Type** group provides access to the Exercise Type and Exercise Quality functionality within the My Kitten application, as shown in the image below.

- Exercise Types: The Exercise Type function allows for manage of Exercise Types within the My Kitten application.

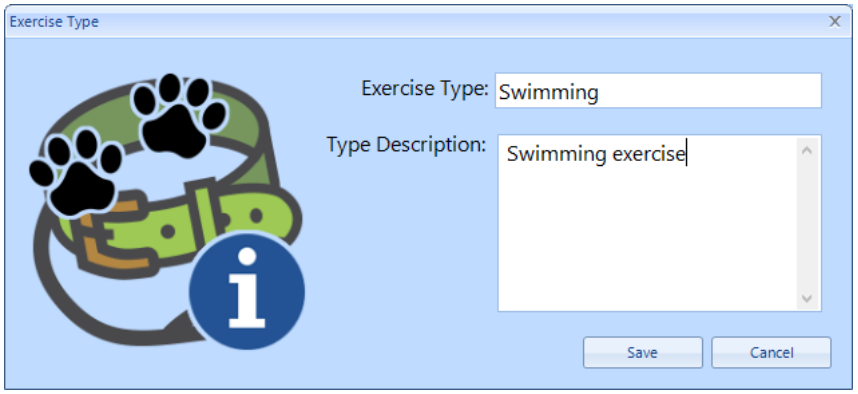
- Exercise Quality: The Exercise Quality function allows for manage of Exercise Types within the My Kitten application.

1.3.3.2.1. EXERCISE TYPES

The **Exercise Types** screen allows for the management of exercise types values within the My Kitten application.



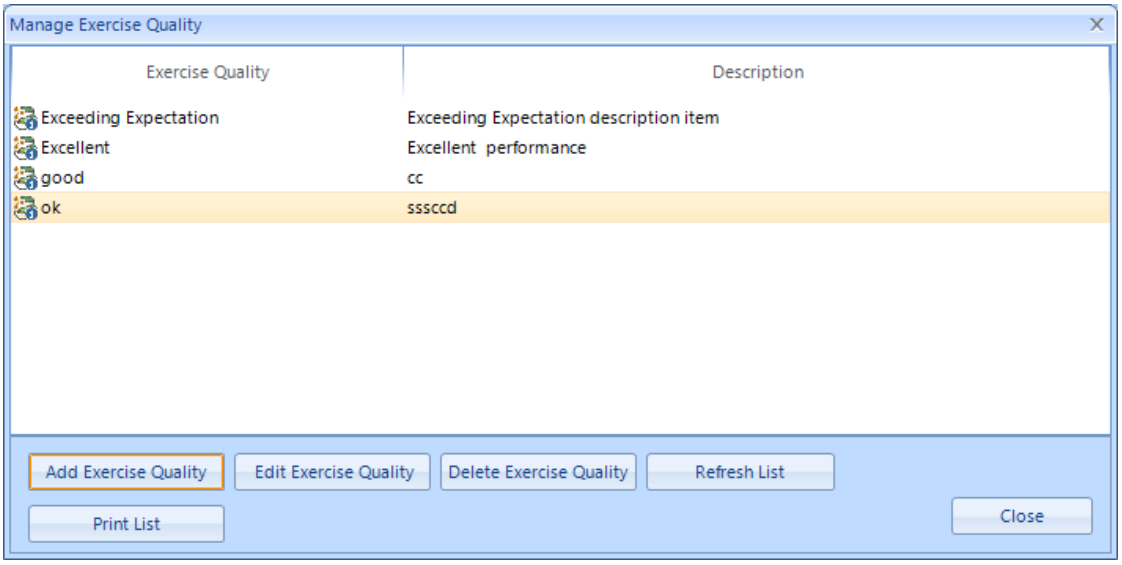
- **Add Exercise Type**: The **Add Exercise Type** button allows for a new Exercise Type to be added to the My Kitten application.



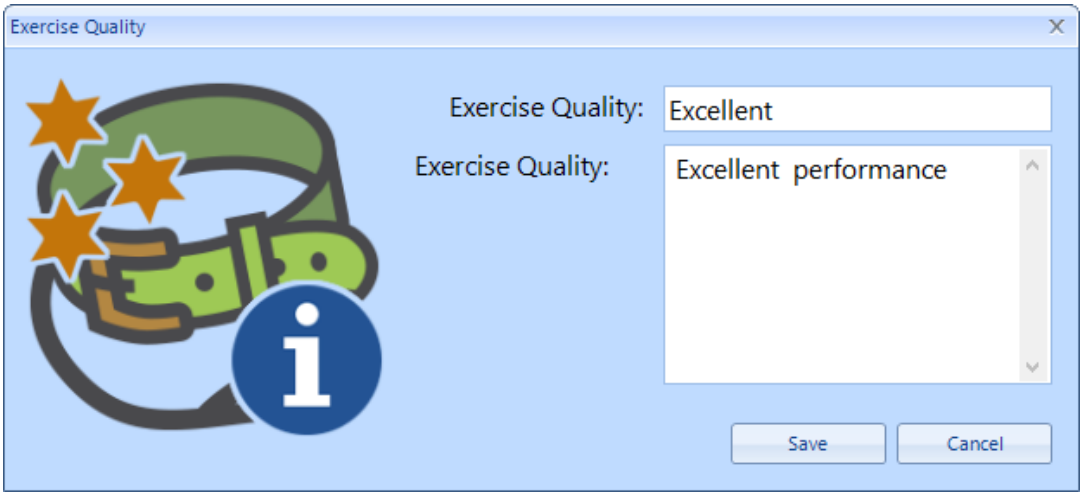
- **Edit Exercise Type**: The **Edit Exercise Type** button allows for the editing of the selected exercise type.
- **Delete Exercise Type**: The **Delete Exercise Type** button allows for a selected exercise type to be deleted.

1.3.3.2.2. EXERCISE QUALITY

The **Exercise Quality** screen allows for the management of exercise quality values within the My Kitten application.



- **Add Exercise Quality**: The **Add Exercise Quality** button allows for a new Exercise Quality to be added to the My Kitten application.

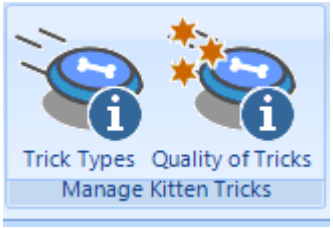


- **Edit Exercise Quality**: The **Edit Exercise Quality** button allows for the editing of the selected exercise quality.

- **Delete Exercise Quality**: The **Delete Exercise Quality** button allows for a selected exercise quality to be deleted.

1.3.3.3. MANAGE KITTEN TRICKS GROUP

The **Manage Kitten Tricks** group provides access to the Trick Types and Quality of Tricks functionality within the My Kitten application, as shown in the image below.

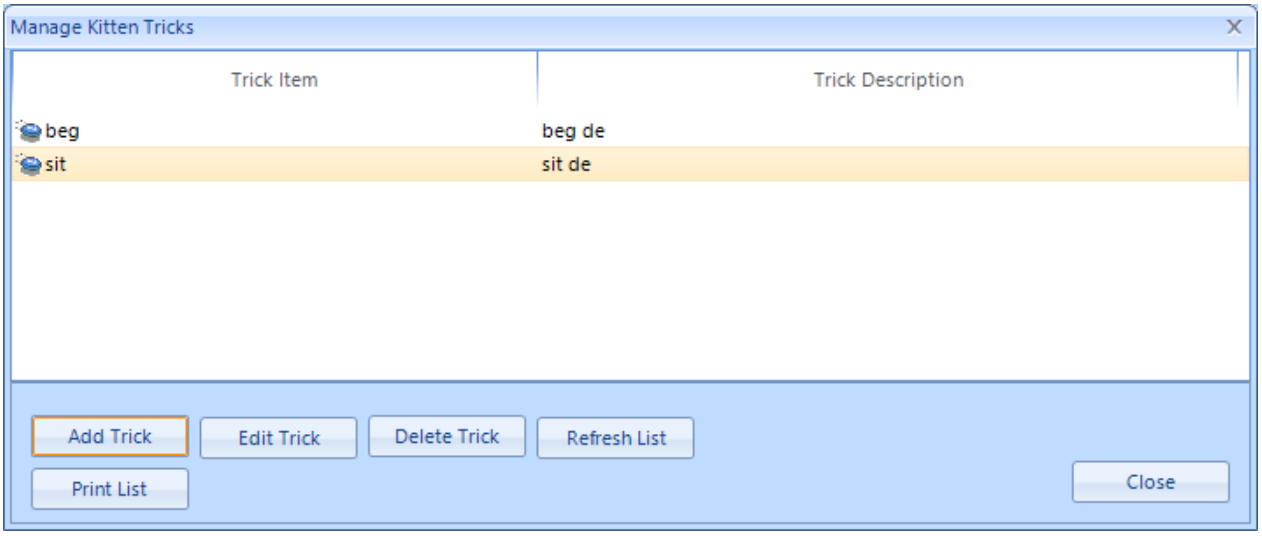


- Trick Types: The Trick Types function allows for manage of Trick Types within the My Kitten application.

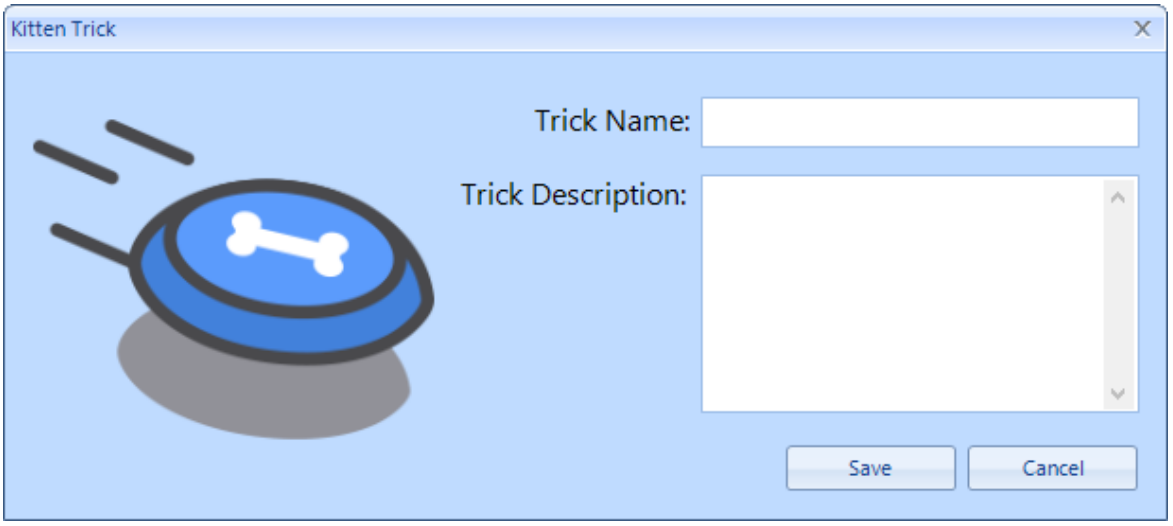
- Quality of Tricks: The Quality of Tricks function allows for manage of Quality of Types within the My Kitten application.

1.3.3.3.1. TRICK TYPES

The **Trick Types** screen allows for the management of trick types within the My Kitten application.



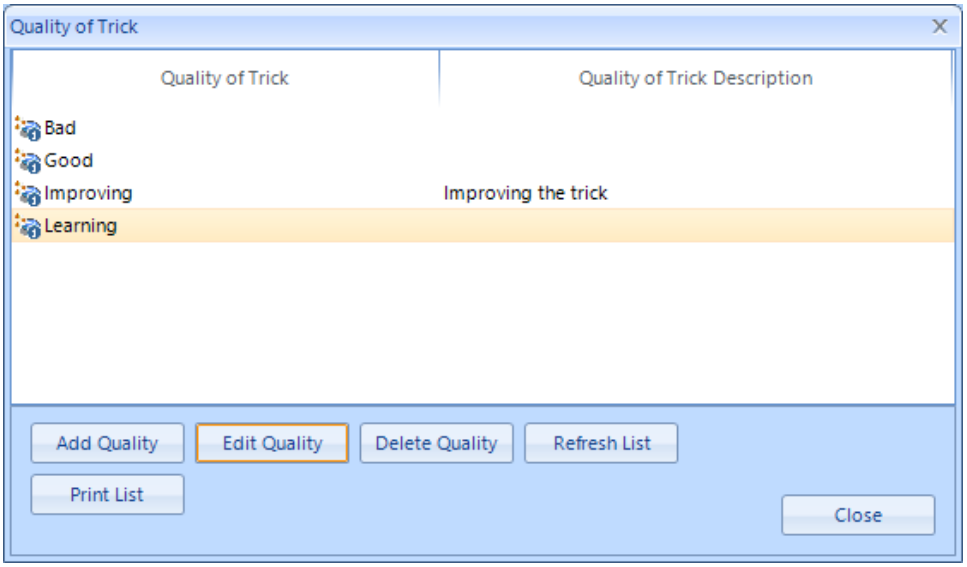
- **Add Trick**: The **Add Trick** button allows for a new Trick to be added to the My Kitten application.



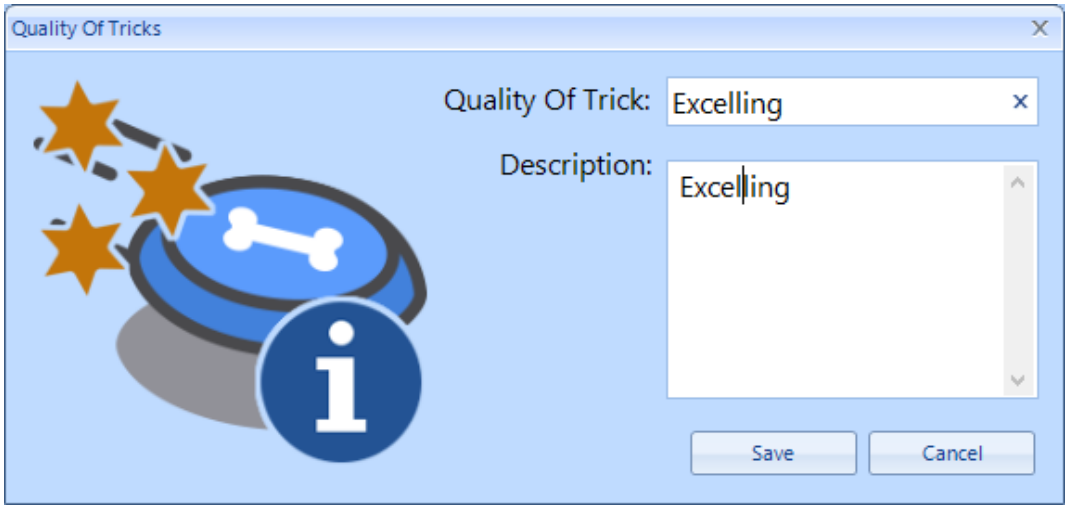
- **Edit Trick**: The **Edit Trick** button allows for the editing of the selected Trick.
- **Delete Trick**: The **Delete Trick** button allows for a selected exercise trick to be deleted.

1.3.3.3.2. QUALITY OF TRICKS

The **Quality of Tricks** screen allows for the management of trick qualities within the My Kitten application.



- **Add Quality**: The **Add Quality** button allows for a new Trick Quality to be added to the My Kitten application.



- **Edit Quality**: The **Edit Quality** button allows for the editing of the selected Trick Quality.

- **Delete Quality**: The **Delete Quality** button allows for a selected trick quality to be deleted.

1.3.3.4. VETERINARIANS GROUP

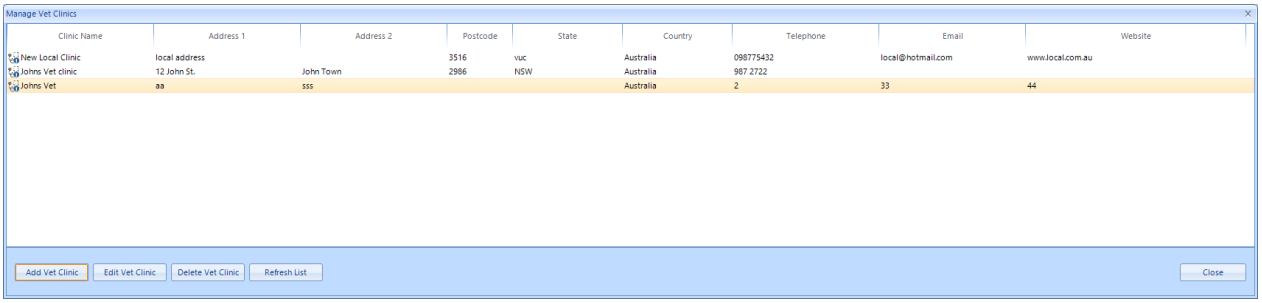
The **Veterinarians** group provides access to the Vet and Vet Clinic Roles functionality within the My Kitten application, as shown in the image below.

- **Manage Vets**:The **Manage Vets** functionality allows for new veterinarian clinics and their associated staff member details to be added and managed within the My Kitten application and.

- **Manage Clinic Roles**: The **Manage Clinic Roles** functionality allows for new veterinarian clinic roles to be added and managed within the My Kitten application.

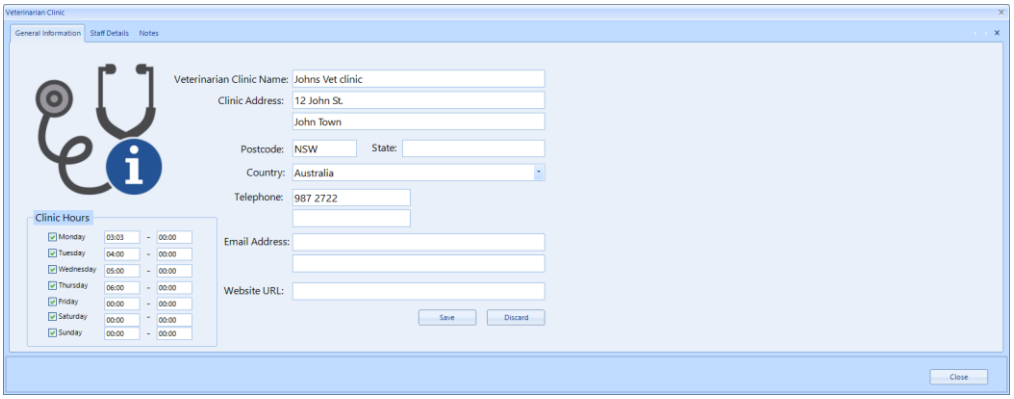
1.3.3.4.1. MANAGE VETS

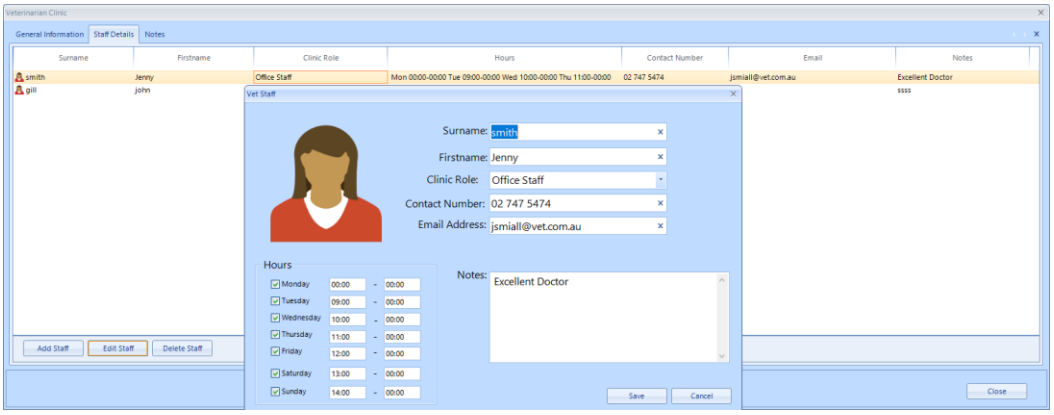
The **Manage Vets** screen allows for the management of Vet Clinics within the My Kitten application.

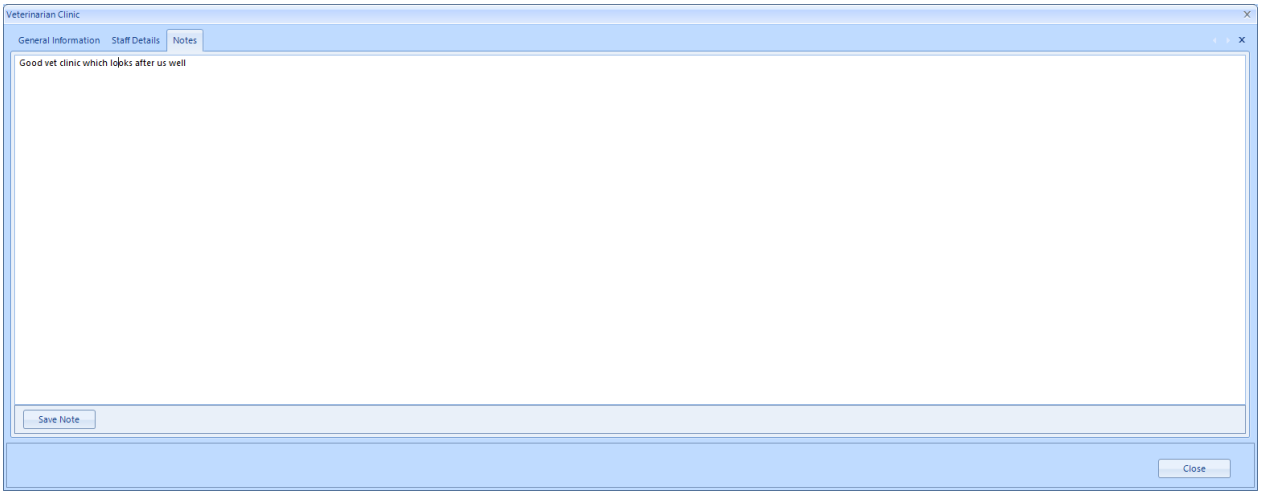


- **Add Vet Clinic**: The **Add Vet Clinic** button allows for a new Vet Clinic to be added to the My Kitten application.

Note that the vet clinic screen has three tabs: General Information, Staff Details and Notes, as shown below.





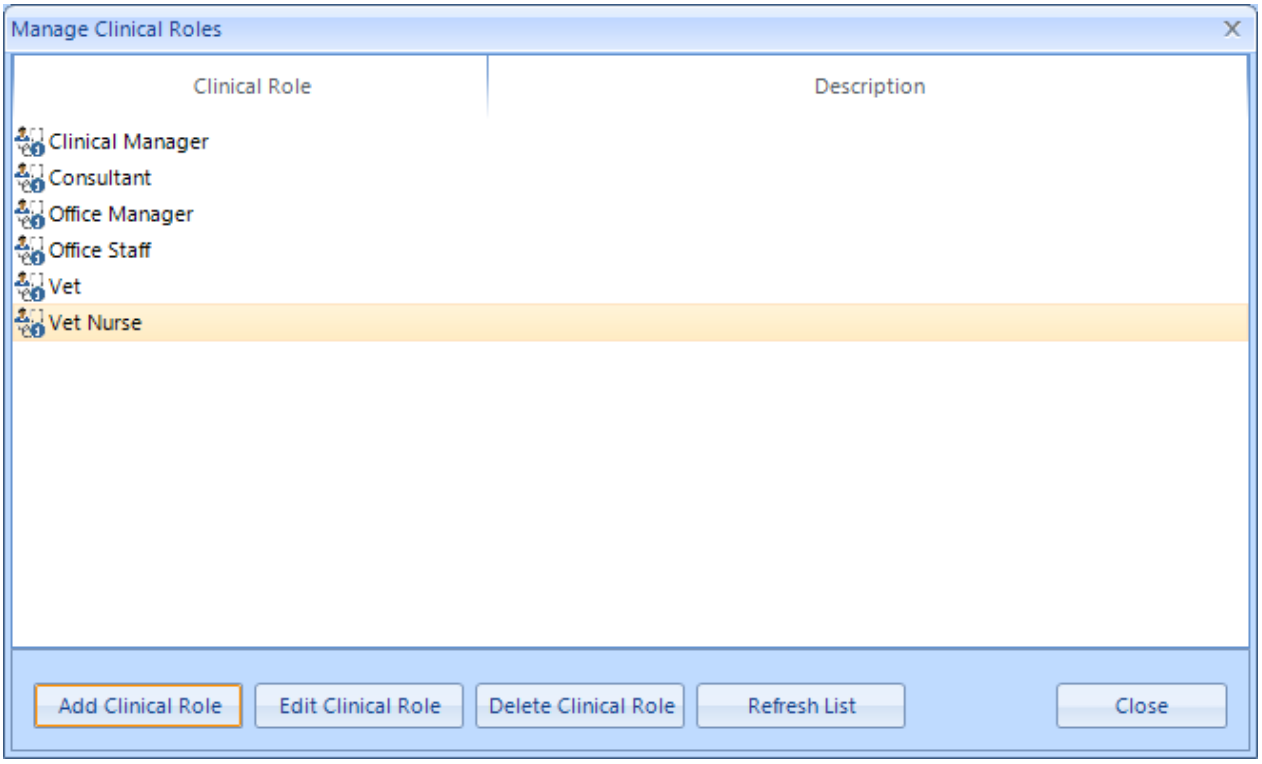


- **Edit Vet Clinic**: The **Edit Vet Clinic** button allows for the editing of the selected vet clinic.

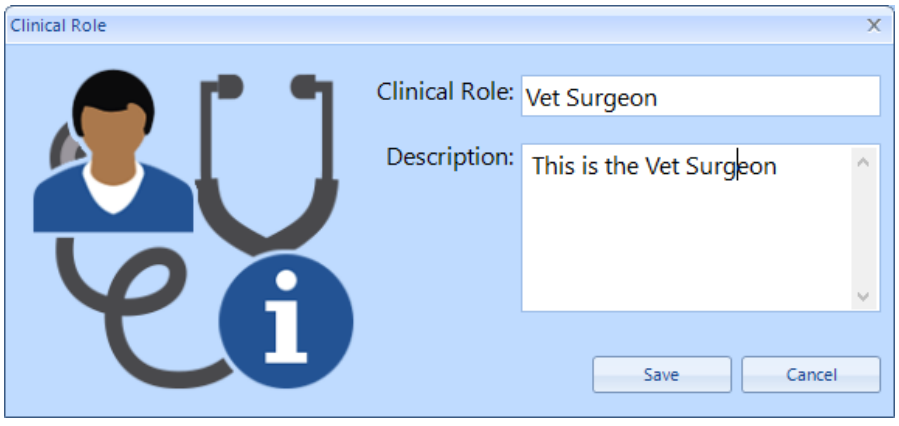
- **Delete Vet Clinic**: The **Delete Vet Clinic** button allows for a selected vet clinic to be deleted.

1.3.3.4.2. MANAGE CLINIC ROLES

The **Manage Clinic Roles** screen allows for the management of Clinical Roles within the My Kitten application.



- **Add Clinical Role**: The **Add Vet Clinic** button allows for a new Clinical Role to be added to the My Kitten application.

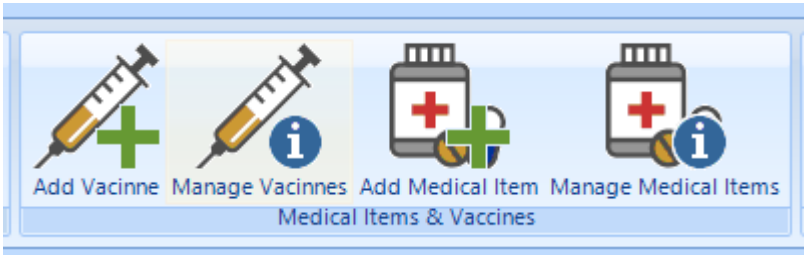


- **Edit Clinical Role**: The **Edit Clinical Role** button allows for the editing of the selected clinical role.

- **Delete Clinical**: The **Delete Clinical Role** button allows for a selected clinical role to be deleted.

1.3.3.5. MEDICAL ITEMS & VACCINES GROUP

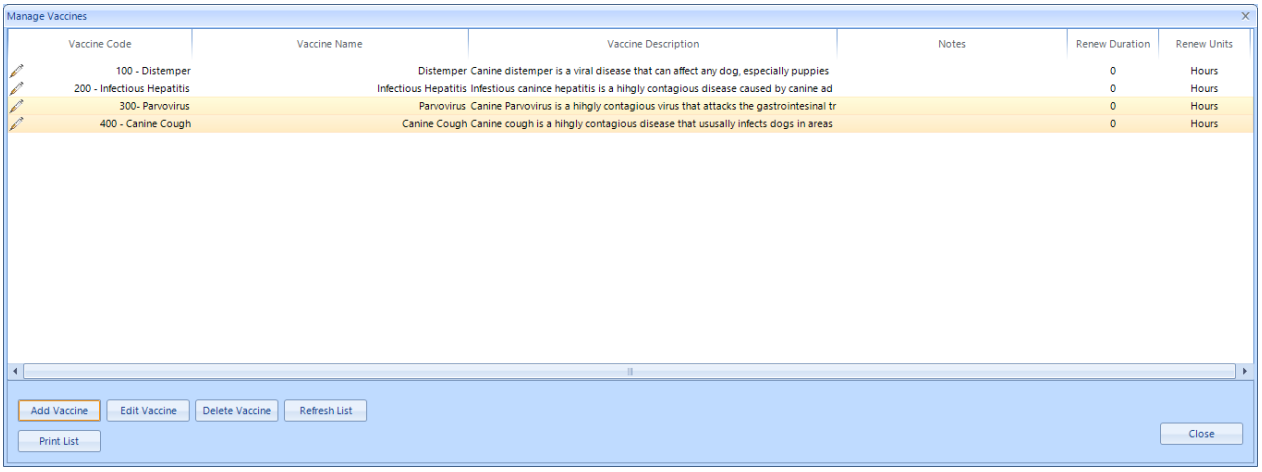
The **Medial Items and Vaccines** group provides access to the the Kitten's medical and vaccination records within the My Kitten application, as shown in the image below.



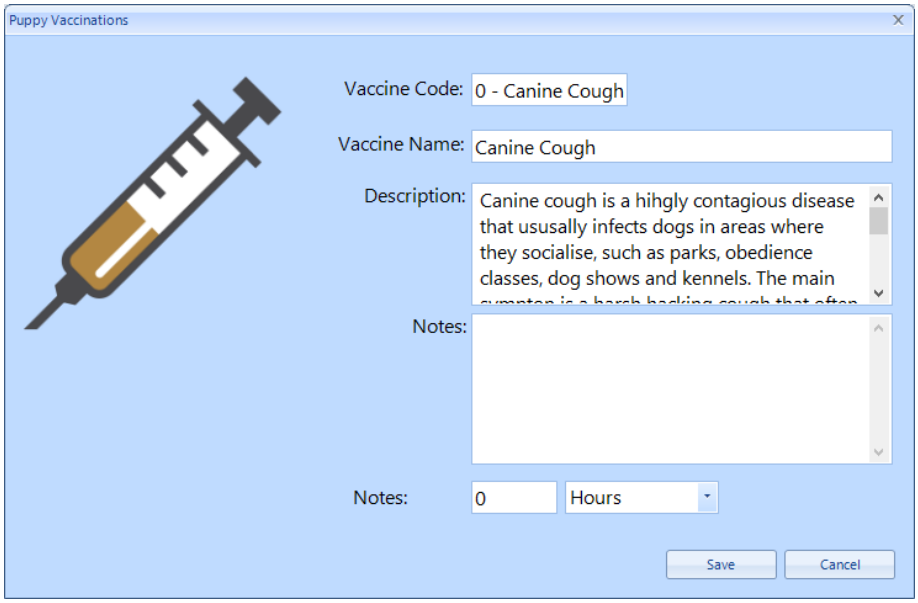
- Add Vaccine: The Add Vaccine function allows for the addition of new Vaccination items within the My Kitten application.
- Manage Vaccines: The Manage Vaccines function allows for the management of existing Vaccination items within the My Kitten application.
- Add Medical Item: The Add Medical Item function allows for the addition of new Medical items within the My Kitten application.
- Manage Medial Items: The Manage Medical Items function allows for the management of existing Medical items within the My Kitten application.

1.3.3.5.1. MANAGE VACCINES

The **Manage Vaccines** screen allows for the management of vaccines within the My Kitten application.



- **Add Vaccine**: The **Add Vaccine** button allows for a new Vaccine to be added to the My Kitten application.



- **Edit Vaccine**: The **Edit Vaccine** button allows for the editing of the selected Vaccine.

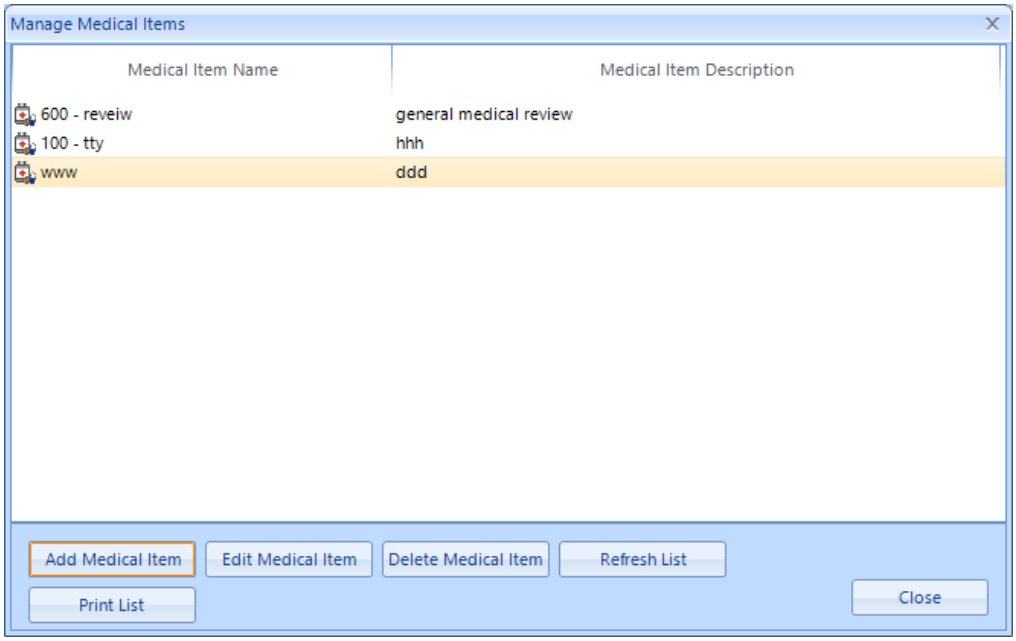
- **Delete Vaccine**: The **Delete Vaccine** button allows for a selected vaccine to be deleted.

- **Refresh List**: The **Refresh List** button, when pressed, refreshes the Vaccine list.

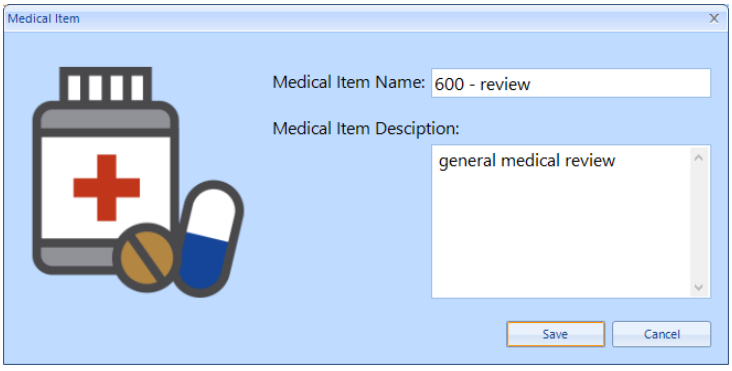
- **Print List**: The **Print List** button, when pressed prints the vaccine list to a user nominated PDF file.

1.3.3.5.2. MANAGE MEDICAL ITEMS

The **Manage Medical Items** screen allows for the management of medical items within the My Kitten application.



- **Add Medical Item**: The **Add Medical Item** button allows for a new Medical Item to be added to the My Kitten application.



- **Edit Medical Item**: The **Edit Medical Item** button allows for the editing of the selected Medical Item.
- **Delete Medical Item**: The **Delete Medical Item** button allows for a selected Medical Item to be deleted.
- **Refresh List**: The **Refresh List** button, when pressed, refreshes the Medical Item list.
- **Print List**: The **Print List** button, when pressed prints the Medical Item list to a user nominated PDF file.

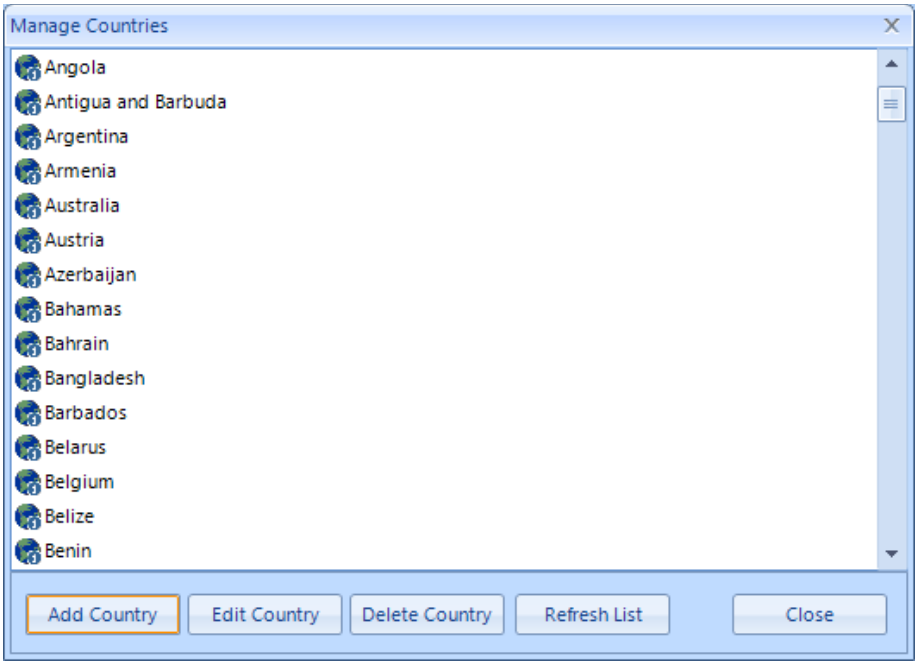
1.3.3.6. MANAGE CONFIGURATION GROUP

The **Manage Configuration** group provides the functionality to manage the following reference lists:

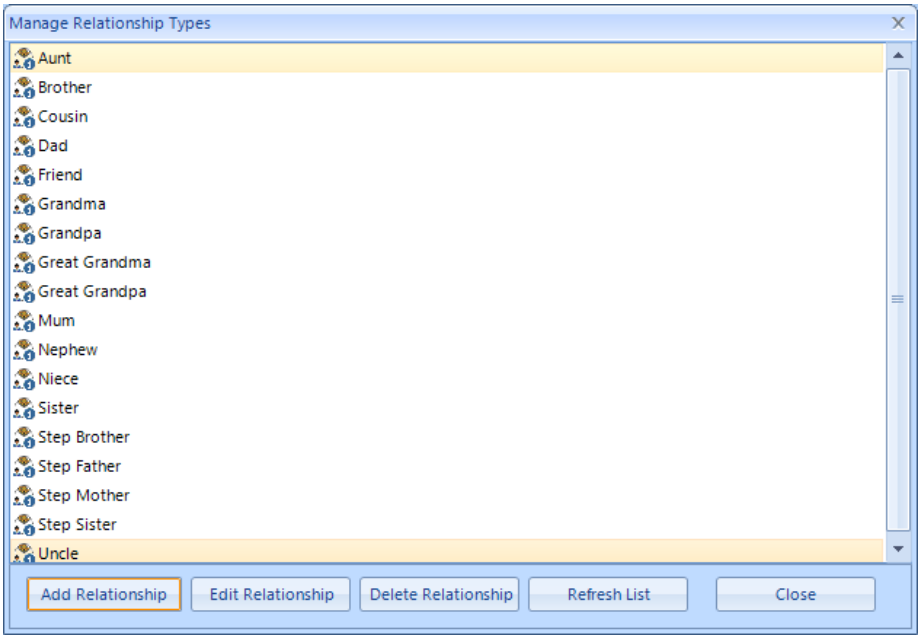
- **Countries**: Manages all the Countries in the My Kitten application. This list is already preloaded with most of the countries of the world.
- **Relationships**: Manages the Relationships within the My Kitten application. This list is already preloaded with many of the most common relationship types.
- **Sleep Quality**: Manages the Sleep Quality values within the My Kitten application. This list is already preloaded with many of the most common used sleep quality values.
- **Financial Categories**: Manages the Financial Category values within the My Kitten application. This list is already preloaded with a range of financial categories.

The **Manage Configuration** group is shown in the image below.

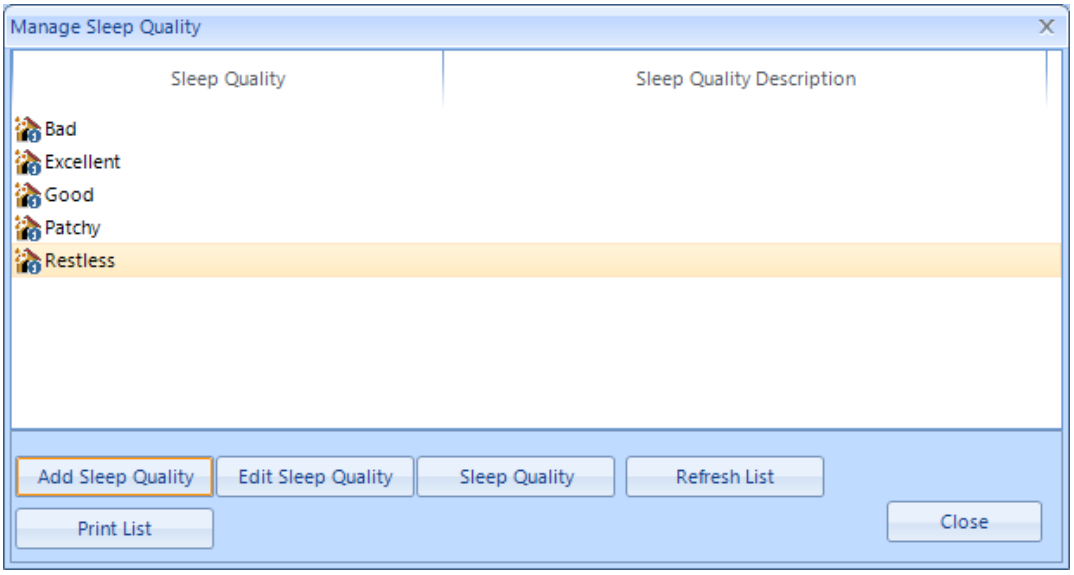
Manage Countries:



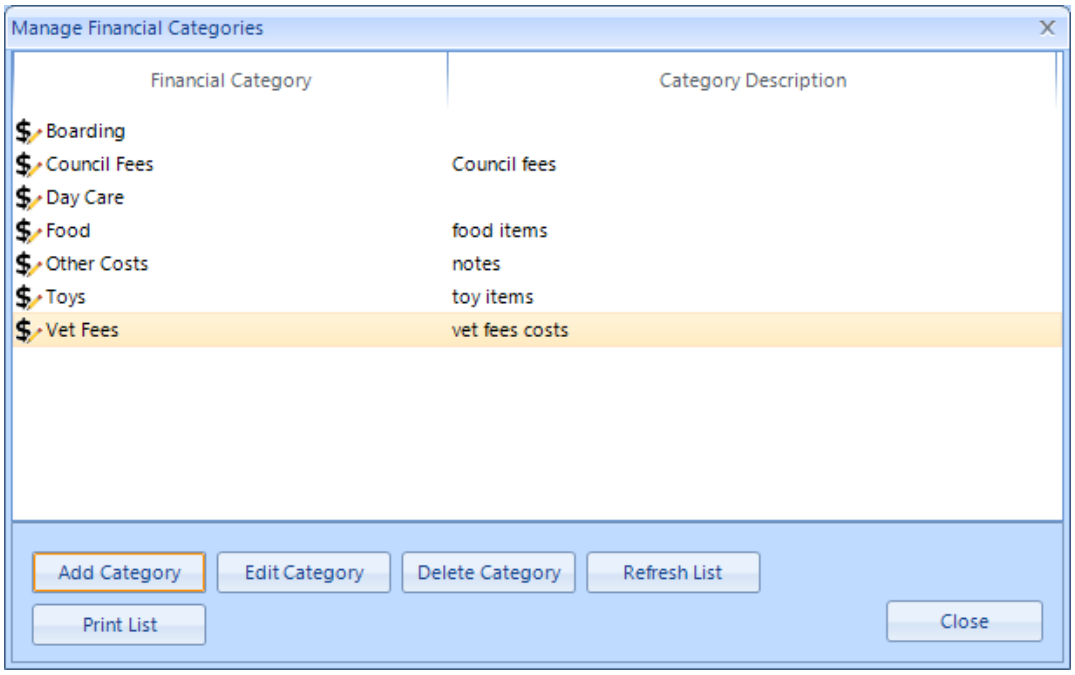
Manage Relationships:



Manage Sleep Quality:



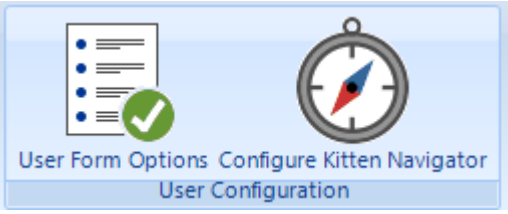
Manage Financial Categories:



1.3.3.7. USER CONFIGURATION GROUP

The **User Configuration** group, as shown in the image below, provides the following functionality:

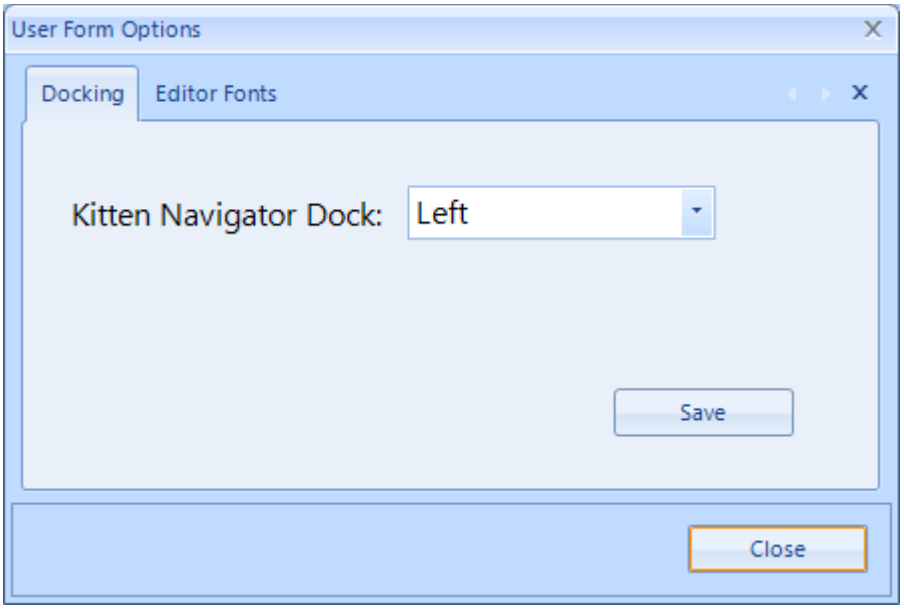
- User Form Options: The **User Form Options** screen allows for the setting of form options including Docking and Editor Fonts.
- Configure Kitten Navigator: The **Configure Kitten Navigator** screen allows for the setting of display options for the Kitten Navigator.



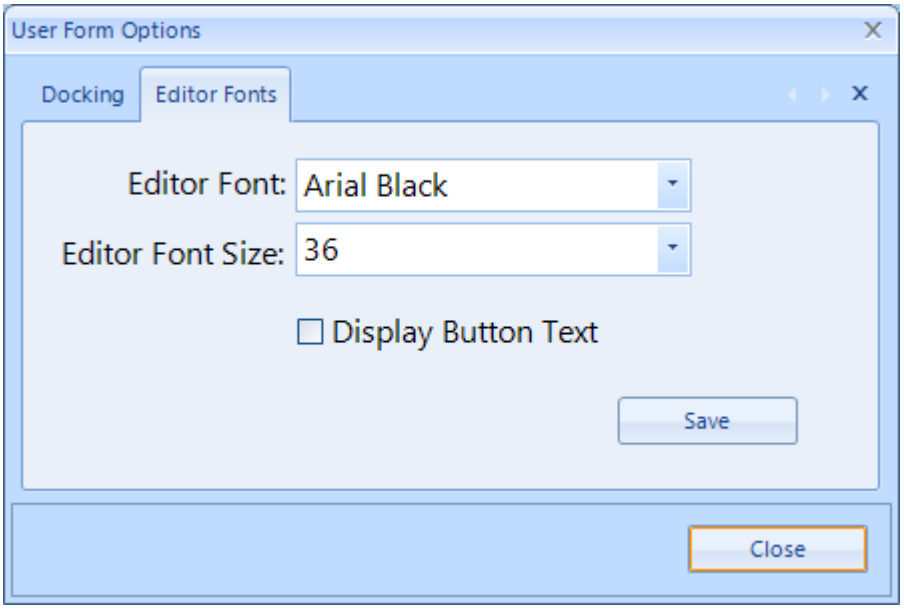
1.3.3.7.1. USER FORM OPTIONS

The **User** Form Options screen, as shown in the image below, consist of two tabs:

- **Docking Tab** - The Docking tab allows the user to set the dock position of the Kitten Navigator within the My Kitten application.



- **Editor Fonts Tab** - The Editor Fonts tab allows the user to set the font styel an size to be used in the ntoes and journal ietm editors.

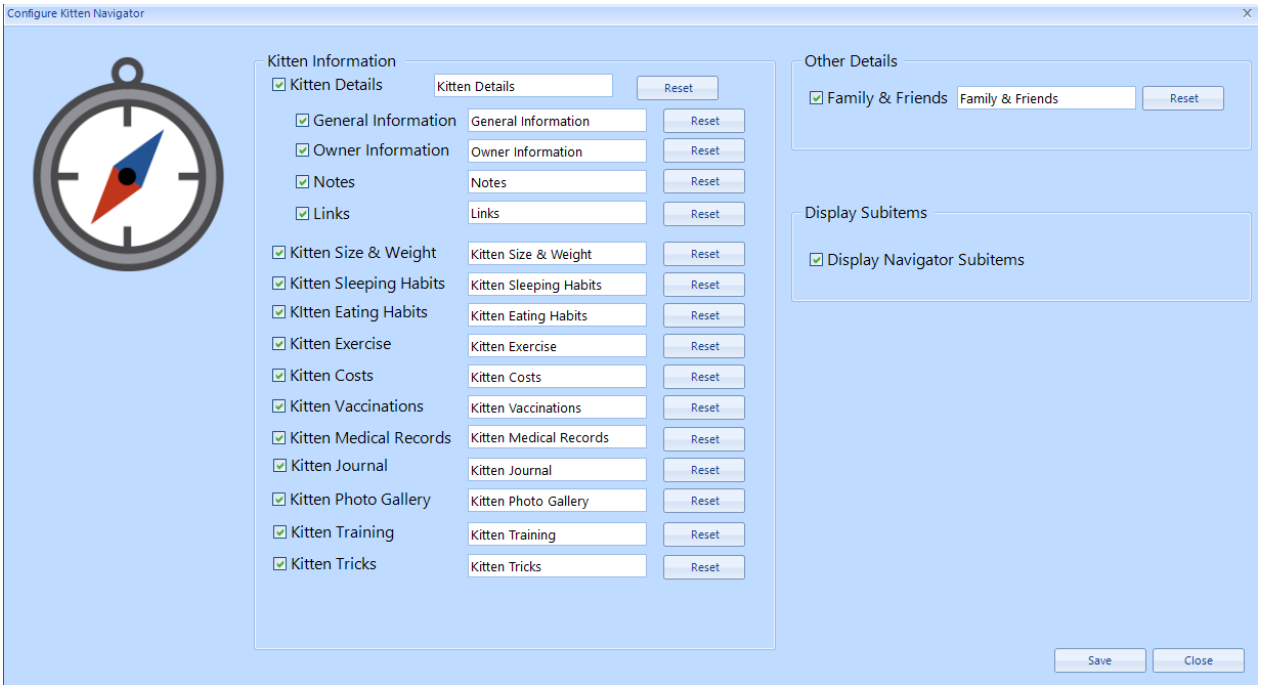


1.3.3.7.2. CONFIGURE KITTEN NAVIGATOR

The **Configure Kitten Navigator** screen is shown in the image below.

This screen allows for the selection of which information nodes will be displayed in the Kitten Navigator and, optionally, provides the user with the ability to change the name of the node.

Users may also nominate to display the associated data items under each of the information nodes in the Kitten Navigator by setting the "Display Navigator Subitems" checkbox to checked, as shown in the image below.

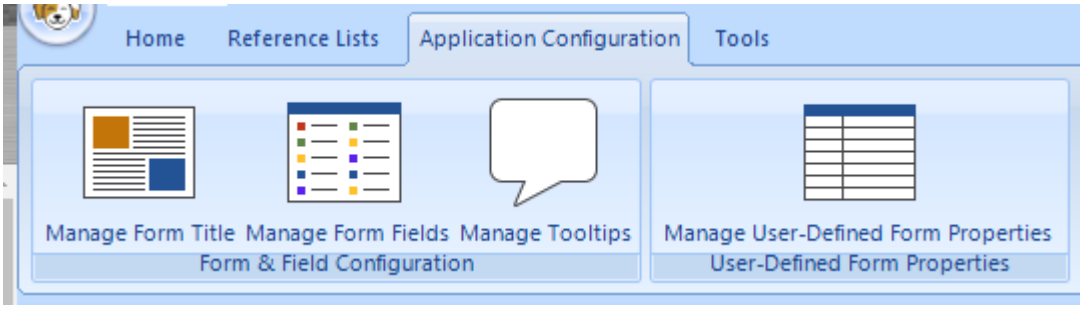


1.3.4. APPLICATION CONFIGURATION TAB

The **My Kitten Application Configuration** tab is shown below.

This tab contains two button groups:

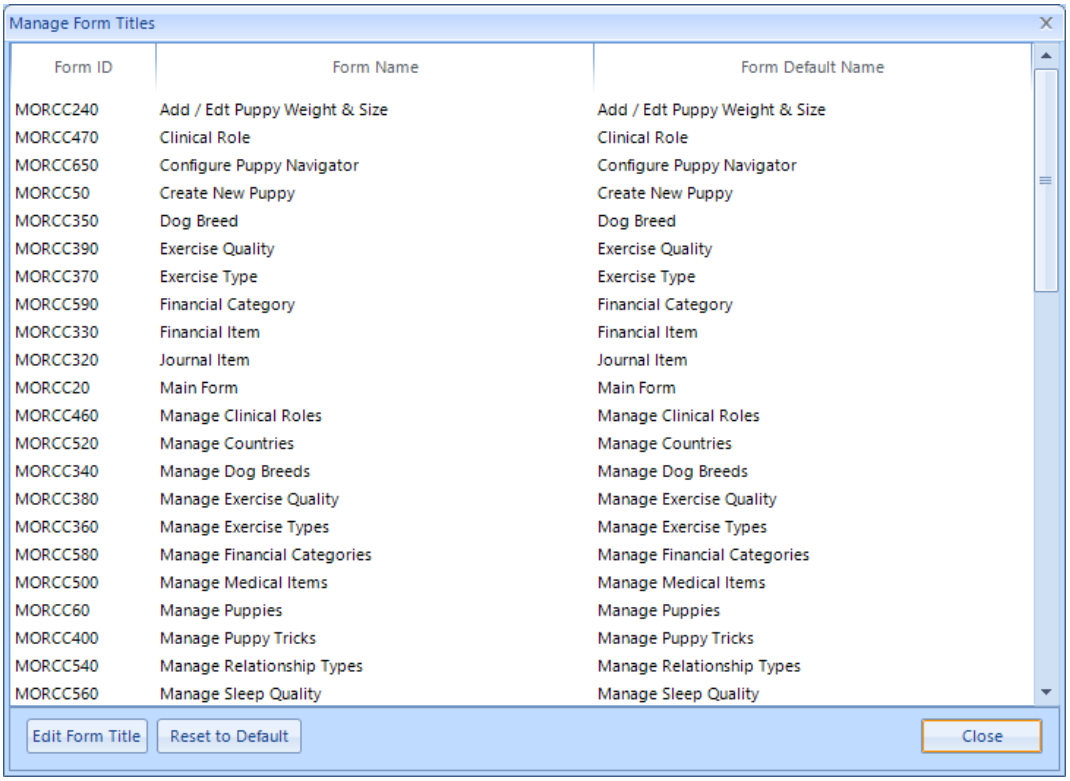
- **Form & Field Configuration**: This button group provides access to configure all the Form Names, Form Field Labels and Tooltips within the My Kitten application
- **Manage User-Defined Properties**: Allows for the creation of sets of default properties which will be used in the selected main data forms.



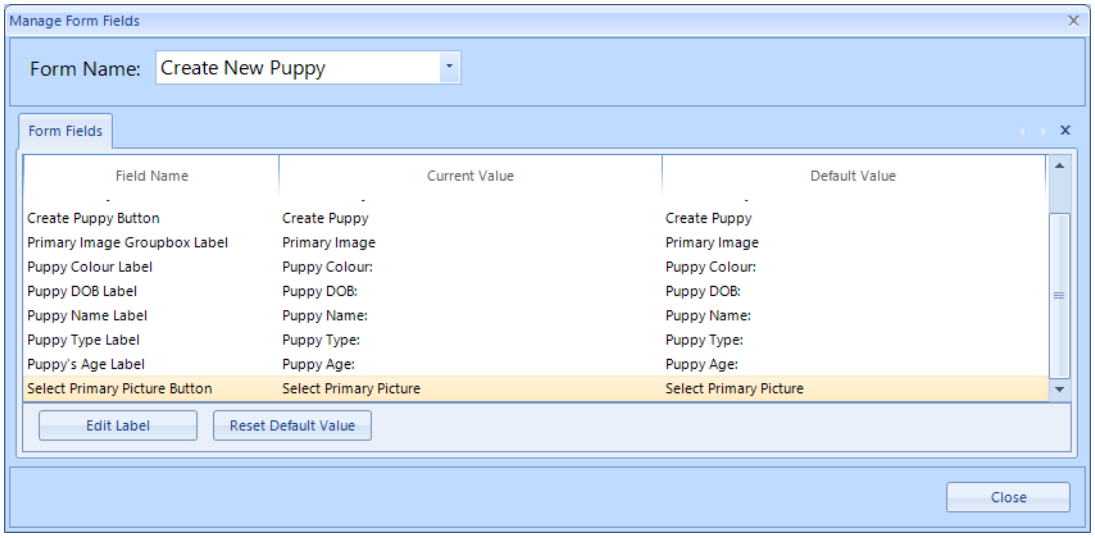
1.3.4.1. FORM & FIELD CONFIGURATIONS GROUP

The **Form & Field Configuration** button group allows for the configuration of all Form Names, Form Field Labels and Tooltips within the My Kitten application, as shown in the images below.

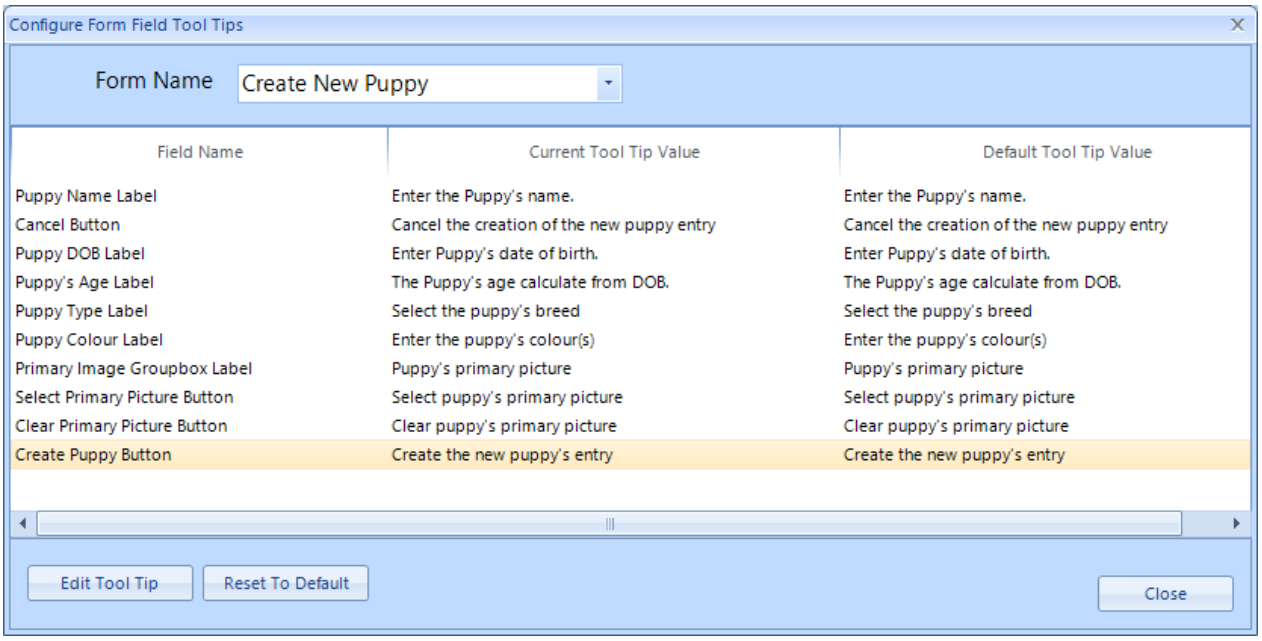
Manage Form Titles:



Manage Form Fields:

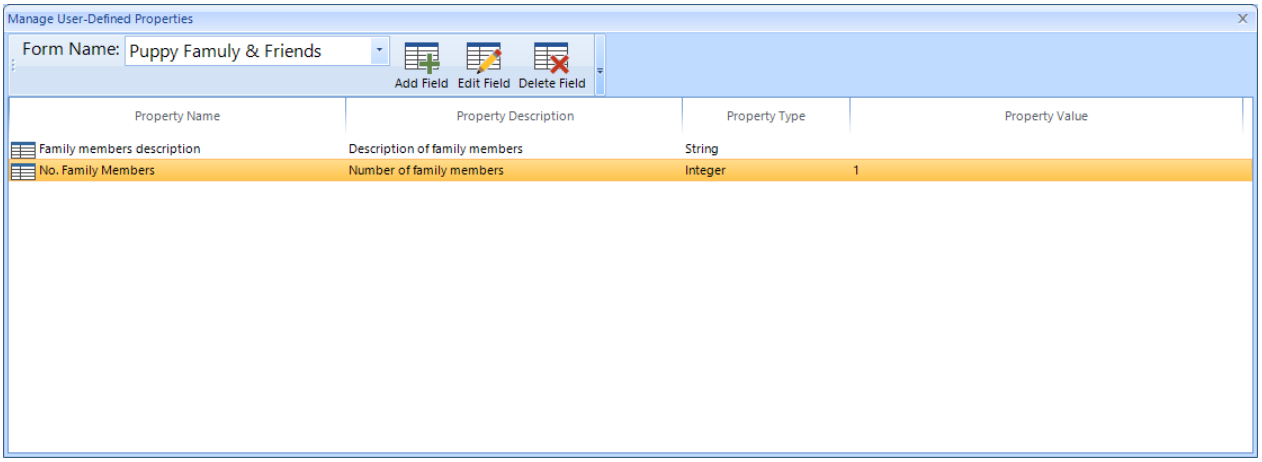


Configure Form Field Tool Tips:



1.3.4.2. MANAGE USER-DEFINED PROPERTIES

The **Manage User-Defined Properties** screen allows for the entry and management of default user fields which will be available in each of the main My Kitten information screens.

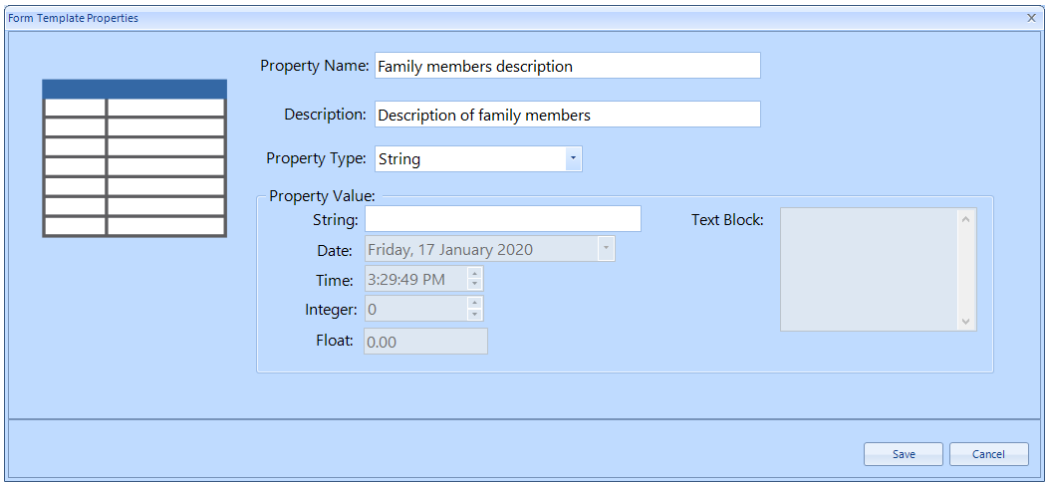


Follow these steps to add or edit default use-defined fields to one of the My Kitten main information screens.

1. Select the Information screen from the **Form Name** drop down. Any existing default user-defined properties will be automatically displayed to the screen.

2. To add a new field select the **Add** button from the top toolbar or from the right mouse click popup menu. The Form Template Properties screen is shown below.

Enter the details of the User-Defined Property including selecting the property type from the Property Type drop down list and an optional default value.



1.3.5. TOOLS TAB

The Tools tab contains the following button groups:

- External User-Defined Tools: Provides functionality to configure and access external tools directly from the My Kitten main toolbar
- Manage Users: Allows for the management of existing users and the addition of new users.

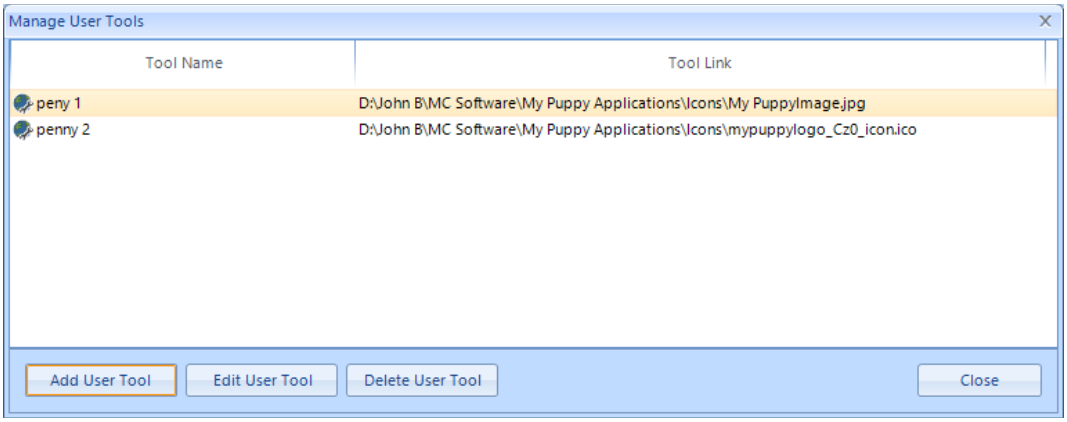
1.3.5.1. EXTERNAL USER-DEFINED TOOLS GROUP

The External User-Defined Tools group contains the Manage User-Defined Tools button along with buttons for each of the user-defined external tools.

1.3.5.1.1. MANAGE USER-DEFINED TOOLS

The Manage User-Defined Tools functionality allows for the addition of external items which may be accessed from the Tools tab of the My Kitten application.

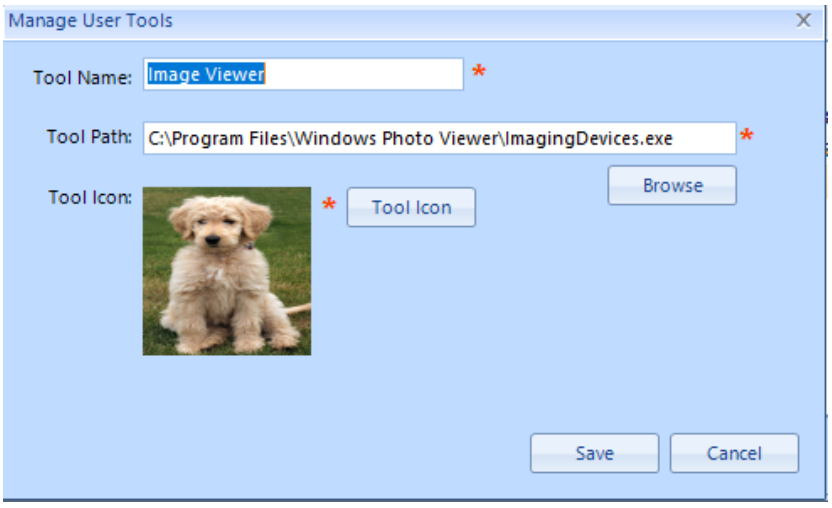
The Manage User-Defined Tools screen is shown below.



This screen contains the following buttons:

- **Add User Tool**: Allows for a new external user tool to be added to the My Kitten application.
- **Edit User Tool**: Allows for an existing external user tool to be editing within the My Kitten application.
- **Delete User Tool**: Allows for an existing external user tool to be deleted from the My Kitten application.

When the **Add User Tool** button is pressed the **Manage External Tool** screen is display, as shown below.



Follow these steps to create an external tool entry:

1. Enter the name of the External Tool in the **Tool Name** field.

2. Press the **Browse** an locate the file to run. Valid tool files include:

   - .exe files
   - image files
   - document files

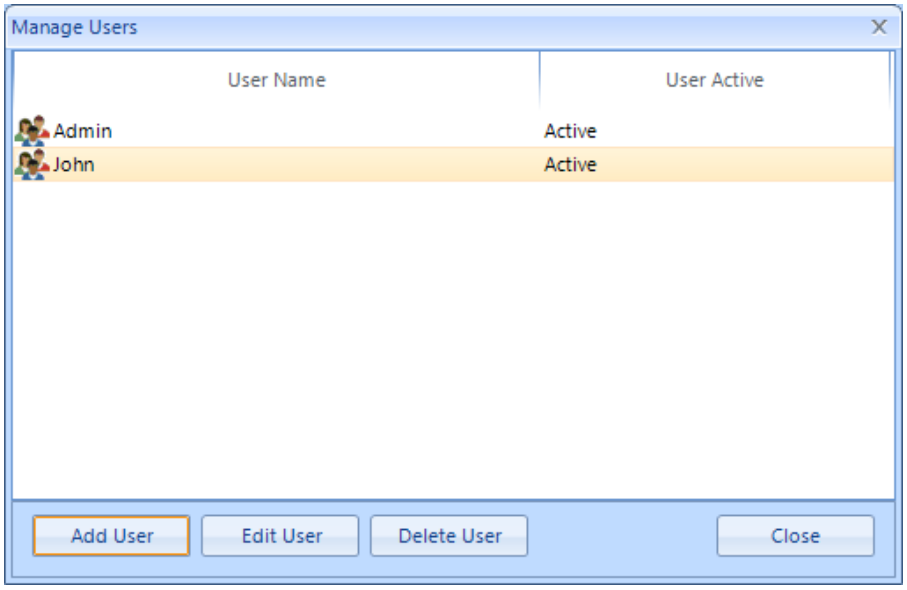
3. Press the **Tool Icon** button and select and icon to display on the My Kitten toolbar.

4. Press the **Save** button to save the user-defined tool item.

When you close the **Manage User Tools** screen the User-defined tools section on the toolbar will automatically be updated.

1.3.5.2. MANAGE USERS GROUP

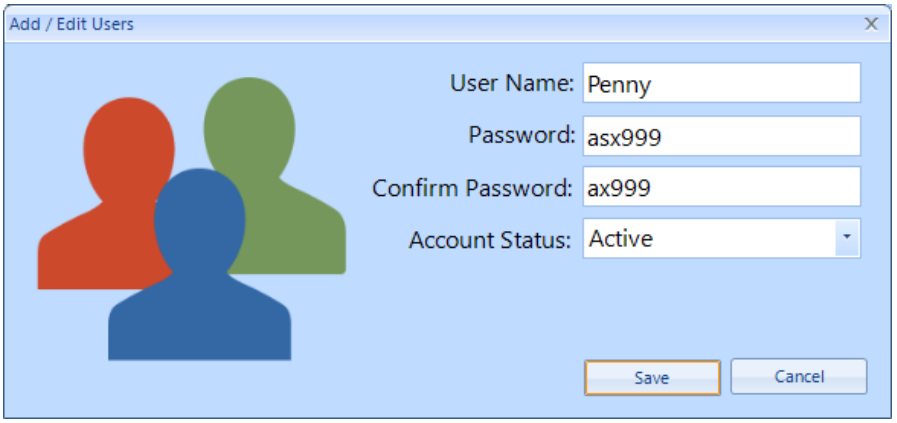
The **Manage User** group allows for the management of users within the My Kitten Application, as shown below.



From the Manage Users screen contains the following buttons:

- **Add User**: The Add User button allows for new users to be added to the My Kitten application.
- **Edit User**: The Edit User button allows for existing users within the My Kitten application to be edited.
- **Delete User**: The Add User button allows for existing users within the My Kitten application to be deleted.

The **Add User** / **Edit User** screen is shown below and allows for the addition of new users and the editing of existing users within th My Kitten application.



Using the **Add / Edit Users** form users can:

- Enter the User Name
- Enter the Password and Confirmation Password
- Set the **Account Status** to "**Active"** or "**Inactive"** using the **Account Status** drop-down list**.**

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